

- I. May 12, 2021
- II. Convention Managers Report
- III. Andrew Justice, Z. Sylvia Yang
- IV. See separate budget request
- V. Summary of activities:
 - 2020 MLA-TLA Conference (online)
 - 590 registrants
 - 335 Members
 - 115 First Five/Para/Retired/Non-Salaried/Part-Time
 - 65 Non-Members
 - 61 Students
 - 13 Emergency Circumstances
 - 15 Exhibitors
 - Following the conference, survey results and discussion with the 2020 Conference Task Force resulted in some major lessons learned:
 - Remo, while offering something other than Zoom, has several points for improvement and virtual exhibits remain a very difficult thing to run successfully (and hence will not be pursued in the future, unless there's another all-virtual meeting)
 - Opportunities for socializing in an all-digital environment can be better planned to anticipate the needs and tastes of MLA members
 - Communication about details re: registration, program/Sched, etc. for digital attendees should be done as early/often as possible, assuming conference planners know all said details
 - 2021 Salt Lake City
 - Working with Christopher Bragoni (~~Experient~~/Maritz) and the hotel:
 - The hotel agreed to lower the room block by **36% without penalty**
 - This figure was arrived at by estimating **250 in-person attendees**, in discussion with Tracey R.
 - In order to reduce the catering minimum, we need to give back some of the meeting space for resale:
 - Alpine Ballroom and the registration area were released, **with the understanding MLA can add space(s) back in / if available**
 - Currently waiting for the hotel to come back with revised catering numbers
 - We will work with Peter Shirts/Program Committee over the coming months to ensure there's enough meeting space
- VI. Implicit Bias Testing: Completed