From the Chair....

Laurie Probst
Penn State University

It was an eventful fall, from our meeting in Madison on the shores of Lake Mendota, through the drama of the presidential election, to the early arrival of the New Grove, and the end of another busy semester. Now, as we slide, literally and figuratively, into winter I would like to remind you of coming attractions in the life of the chapter.

The national meeting in New York (February 19-25, 2001) will be a challenging mix of meetings in the hotel and cultural attractions outside the hotel. Our chapter meeting will be on Thursday evening from 8:00-10:00pm after the reception at the Pierpont Morgan Library. The agenda will be distributed on the chapter listserv (mwmla-l@listserv.indiana.edu) in early February and available on the chapter webpage <http://www.mlamidwest.org/>. If you have agenda items for this meeting, please send them to me by February 5.

Our next chapter meeting will be in Bloomington, Indiana on October 18-20, 2001. The local arrangements chairs, Ralph Papakhian and Sue Stancu are working with program chair Rick Jones to pull together another great chapter meeting. Committees interested in sponsoring program sessions should contact Rick Jones as soon as possible. We will again be providing scholarships to students interested in attending the meeting. Please encourage students you know to take advantage of this opportunity. Application materials will be published in the May newsletter.

Before I close, I would like to thank everyone who helped organize our Madison meeting. The local arrangements committee, led by Steve Sundell, and the program committee, led by Lynn Gullickson, pulled together a stimulating and diverse program. I would also like to thank the corporate and institutional sponsors whose participation and financial support contributed to the success of the meeting. You have demonstrated, yet again, that the sum is greater than its parts.

See you in the Big Apple!!
DUES RENEWAL

It's not too late to pay your dues for this year!

Please visit the chapter website for the membership form, or send the following information to the Secretary-Treasurer:

- Name
- Preferred mailing address
- Institutional affiliation
- E-mail address
- Telephone number
- Do / Do not include my name, title, institutional affiliation on the chapter website membership list

Dues are $8 per year; please make checks payable to: Midwest Chapter, MLA

Send check and form to:

Mary Huismann
Secretary-Treasurer,
Midwest Chapter, MLA
University of Minnesota
160 Wilson Library
309-19th Ave. S
Minneapolis, MN 55455

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The Midwest Chapter of the Music Library Association is a tax-exempt nonprofit organization.

Upcoming Dates

Music Library Association
National Meeting
New York, New York
February 19-25, 2001

Midwest Chapter of the Music Library Association
Annual Meeting
Bloomington, Indiana
October 18-20, 2001
A-R Editions and Music Publishing: Past, Present, and Future

Summary by Cathy Lutz
University of St. Thomas

Patrick Wall (President), James Zychowicz (Director of Marketing), and Paul Ranizini (Managing Editor, Recent Researches series) gave an informative overview of the history, accomplishments, and future projects of A-R Editions. A-R is located in the Madison area and is one of the premier publishers of scholarly music editions.

A-R Editions (http://www.areditions.com) was started in 1962 at Yale by Gary Aamodt and C.B. Rykken (the "A" and "R," respectively), who saw a need for scholarly performing editions in modern notation of significant but little known works. The aim was to benefit performers and students, as well as providing an outlet for scholars to publish their research. Currently, A-R produces ten different series, including the well-known Recent Researches series, with over 350 volumes published.

One of A-R's significant innovations was the creation of its MUSE software in the 1970's, a high quality music engraving/typesetting program. Recently, an additional software has been developed with the capability to distribute multimedia digital sheet music for purchase over the Internet, featured at A-R's new sister company, Musicnotes, Inc. (http://www.musicnotes.com). A-R also provides printing and production services for a number of organizations and publishers, including MLA, IAML, AMS, the University of Chicago, and McGraw-Hill. Another noteworthy feature of A-R is its liberal copyright sharing policy, which supports faculty and student performances and study.

