I. May 29, 2020

II. Web Manager

III. Steve Henry

IV. None

V. BRIEF SUMMARY OF ACTIVITIES

**Web Site Security** Implementing SSL for [musiclibraryassoc.org](http://musiclibraryassoc.org) continues to be a problem. The Assistant Web Manager and I have been discussing how to deal with this serious issue. We both feel it is time to look at other hosting options. Most Web hosts offer SSL out of the box. In addition, there are many hosts that are really geared toward hosting WordPress sites, including robust support for WordPress, so the time is right as we migrate to WordPress. There may be a budget implication if we recommend a move to a new host. I should have a better sense of this when it is time for the fall report.

The new **MLA Newsletter** editors have reached out expressing an interest in moving the Newsletter to a blog format on WordPress. The Assistant Web Manager and I worked with them to discuss some options and set them up with access to existing blogs (News blog and the Copyright blog) to play around with drafts and get used to WordPress. They should be submitting a separate report on this process. There are several issues to be worked out, including coordination with the Publicity Officer, overlap and intersections with the **MLA News Blog**, and whether or not (and how) to offer an email newsletter generated from blog posts. Implementing an email newsletter using a service like MailChimp may have a budget implication.

**MLA Meeting Video Captioning** Twenty six videos of presentations at MLA meetings have been fully captioned by student employees at the University of Maryland and the University of Iowa. The videos are available on MLA’s [Vimeo page](http://vimeo.com). The next step is to solicit MLA members to do captioning for the more technical presentations (cataloging and digital projects mainly).

**Project Management.** As mentioned in my budget request, I am exploring options for a ticketing system and project management tool that could be used for Web site tasks. I expect to have a more concrete plan for this in the fall.

The new co-Web-managers for the **Atlantic Chapter (ATMLA)** contacted me about migrating their site to WordPress. The skeleton site already existed in WordPress. I set them up with WordPress accounts and they have begun work. No timeline on completion of this.
The Southeast Chapter (SEMLA) has also reached out about moving to WordPress. There was an outstanding issue with the SSL certificate for that site, which hopefully will be resolved soon.

A new Humanities Commons group has since been set up for discussion of the 2021 annual meeting. Related to this, the Web Manager and the Assistant Web Manager are serving on a task force to look at issues related to the 2021 meeting.

I have discovered a well-known issue with sending emails from WordPress sites. This will become more of an issue if and when we start sending messages to large lists of subscribers and members through WordPress. The fix is easy—install a plugin. More investigation is needed. There may be a small budget implication.