



## **Music Library Association, Atlantic Chapter**

Minutes of the Fall Chapter Meeting  
Duquesne University, Pittsburgh, PA  
Saturday, October 5, 2013

### **Approval of the Agenda**

The meeting began at 11:47 am with Dick Griscom, Chair, presiding. The agenda was approved.

### **New Members and First-Time Attendees**

First-time attendees introduced themselves:

Reed David, Pittsburgh area native  
Kathleen DeLaurenti, College of William and Mary  
Perry Genovesi, Free Library of Philadelphia  
Julie Hanify, Carnegie Library of Pittsburgh  
Jakilah Mason, student at University of Pittsburgh and recipient of the  
MLA/ARL Diversity & Inclusion Initiative Scholarship  
Jennifer Ottervik, Peabody Institute  
Matt Testa, student at University of Maryland  
Ricky Williams, student at University of Pittsburgh and recipient of the  
MLA/ARL Diversity & Inclusion Initiative Scholarship

### **Chair's Report**

Dick reported that at the 2013 San Jose MLA conference, he and Lisa Shiota had a meeting with Lisa McFall and Bonna Boettcher of the New York State/Ontario (NYSO) Chapter to discuss the joint chapter meeting here at Duquesne University. Dick had also talked with Renee McBride concerning a joint meeting with the Southeast Chapter (SEMLA) in 2016.

The chapter offered a travel grant to members for the San Jose meeting. No one applied, so it was not awarded. This grant will be offered again for the 2014 Atlanta meeting—see Announcements, below.

The chapter's archives are now held at the University of Maryland. The archives include paper and electronic files from the Atlantic Chapter, as well as historic files from the two merged chapters, the Chesapeake and the Pennsylvania.

There was a query concerning whether the chapter should offer institutional membership, as national MLA has this option. It was decided not to offer this, as it appears that no other chapter provides this option.

Darwin Scott is the new chair of the Membership Committee. His report is in the Committees section of the minutes.

Carlos Peña won the chapter's votes to submit to MLA's Best of Chapters Competition. His presentation at the 2012 Princeton meeting was titled "Photoplay Music from the Mirskey Collection at the University of Pittsburgh."

### **Secretary-Treasurer's Report**

The minutes from the 2012 fall meeting at Princeton University were approved. The current balance is \$3,720.38. The treasurer's report was approved.

### **Committee Reports:**

#### **Membership**

Darwin Scott is the chair of the committee. Members of the committee are Linda Dempf, and Abbey Thompson who recently began as Special Collections Assistant at Princeton.

Darwin reported that the committee has begun researching target areas to find new members. They looked in the MLA Directory for national members in the region who were not chapter members. 24 members were identified. Dick had written letters to them, extending an invitation to join, and four replied. They are also looking at smaller institutions in the area that do not have chapter members, as well as public libraries and paraprofessionals. Darwin welcomed input from chapter members for ideas on where else to look for potential new members.

#### **Communications**

Linda Dempf announced that the chapter website (<http://atlantic.pages.tcnj.edu/>) is in the process of getting a facelift—a web developer will be updating the webpage theme, and corrections will be made. She asked chapter members to submit any announcements of their library's projects, donations, and other updates to the chapter blog.

Kathy Glennan reported that there are 122 subscribers to the ATMLA-L listserv, and urged members to subscribe to keep up to date on chapter news.

#### **Nominating**

Nobue Matsuoka is the head of the Nominating Committee, and was not present to give a report. Results of the board elections are given in the Announcements section of the minutes.

## **Program**

Terra Merkey was in charge of the arrangements for this meeting. Seven presentations were submitted for the program, and all seven were accepted. Terra was thanked for her work with organizing the meeting.

## **Future Meetings**

### **Fall 2014**

The Curtis Institute of Music in Philadelphia will be the host for this meeting. Michelle Oswell will head the planning. The meeting is tentatively scheduled for mid-October, to take advantage of the free recital series at the school, and accommodations will be at the nearby Warwick Hotel.

### **Fall 2015**

The location for this meeting has not yet been set. If anyone is interested in hosting this meeting, please contact a board member.

### **Fall 2016**

This will be a joint meeting with SEMLA at Duke University in Durham, NC, date to be determined. Further plans will be discussed between the board and Renee McBride and Joyce Clinkscales of SEMLA.