An overview was given of the editorial process and of future projects. One of these projects is the development of a digital database of scores that eventually would allow for the purchase of single works (e.g., scores + parts) from collections. Another is the development of interactive CD's. CD's of Heinichen's Lamentations II and Lasso's Quid prodest stulto were demonstrated. Both included a recorded performance of the work, the score which followed along with the recording (with a red bouncing ball, if desired), embedded critical notes, and the capability to extract and play specific parts using MIDI.

The session closed with a lively question and answer session.

The Curtiss Blake Collection

Summary and presentation by
Dr. Rebecca Dodson-Webster
University of Louisiana at Monroe

The Curtiss Blake Collection of horn and horn-related recordings is housed at the University of Wisconsin-Madison's Mills Music Library. With the help of grants and the cooperation of the School of Music faculty and library staff, the collection has been cataloged and made available to scholars and enthusiasts worldwide.

Curtiss Blake began collecting recordings during his student days in Minnesota. As a horn player and composer, his interest was sparked by the new works he discovered in the libraries of Augsburg College and the University of Minnesota. Mr. Blake began to compile a bibliography of compositions featuring the horn, after which he collected recordings of these works.

The collection has many uses and areas of focus. For example, among the over six thousand items are numerous recordings of a single work performed by many different performers, spanning more than eighty years. Also, the collection features jazz recordings, Eastern European LP's, and other rare and unusual items. The collection contains mostly LP's, with some CD's, cassettes, 78's, and reel-to-reel recordings.

The Curtiss Blake Collection is indeed a special collection, and its resources have been used in many recent research endeavors, including a discography of horn recordings produced on 78's. The collection continues to grow as Mr. Blake, now retired and living in Alaska, maintains his quest for interesting and new recordings. Since his desire for collecting began in a library, he has always desired for it to be housed in one, and Mills Music Library is fortunate to be the location for such an outstanding collection.
Getting it All to Click: A Survey of Digital Technology Projects in Midwest Music Libraries

Summary by Holling Smith-Borne
DePauw University

Presenters: John Andries (Indiana University), Paul Cauthen (University of Cincinnati), Chuck Haddix (University of Missouri, Kansas City), Rick Jones (Notre Dame), Geri Laudati (University of Wisconsin, Madison), Brad Short (Washington University).

The seed of this plenary came from the Midwest MLA members who attended the National MLA meeting in Louisville in 2000. The membership brainstormed on what type of presentations they would like to hear and the information they wanted to know about digital technology projects. The membership then compiled a list of questions that the presenters could answer that would assist in making decisions about our own plans for digital technology. Some of these questions were: How did you get the funding, equipment and staff to do a digital technology project? Why did you decide to do it? What staff positions are involved in the project? How are you addressing the copyright issue? What software and hardware are you using? What type of problems have you encountered with this program and/or software and hardware? What are the future plans for your project? How are other institutions using what you are doing? And what cooperative efforts are you doing/would you like to do?

The first presenter to address these questions was Brad Short of Washington University. After some reflections on how his digital technology project began, Brad talked about the goal of WU's project, which is to deliver sound files and film clips through the network using streaming technology, bypassing the file transfer or downloading approach. Their server is configured so that the digital file itself is never resident on the client workstation. Rather, it continuously "streams" out from the server and launches a player that can play back the partial file on the user's machine as the information goes by.

Washington University's current setup and workflow is based on the idea of distributed capture, centralized compression, and distributed file manipulation and web page maintenance. The idea is that the staff members closest to the end user, in this case the professors, are more likely to have access to the materials needed and to understand any particular problems that might be associated with the use of that material. No new staff were hired to assist with this project, but experts from various campus departments were employed. The hardware and software that Washington University is using is readily available as off-the-shelf products. They experimented with a Quicktime server sitting on a UNIX box and with Real Media server sitting on an NT box. The Music Library staff has experimented with ripping files using a variety of software such as Real Jukebox and MusicMatch Jukebox. They then FTP the raw .wav file over to a scratch machine that is set up with the compression software. In addition, they use Media Cleaner Pro and Real Producer Pro to compress the raw files into MP3 files. Currently, the compression itself is done by staff in the University Web Master's office. Then the files are linked to a reserve web page that is maintained by the Music Library staff. The professors then link to those pages from their individual course pages.

