

I. May 10, 2021

II. Web Committee

III. Committee Members

- (prior to MLA annual meeting): Ray Heigemeir, Vaughan Hennen, Jason Imbesi, Amy Jackson, Kerry Masteller (Chair), Abbey Thompson. Ex-Officio: A-R Editions, Katie Buehner, Elizabeth Cribbs, Joshua Henry, Stephen Henry, Jacey Kepich, Tracey Rudnick, Sandra Pearson
- (post annual meeting): Ray Heigemeir, Kerry Masteller (Chair). Ex-Officio: A-R Editions, Karen Berry, Elizabeth Cribbs, Joshua Henry, Stephen Henry, Jacey Kepich, Tracey Rudnick

IV. Board Action Required

- Approve the committee's request to begin a survey of chair and coordinators to assess website needs (see final bullet point in section V).
- Approve the committee's suggestions for new members.

V. Brief Summary of Activities

- The committee requested statements of interest from potential new members, and submitted four candidates to the Board for approval.
- MLA/TLA 2021: Kerry Masteller represented the committee at the Get Involved session; the committee held its annual business meeting on March 18.
- The committee continues to update basic content on the site at the request of Board members and committee chairs.
- The Web Managers and committee Chair began testing Freshdesk, a free ticket system to triage and keep track of requests for site updates; other committee members can be added as we begin on new projects.
- Future Projects:
 - Review/revision of Committee Handbook
 - Site proofreading
 - Migration of WordPress sites to Reclaim Hosting
 - As needed, assist the newsletter editor with formatting and technical troubleshooting
 - Conference video captioning
 - Committee/Interest Groups needs assessment: the web managers and committee have received multiple requests from committees and interest groups for more robust and user-friendly websites. A review of committee and interest group pages reveals that numerous other platforms are in use (Tumblr;

institutional LibGuides; Google groups and Google drive; Humanities Commons; etc.). The committee would like to survey chairs and coordinators to learn more about what they need from the website and other MLA-sponsored platforms.

VI. Implicit Bias Testing Reporting

- Completed: Karen Berry, Katie Buehner, Elizabeth Cribbs, Ray Heigemeir, Joshua Henry, Steve Henry, Jason Imbesi, Amy Jackson, Kerry Masteller, Tracey Rudnick, Abbey Thompson