I. May 17, 2023

II. Name of Office—MLA Technical Reports and Monographs in Music Librarianship
Editor

III. Name – Anna E. Kijas, series editor; Bonnie L. Finn, Lisa K. Hooper, Nurhak Tuncer, editorial board members

IV. Board Action Required – none

V. Brief summary of activities
   a. Manuscript received from Casey Mullin for Describing Music Resources Using Faceted Vocabularies and developmental edit is underway;
   b. First proofs of Managing Institutional Recordings sent to Beth Thompson and Liza Weisbrod for review and corrections.
   c. In collaboration with the editors of the MLA series, Open Access, and Jim Zychowicz, we have planned a workshop planned on June 19, 2023 for writers who wish to create proposals for submission to any of the Music Library Association’s three monographic series.

VI. Alignment with MLA Strategic Plan
   a. 2. Develop and Retain Membership
      i. 2.2 Offer mentorship and networking opportunities
         1. Through the creation and ongoing interaction with the TRMML editorial board members, I am providing opportunities for MLA members to develop a clearer understanding of the editorial and publishing process. This can lead them to serving as an editor in the future. It also puts them in contact with a network of potential authors.
         2. By developing workshop opportunities, such as the upcoming writers workshop in June, we are creating mentorship opportunities to authors who may need some encouragement or support in developing a book proposal.

VII. Implicit Bias Testing Reporting
   a. Completed testing