Brad closed by addressing the question of how his institution was dealing with the copyright issue. He suggested that all comparisons with Napster should be avoided when talking with University lawyers. Washington University, like most institutions implementing these projects, was put in the precarious position of trying to guess what might be considered "fair use" and what might not. Brad noted that "fair use" as a concept is not mentioned in the section of the copyright law that otherwise discusses sound recordings. Nevertheless, there have been attempts to apply the same standards that govern "fair use" elsewhere to digital technologies. Those standards are the purpose of the use, the nature of use, the amount being used and the effect of that use on the market. The prevailing thought seems to extend the concept of "fair use" to the world of streaming media, or audio sound recordings in this case, when use of those materials are limited to students enrolled in a particular class for a particular period of time.

At Washington University, the streaming servers are limited to the "WUSTL" domain, meaning that no users without wustl.edu in their account or e-mail address would have access to the files. In addition, the course reserve web-pages are password protected and only those students enrolled in the specific class are given the password.

Paul Cauthen spoke about his digital audio reserves project that is still pending at the University of Cincinnati. The Music Library staff began to in-
vestigate digital audio reserves in 1999. Beginning
with consideration of the service offered by San
Diego vendor Nine Technologies, the Library event-
ually decided to implement the model established
by the University of Wisconsin, Madison. A sam-
ple reserves page (created using readily-available,
inexpensive software) was enthusiastically en-
dorsed by the Library administration and Conserva-
tory faculty. The funding proposal for the neces-
sary hardware (including an augmentation of the
existing twelve Mac computer lab in the Listening
Center with twelve PCs) and software came to
$38,600. The Library is still seeking funding.

Chuck Haddux began his presentation by reflec-tions on old and new technologies and how
the recording industry has traditionally led the way
in technological advances. Now with advances in
computer software and the development of the
Internet, the recording industry has lost control of
the technology. Chuck commented that in the re-
cent court case by the recording industry against
Napster, the industry may have won the battle in
court, but they are losing the war in homes across
the country as young people share MP3 files, copy
CDs and shun record stores. He continued to say
that the industry is missing a prime opportunity to
harness the new technologies for distribution of
their product. Rather than suing, they should have
bought out Napster and modified the software to
distribute their product directly to the consumer
for a fee.

Chuck has been involved with over the
last few years including Club Kaycee (http://www.
umkc.edu/orgs/kcjazz/), an Internet site devoted to
the history of Kansas City jazz; digitizing speeches
for the Truman Library’s Whistle Stop site; and
most recently, developing a new on-line exhibit for
the library, “Kansas City Paris of the Plains;” as
well as creating digital reserves for the Ellis Li-
brary at MU. Club Kaycee was originally a joint
project of the Kansas City Star and the Miller
Nichols library. In 1996, then Editor Art Brisbane
contacted Chuck about creating a Kansas City jazz
history site on the Star’s website. The University
lacked the computing resources to mount the site,
and the Star did not have the images and sound
needed to develop the site. In regards to staffing,
one temporary staff member was added to construct
the site. The project was managed by Laura Gayle
Green and the library’s development director,
Susan Slagle. The site is currently managed by Rob
Ray, the Special Collections librarian, with site de-
sign and construction by John LaRoe. The web
pages were custom built using HTML editor Web
Media Publisher Pro. Chuck researched and wrote the
text and selected the images and sounds used in the
site.

The photos and other images were scanned
on the university server, stored on floppy discs and
then loaded on the Star server by LaRoe. The sounds
were mounted on the site by the archives’ sound engi-
near. They transferred the source recordings to cas-
sette and then loaded the sound bytes directly into the
back of a computer equipped with RealAudio soft-
ware.

