Please see the new CC:DA blog for the complete agenda and links to many reports.

After introductions, adoption of the agenda, and approval of the minutes of the previous meeting, the chair, Peter Rolla, gave a report on CC:DA motions and other actions, July-October 2012.

**Report from the Library of Congress Representative** (Dave Reser)
- Barbara Tillett and Judy Kuhagen retired. Barbara will remain JSC Chair until end of 2013. Judy remains Secretary of JSC.
- Dave asked for the community’s patience, as there is a staff shortage, and LC is waiting for Congress to vote on the budget. Beacher Wiggins may be able to post two jobs.
- BIBFRAME (by Eric Miller from Zepheira): There were six early experimenters plus LC and Zepheira. An iterative process is expected.
- LCPSs changed to LC/PCC PSs.
- August, October, and December releases of Toolkit contained many changes.
- RDA implementation is still on track for March 2013.
- Subject analysis and classification are under review in light of RDA.
- 2012 was a very productive year for romanization table developments.

**Report of the ALA Representative to the Joint Steering Committee** (John Attig)

Follow-up Actions for ALA Midwinter 2013

Discussions with Committee of Principles (at joint meeting in Chicago in 2012) on organizational matters:
- Chair of JSC will no longer also be a representative from a constituency. This is a substantial amount of work, and the COP agreed it is worth having a separate person. Chair should be selected among current representatives and should be chosen a year in advance. That constituency then must find a new person to be a representative. COP sees a need for someone to do various administrative tasks. This is currently under consideration.
- John’s term as ALA representative to JSC ends after 2013 JSC meeting in Chicago. The process of replacing him is underway. ALCTS board makes the decision. ALA makes the appointment. CAMMS will take comments and recommendations.

RDA Toolkit:
December 2012 release of Toolkit included reworded chapters 6, 9, 10, and 11 (rewording by Chris Oliver). John hasn’t heard much feedback and is interested in knowing people’s reactions. He thinks they read more easily than before.

Next release of Toolkit will include the reworded chapters 2 and 3. All remaining chapters are partly finished. JSC is in the process of reporting back to Chris on her work on these.

Other endeavors:
- RDA data model: Gordon Dunsire made some recommendations.
- Open Metadata Registry: RDA vocabularies being kept mostly up to date.

JSC discussed a record number of proposals at meeting in Chicago in 2012. JSC is in the process of finalizing the actual revision texts. These will be available before publication in Toolkit. (Note: As of February 11, 2013, these are available on the JSC website, in the list of working documents, marked as “sec final.” The texts will be reconciled with the content of the rewording project before publication in the Toolkit.)

Summary of JSC decisions on proposals that have an obvious impact on music: (See JSC list of working documents for the original proposals as well as responses to the proposals)

6JSC/ALA/20: Proposed revision of RDA 2.1.2.2 and 2.1.2.3, Basis for Identification of the Resource
This proposal consisted of three sections: (1) Collective Titles; (2) Predominant Work; (3) Resources Issued in More than One Part. All three were approved, with wording changes suggested in various responses. CC:DA/JSC Rep/JCA/2013/1 January 3, 2013 page 3

6JSC/ALA/21: Proposed revisions of RDA instructions on Sources of Information (RDA 2.2.2.1-2.2.2.4)
This proposal also consisted of three sections: (A) Containers in 2.2.2.1 and 2.2.4 – accepted with revised wording from LC; (B) Covers as sources of information – accepted with the addition of “or jackets” suggested by LC; (C) Priority of sources in 2.2.2.3 and 2.2.2.4 – accepted with revised wording suggested by CCC and LC.

6JSC/ALA/11: Revision of RDA 2.11.1.3, Recording Copyright Dates
The JSC accepted a compromise suggested by ALA. Instead of defining an exception for phonogram copyright dates, two instructions will be given as part of the general instruction. In the case of multiple copyright dates that apply to various aspects of the resource, any that are considered important for identification and selection may be recorded. In the case of multiple copyright dates that apply to a single aspect, only the latest copyright date is to be recorded.
6JSC/LC/20: Revisions to RDA Chapter 6 to treat "Selections" as a work attribute
JSC agreed to the proposal; for change 6 and 8, the language approved in 6JSC/CCC/7 is to be used instead of that proposed by LC.

6JSC/ALA/13: Revision of RDA instructions relating to librettos and lyrics for musical works (RDA 6.2.2.10.2, 6.27.4.2, 1.2.1, Glossary)
JSC agreed with the proposal to add "lyrics" to the list of terms for Complete Works in a Single Form, with wording changes offered by BL and CCC.

6JSC/CCC/7: Proposed revision to instructions 6.14.2.7.2, Two or More Parts; 6.14.2.8, Compilations of Musical Works; and 6.28.2.3, Two or More Parts
JSC agreed with the proposed revisions, with some modifications suggested by LC. The RDA Music Working Group will be asked to look into the inconsistencies between these revised instructions for music and the general instructions.