## **Old Business**

There was no old business to report.

## **New Business**

Two amendments to the Constitution and Bylaws were proposed by the board:

1. *Provisions for electronic voting.* A handout was given with proposed changes. The proposal is to change the voting to an electronic ballot, with an option for a paper ballot if unable to vote electronically. Michelle Oswell mentioned that she had helped to administer an MLA election on Survey Monkey, and that this service has controls to assure anonymity and prevent users from voting more than once. It was generally agreed that making these changes would be a good idea, and this will be formally voted on for the 2014 Philadelphia meeting.

2. *Establishing term limits for committee chairs and members.* At present, terms are not explicitly spelled out in the Constitution or Bylaws. Darwin suggested that there should not be limits on the number of members in a committee in order to encourage new members to join. David King suggested mirroring national MLA's structure in limiting a term to four years. Jim Cassaro suggested staggered terms for the chair and assistant chair so that the assistant chair could learn the position before becoming chair. He also mentioned making a distinction between standing committees and ad hoc committees. Kathy Glennan recommended a succession plan for the website editor and listserv owner, since these positions are currently tied to an institution's hosting of these functions. Dick will write a proposal for establishing term limits for chapter review.

It was discussed whether the chapter should meet at the Atlanta conference. There was general agreement that the chapter does not need to meet formally unless it is hosting the national conference. Steve Landstreet, speaking as MLA Board member, pointed out that the Board is moving away from having hosting chapters bear the responsibility of fundraising for the conference, so therefore there is less urgency for chapters to meet at a national conference. In the interest of having members get together during the conference, a chapter dinner was suggested. A date and location need to be determined, and reservations should be made in advance, noting that separate checks need to be provided for reimbursement purposes.

## **Announcements**

*Atlantic Chapter Travel Grant:* an announcement will be posted on the ATMLA-L listserv for a travel grant to the 2014 Atlanta conference. Deadline for application is December 1, 2013.

*MLA/ARL Diversity and Inclusion Initiative (DII):* Jim Cassaro noted that there is one more year for this IMLS grant-funded scholarship, which can be extended. Fundraising will be planned to continue the scholarship as well. Mark Puente of ARL is looking into expanding the number of participating institutions for this initiative. Two of this year's recipients, Jakilah Mason and Ricky Williams of University of Pittsburgh, were in attendance at this chapter meeting. Jim requested that members "like" the Facebook page (<http://www.facebook.com/ArIMlaDiversityAndInclusionInitiative20122014>) and that the informational flyer be posted on the chapter website. The scholarship includes a tuition stipend, relocation assistance, paid internship at a music library, membership in MLA and travel and lodging to the MLA conference.

*MLA Educational Outreach Program (EOP):* David King reported that recent outreach workshops included one at the ALA annual conference in Chicago (given by Mike Duffy of Northern Illinois University) and one at the SEMLA chapter meeting at Vanderbilt University. He encouraged ATMLA members to

make workshop proposals for state library association meetings and mentioned the positive experience he and Nobue Matsuoka had teaching at the West Virginia Library Association's conference at Greenbrier Resort. The EOP has negotiated with ALA Editions to partner on a one-year pilot program on webinars for MLA. RDA will be the first webinar offered.

*MLA Education Committee Preconference Workshop:* Lisa Shiota announced that the preconference workshop for 2014 will be managing change in libraries. Kathryn Deiss of ACRL will be the keynote speaker and will assist in the program design. An announcement will be posted soon on the MLA Atlanta conference website.

*Election Results:* Nominating Committee member Bob Lipartito mailed out ballots for a new Chair-Elect and Secretary-Treasurer. Bob thanked the candidates for running, and also thanked Kristin Heath for verifying the votes. David King was voted Chair-Elect, and Steve Henry was voted Secretary-Treasurer. Their terms start at the close of this meeting.

## **Adjournment**

Dick thanked Nobue and Bob for serving on the Nominating Committee and helping out with the voting. He thanked Lisa Shiota for four years of service as Secretary-Treasurer, and Kristin Heath for eight consecutive years of service—four years as Secretary-Treasurer, one year as Chair-Elect, two years as Chair, and one year as Past Chair. The meeting adjourned at 12:34 pm.

Respectfully submitted,

Lisa Shiota