Initially, everyone involved with the project
thought they could use thirty second sound bytes and
be within fair use of copyright, but University Coun-
sel thought otherwise. They contacted ASCAP, BMI
and the Harry Fox agency about licensing recordings
for use on Club Kaycee. About a year and a half later,
they obtained an Experimental license agreement for
internet sites on the World Wide release from
ASCAP and a similar agreements with BMI and the
Harry Fox agency. The stipulations for use include:
• The sounds have to be stored on the
  University server, since they are a not-
  for-profit organization
• They do not use recordings recorded
  after 1972
• They have to report usage, so they em-
  ploy a counter on the site
• They must use RealAudio software,
  which is streamed rather than
downloaded
• They always include the publishing
  information

As a result of these stipulations, they moved
Club Kaycee from the Star server to the University
server. Then came the transfer of the source re-
cordings to DAT followed by the direct load into the
A to D converter on the back of the computer.

The SADIE editing computer is networked
with a Dell PC equipped with RealAudio software
and Internet access. The source is recorded into the
SADIE which turns the music into a 16 bit, 44.1K
stereo WAV file, which takes up roughly 1Mb per
minute of audio. The WAV file is then moved to the
computer with Internet access, where it is converted
to a RealAudio file. Then it is moved to University’s
RealAudio server, which patrons use to access the
sounds on Club Kaycee. Using ftp they can also
transfer the RealAudio file to other servers.

Chuck closed with noting one problem with
Club Kaycee, which is updating and adding to the
content since the pages were custom built. Chuck’s
future plans are to link the citations in the bibliogra-
phy and discography to the bibliographic records in MERLIN, their on-line catalog.

John Anderies spoke about the Variations digital library project at Indiana University, which is jointly sponsored by the Cook Music Library and the Indiana University Digital Library Program. This project has been operational since April 1996 and provides access to over 6,000 titles of near CD-quality audio to users in the Cook Music Library and selected additional locations on the IU campus network. In addition to talking about digital capture and processing, John addressed the second phase of the Variations project, the online score segment. He discussed the development of the user interface to view these scores and how the priorities were established to digitize the score collection. He closed with an exciting announcement regarding a “Creating a Digital Music Library” grant which is a four year, $3 million grant from the federal program Digital Libraries Initiative—Phase 2 (DLI2). This grant will help the Variations Project establish a Digital Music Library test bed system, develop applications for education and research in music, and perform digital library research in instruction, usability and intellectual property rights. John’s notes and slides for his presentation can be found at http://www.dlib.indiana.edu/variations/presentations/.

Geri Laudati was the next presenter who described her electronic reserves project that is now in its ninth full year. The Mills Music Library project started with a $30,000 grant which was used to develop a network infrastructure. This project now offers online text and audio reserve materials that are accessible through any on-campus workstation or through a student dial-up account. Sound files are delivered as streaming audio and texts are downloaded as .pdf (portable document format) files. Course reserves are digitized at the request of the instructor and added to their course web pages. The Music Library staff encourages the faculty to create their own web pages so the reserve files can be attached. When this is not possible, a course web page template is used.

Geri described the technical aspects of the project which include converting the source material to a .wav file, then converting the .wav file to a RealAudio file, followed by the creation of a metafile. The metafiles (.ram) contain addresses that identify where the RealAudio files can be found on the server and at the same time specify the streaming protocol for the delivery of those files. The software products that are used in the creation of the audio reserves are Sonic Foundry’s Sound Forge with DirectX plug-in, RealPlayer (free) and Adaptec’s Easy CD Creator.

Rick Jones was next to describe his digital audio preservation project at the University of Notre Dame. This project does not provide course reserve material but is a plan to preserve 21,000 LPs. Rick worked closely with the Development and Legal Counsel at his institution in addition to BMG representatives. Since Notre Dame does not wish to do the digitizing themselves, they opted to outsource this portion of the project. Fourteen companies were considered but only two were considered acceptable: Nine Technologies and UCD.