6JSC/ALA/12: Revision of RDA 6.15.1.3, Recording Medium of Performance
ALA withdrew the proposed addition of an Alternative to use an external vocabulary, on the grounds that this is authorized generally by RDA 0.12. JSC agreed to the additional paragraph referring to 7.21 and to changes at 7.21 suggested by LC.

6JSC/CCC/9: Proposed revision to instruction 6.16.1.3, Recording Numeric Designations of Musical Works
JSC agreed to the proposed revision and to the explanatory text for one of the examples suggested by ALA.

6JSC/ALA/14: Revision of RDA instructions for arrangements and adaptations of musical works (RDA 6.28.1.5.2 and 6.28.3.2.2)
1. 6.28.1.5.2: JSC disagreed with the addition of the Rzewski example; agreed to the addition of the Hogan example, with the addition of explanatory text: "Incorporates new material resulting in a new work"; agreed to replace the Elling example with one that more clearly illustrates creator roles; agreed to the LC wording for the new paragraph on unknown adapters; and agreed to a new example at 6.17.1.8 proposed by CCC.

2. 6.28.3.2.2: JSC disagreed with adding "traditional" to the list of examples of "popular" music; agreed to add the proposed new example (with modifications to the explanatory text).

3. 6.27.1.8: ALA withdrew the proposal for an additional example.
4. Definitions of Adaptation and Arrangement will be added to the Glossary; ALA will make a Fast Track proposal.
5. The Examples Group will look into the relationship between “e.g.” lists in RDA scope statements and the scope of the examples for that element.
6JSC/ALA/8: Revision of RDA 6.28.1.9, Additions to access points representing musical works with titles that are not distinctive
JSC agreed to the proposed revision, with wording changes offered by LC and CCC.

6JSC/CCC/8: Proposed revision to instruction 6.28.1.11, Additions to Access Points Representing Compilations of Musical Works
JSC agreed to the revision, using the wording provided by LC.

6JSC/EURIG/4: Musical arrangements (RDA 6.18.1.4 and 6.28.3.2.1)
EURIG withdrew the proposal, recognizing that the issue was more complicated than their proposed solution. The RDA Music Working Group is already working on a proposal.
A Fast Track proposal will be made to document the two definitions of “Transcription” used within RDA.

6JSC/EURIG/Discussion/1: Musical arrangements (RDA 6.18.1.4 and 6.28.3.2.1)
EURIG withdrew their discussion paper.

6JSC/IAML/1: Revision of RDA 2.5.2.1, 2.5.2.2, Designation of Edition; addition in Chapter 2 of a core element for Format of Notated Music Statement
JSC disagreed with the proposal, preferring to emphasize the similarities between Edition statements and Format of notated music statements, rather than the differences, and therefore preferring that both ISBD elements be mapped to the RDA Edition Statement element.

Report from the TF on Relationship Designators in RDA Appendix K (Dan Lipcan)
- Interim report included recommendations such as: indent hierarchical terms; use gendered terms, and indent under neutral ones for hierarchy.
- Goal for ALA Annual 2013: complete proposal for CC:DA approval

Report from the TF on Instructions on Recording Relationships (Melanie Polutta)
- Interim report explored the question of where contents notes fits into WEMI and recommended adding clear instructions for each method of referencing related works, expressions, manifestations, and items in RDA chapters 24-28.

Report from the TF to Investigate Changes Affecting RDA in the Chicago Manual of Style, 16th edition
- The chair of this TF was not present, so no verbal summary was given.
- The TF needs to determine whether this is going to be a proposal or a discussion paper.
Report from the PCC liaison (Kathy Glennan)
RDA has kept the PCC very busy with various task groups. Kathy summarized PCC activities since summer 2012, in the realms of:

- RDA BIBCO Standard Record
- Provider-neutral e-resource guidelines
- Access points for expressions
- Hybrid records
- Relationship designators
- Internationalization of authority file
- Undifferentiated name authority records
- ISBD and MARC
- Schema.org
- PCC governance document
- LC-PCC PS 9.19.1.4 to allow the use of a fuller form of a personal name with initials, regardless of conflict
- SkyRiver joining BIBCO
- Standing Committee on Standards consolidating the LC-PCC PSs
- Standing Committee on Training training modules and RDA sample records

Report from the RDA Music Joint Working Group and how it affects CC:DA (Tracey Snyder)

- JSC Chair made the decision to form an international group to address music issues in RDA.
- A new process will be in place for submitting music-related RDA revision proposals. The main difference is that CC:DA will comment on the proposals after they have been generated collaboratively by the music constituencies represented in the Working Group and submitted to JSC.