Legal Issues in the Music Library: Deeds of Gift


Committee Reports

Cataloging Committee

Submitted by Wendy Sistrunk, University of Missouri--Kansas City

Eleven people attended the annual meeting of the Cataloging Committee, held September 28, 2000 at the Pyle Center, University of Wisconsin-Madison. Chair, Wendy Sistrunk, presided.

The meeting opened with introductions and a discussion of in-house database finding aids in library collections. Most libraries had some sort of "supplemental catalog" of materials that had not been fully cataloged in their national or local utility. Many kept some sort of in-house database using software such as ProCite, Dbase, MightyNet, or Microsoft Access. One must weigh the benefits of inputting quick data by sometimes untrained workers with fuller cataloging in a shared national utility. Access will be limited to in-house in many cases. One should also not forget to check the library's user agreements with one's national utility to see if there is a conflict with doing this.

One library suggested cataloging a "set" record in their national utility and then providing analytic records in the supplementary database. Some of
these "records" can be easily converted to MARC in the future. There are just too many large collections of unique materials that need some sort of access, and sometimes in-house database finding aids are the only short-term solution.

As there was to be a session at the full meeting of MLA Midwest members on digitized collections, in-depth discussion of this next agenda item was to be postponed for then. However, Wendy asked Committee members to think of what digitized collections meant for cataloging regarding issues of access, etc. Many public services librarians are getting "scanning fever" and wanting to mount lots of images of materials on their library web pages. It is nice when cataloging can be a part of the process and provide hot links directly to the bibliographic record in the library OPAC. Can catalogers be part of the design team to organize these digitized collections? Also, there are a lot of things going on in video through the Internet which have potential to bleed over into music. Who is going to archive these files?

Mark Scharff, Washington University at St. Louis, asked if Committee members had heard of the Library of Congress project to convert *all* music genre subject headings from 650 to 655. Music, with its many genre headings, is expected to be one of the first sections to be converted at LC, as early as December 2000. No one had heard of this, but we are expected to stay tuned. This has very large repercussions on database maintenance.

The Committee meeting ended with everyone going around and updating members on what was new at their libraries. A very busy group!

At the close of the meeting, Wendy handed over the "box of stuff" to the new chair. Patty Falk of Bowling Green University.

**Public Services Committee**

Submitted by Holling Smith-Bourne
Depauw University

The Public Services Committee met on Thursday, September 28 from 1-3 PM in Madison Wisconsin. The eight members that were in attendance were treated to a magnificent view of the lake. The main focus of the meeting was to finalize the revisions to the Public Services Committee Charge. The committee members reviewed suggestions submitted to the chair via e-mail and voted to use a less verbose version submitted by Sheri Stormes of Butler University. After tweaking Stormes' version of the charge, the committee decided on the following text:

**Public Services Committee Charge**

(Revised Sept 28, 2000)

The Public Services Committee of the Midwest Chapter of the Music Library Association shall foster the continuing development and improvement of resources and services relating to the following public service aspects of music librarianship:

1. staff and user education,
2. public relations,
3. reference service techniques and sources, and
4. access services.

The Committee shall seek to accomplish this charge through:

1. sponsoring activities and programs that coordinate the exchange of ideas, procedures, and techniques used in the accomplishment of successful public services in music libraries;
2. providing opportunities/venues to present new ideas, concepts, practices, and procedures in music library public services;
3. developing materials which will assist public service librarians in the practice of their profession;
4. presenting programs at Chapter meetings and other events which will provide a broader knowledge and understanding of public service issues; and
5. representing the public service interests of the Chapter membership in national forums.

The chair agreed to send the revision to the current president of the Midwest Chapter of MLA. The remainder of the meeting was devoted to discussing de-selection of materials. Two members of the committee brought de-selection guidelines from their institutions to share with the other members. These were circulated and discussed among the members.

The meeting closed with suggestions for the next "Reference Refresher" at the upcoming conference in Bloomington, Indiana. The chair agreed to scan the last several years of conference programs to determine a topic that has not yet been done and that would be of interest to MLA membership.

*Committee reports continued on next page.*
Minutes of the Midwest Chapter,
Music Library Association
Annual meeting – September 29, 2000

1. The meeting was called to order at 1:15 p.m. by Chapter Chair, Laura Probst.
2. The minutes of the 1999 meeting were approved as recorded.
3. Secretary-Treasurer’s Report (M. Huismann)
   Mary presented the Chapter’s financial report, noting that it covered only October 1, 1999 through August 31, 2000 because of the Chapter meeting being held before the end of the fiscal year.

4. Announcements (L. Probst)
   • A voice vote on changes to the Chapter by-laws was conducted and carried.
   • Laurie acknowledged and thanked the Local Arrangements Committee (S. Sundell, chair, A. Harrell, G. Laudati, S. Murray, A. Nelson, B. Robbins).
   • The Program Committee (L. Gullickson, chair, K. Calkins, M. Huismann, S. Sundell) was recognized and thanked for their work.
   • Laurie thanked several sponsors for their various contributions to our meeting: Theodore Front Musical Literature, Inc. (Christine Clark), A-R Editions, Inc. (Patrick Wall), Madison Music Company, School of Music, University of Wisconsin—Madison, General Library System, University of Wisconsin—Madison, School of Library and Information Studies, University of Wisconsin—Madison.
   • Laurie recognized those attending their first Chapter meeting.
   • The Retiree Fund scholarship was presented to Bruce Hall, a student at the University of Wisconsin—Milwaukee in the MM/MLIS program. Bruce was nominated by R. Littman. There will be a slightly different process for awarding next year’s scholarship. An application form that the student can submit directly will be printed in the January newsletter. Nomination by a Chapter member will not be necessary. Two awards will hopefully be given for the 2001 meeting.
   • Chapter retirees include: Tom Heck (Ohio State University), William Hulsker (Wayne State University), and B. Kathleen Shamp (Cleveland Public Library). Contributions to the Retiree Fund will be gladly accepted.
   • A tribute to Nathan Eakin (Washington University) was given by B. Short. Nathan was a longtime member of the Midwest Chapter, as well as a lifelong church musician. Nathan also started and maintained the Gaylord Music Library Necrology file. He will surely be missed.
   • The Chapter received a grant from the national MLA for the Library School Outreach Program. L. Gullickson (Northwestern University) visited Kent State, and the University of Michigan, and L. Probst plans to visit the University of Missouri at Columbia and the University of Kentucky. This program has been valuable in increasing student attendance at Chapter meetings. It is hoped that the Chapter would continue support of this program when the national grant ends.
   • Two Chapter members participated in the Librarian Exchange program this year. J. Hafner (Indianapolis-Marion County Public Library) and D. Widmer (Vandercook College of Music) gave a brief description of their experiences.
   • Jim Cassaro sent regrets for not being able to attend the meeting.
   • National MLA President Paula Matthews thanked the Midwest members for hosting the national Louisville meeting and also the current meeting. She also recognized and thanked several Chapter members who serve the national organization (D. Roberts, L. Hartig, R. Papakhian, B. Christensen, L. Troutman, B. Short, L. Gullickson, A. Goudy, B. Boettcher, L. Green, K. Abromeit, and S. Wright). She commented briefly on the new management company and issued an invitation for all to attend the upcoming Toronto “mega-meeting” of music organizations. An exhibit will represent MLA.
   • D. Roberts (Northwestern University) gave an update on plans for national meeting in New York. It is important to stay at the conference hotel (Grand Hyatt). There will be only two plenary sessions instead of the usual three sessions, and several receptions and other activities are planned.
5. Committee reports
A. Bylaws Committee (B. Christensen)
The Committee worked on the revisions voted on at the beginning of the business meeting. She thanked committee members B. Boettcher (Bowling Green State University) and L. Gullickson (Northwestern University) for their contributions.