Report of the CC:DA Webmaster (Melanie Polutta)
The new blog is now the main site: http://alcts.ala.org/ccdablog/
Melanie will:

- Add link to new blog on old PSU site (http://www.libraries.psu.edu/tas/jca/ccda/) and old ALCTS site (http://downloads.alcts.ala.org/ccda/)
- Polish documentation on how to edit site so that Peter will be able to edit the site too
- Accept comments on what to do with the archival content on the old site
- Make future posts into printable documents
- Work to improve the size of the print

Report from the RDA Conference Forums and Programs TF (June Abbas)
- ALA Annual 2012: RDA authority one-day training was very successful, and the forums were very well-attended.
• ALA Annual 2013: Back to the Basics preconference to help those who have delayed learning about RDA and refresh others; RDA Update Forum; Implementation stories and strategies.

Report from ALA Publishing Services (Troy Linker)
Recent Toolkit improvements:
• LCPS became LC-PCC PS
• Mappings now available without subscription
• Automatic synchronization of TOC can be turned on or off
• Global and local sharing workflows are in separate folders
• RDA Toolkit video help in development

Release schedule:
• Bimonthly in even-numbered months going forward, on second Tuesday of the month
• Releases will include fast-track changes and Toolkit improvements
• No February 2013 release (exception to the above schedule); French and German translations of RDA were going to be in the February release, but are now expected to be in the next release
• Next release will likely be the annual update in April; JSC-approved revisions are prioritized for inclusion, along with fast-track changes and LC-PCC PS updates

Upcoming Toolkit improvements:
• Integration of PS from other constituencies
• Bookmark improvements: can put a link inside bookmark; can share bookmarks at an institution; can edit bookmarks
• Online display improvements
• Remaining reworded chapters

Other:
• RDA will be issued in print after the remaining reworded chapters are integrated (expected mid-2013); there will be annual print updates
• “Essential RDA”—will be comprised of basic instructions and core elements; will be available in Toolkit as well as print and e-book form
• More frequent updating of MARC mappings in the future
• Links to DCM Z1 may be possible

Report from the RDA Planning and Training TF (Peter Rolla)
The TF presented webinars in fall 2012.

Report from the MARBI Representative, discussion of CC:DA’s role in/relationships with post-MARBI committees (John Myers)
MARBI considered many proposals and discussion papers at Midwinter. All of the discussion papers were supported, and all of the proposals were approved, in some
cases pending minor adjustments. Three of the approved proposals emanated from the Music Library Association:

**Proposal 2013-02**: New Fields to Accommodate Authority Records for Medium of Performance Vocabulary for Music in the MARC 21 Authority Format.
Summary: This paper proposes new fields in the MARC 21 Authority Format to accommodate authority records for a new controlled vocabulary that is under development, Library of Congress Medium of Performance Thesaurus for Music (LCMPT), consisting of medium of performance terms for music.

**Proposal 2013-03**: Making Field 250 Repeatable in the MARC 21 Bibliographic Format.
Summary: This proposal addresses the need for a repeatable 250 field in the MARC 21 Bibliographic Format in order to better accommodate edition statements for music and other resources cataloged according to RDA.

**Proposal 2013-04**: Defining New Code for Score in Field 008/20 (Format of music) in the MARC 21 Bibliographic Format.
Summary: This paper proposes the creation of the code value l for score in field 008/20 (Format of music) and the redefinition of code values a and z in field 008/20 (Format of music) in the MARC 21 Bibliographic Format.

MARBI will cease to exist after ALA Annual 2013. The MARC Advisory Committee will continue its work. CC:DA will likely have a liaison to the MARC Advisory Committee. CC:DA may also have a liaison to the new Metadata Standards Committee.

**Presentation on RIMMF (RDA in Many Metadata Formats)** (Deborah Fritz)
**RDA discussion questions arising from work with RIMMF**
Deborah demonstrated how to use the tool RIMMF, created by The MARC of Quality, to catalog resources in RDA without reliance on MARC. Deborah and John Attig will work together to determine the next steps in addressing the discussion questions that Deborah has generated.

**Future work of CC:DA** (John Attig and others)
**Follow-up Actions for ALA Midwinter 2013**
Of the items discussed, three are of particular interest to the music cataloging community:

- The Bibliographic Standards Committee of RBMS will generate a proposal that addresses (1) how to account for a resource whose pages are printed on both sides but only numbered on one side and (2) how to record unnumbered sequences of pages or leaves.
- The Task Force on Machine-Actionable Data Elements in Chapter 3 will reform and continue its work; new members will be added, including a representative from the music cataloging community.
• The Music Library Association (via Tracey Snyder) and the Online Audiovisual Catalogers (via Kelley McGrath) investigate the inconsistency between the Statement of Responsibility element in Chapter 2 and the Performer, Narrator, Presenter and Artistic and/or Technical Credit elements in Chapter 7.