B. Cataloging Committee (W. Sistrunk)
Twelve people attended the Committee meeting, which featured a discussion of in-house music collection finding aids, and access issues for digitized collections. A round robin allowed attendees to share news from their institutions. The new chair of the committee is Patty Falk (Bowling Green State University)

C. Membership Committee (J. Knapp)
There are two new members on the committee, Jennifer Bollerman (Lawrence University) and Beth Royall (Allen County Public Library). The Committee discussed updating the brochure that is sent to prospective members and library school students.

D. Public Services Committee (H. Smith-Borne)
Nine people attended the Committee meeting. They worked on updating the language of the Committee’s charge. A discussion on space configuration and methods for weeding collections followed. Possible future programming ideas include non-traditional reference service, helping differently-abled patrons, and an open discussion of online products.

E. Publications Committee (R. Inman)
The Committee is looking at updating the Directory of Automation Projects and is reviewing the original questionnaire. There was no update on the Midwest Chapter History project.

F. Technology, Archives, Preservation, and Sound Committee (R. Jones)
The Committee discussed its future, and the direction the Committee should take.

6. Election results (M. Huismann, L. Probst)
Mary announced that Rick Jones (University of Notre Dame) had been elected as the new Vice Chair/Chair Elect. She also thanked the Nominations Committee (R. Inman, L. Mack) and the slate of candidates who agreed to run for election.

Laurie announced that Jennifer Bollerman (Lawrence University) would be the new Newsletter editor, succeeding Steve Sundell (University of Wisconsin—Madison).

7. Old business
There was no old business (as most topics had been previously covered in the announcements).

8. New business
A. Future meeting sites — The next meeting will be held October 18-20, 2001 at Indiana University (Bloomington, IN). Following that, possible sites include Ohio (Oberlin), Bloomington (IL), and St. Louis.

B. Other new business — Chapter Chair term length and term limits: Time prevented much discussion so it will be on the agenda for the Chapter meeting to be held during the national meeting in New York.

C. L. Probst thanked the Executive Committee members for their service, especially L. Gullickson (Northwestern University) and S. Sundell (University of Wisconsin—Madison), who are leaving the committee.

9. The meeting was adjourned at 2:05 p.m.

Respectfully submitted,
Mary L. Huismann
Administrative Structure of the
Midwest Chapter of the Music Library Association

Executive Committee
- Chair: Laura K. Probst (Penn State University) to 10/01 Past Chair 11/01 to 10/02
- Chair-Elect: Richard E. Jones (University of Notre Dame) to 10/01
- Secretary-Treasurer: Mary Huismann (University of Minnesota) to 10/01
- Newsletter Editor: Jennifer Bollerman (Lawrence University) to 10/02

2001 Local Arrangements Committee
- Ralph Papakhian (Indiana University), Co-Chair
- Sue Stancu (Indiana University), Co-Chair
- Donna Campbell (Indiana University)
- Mary Wallace Davidson (Indiana University)
- Emma Dederick-Colon (Indiana University)
- Joe Hafner (Indianapolis-Marion Public Library)
- David Lasocki (Indiana University)
- Suzanne Mudge (Indiana University)
- Charles Peters (Indiana University)
- Holling Smith-Borne (DePauw University)

Standing Committees
Bylaws Committee
One year terms; members may be reappointed.
- Beth Christensen (St. Olaf College), Chair to 10/01
- Richard E. Jones (University of Notre Dame), ex officio, to 10/01
- Bonna Boettcher (Bowling Green State University), to 10/01

Membership Committee
Three year terms; members may be reappointed; Chair serves one year as Chair-Elect, two years as Chair, one year as Past Chair
- Cathy Lutz (University of St. Thomas), Chair to 10/02; Past Chair to 10/03
- David Knapp (Oberlin College), Past Chair to 10/01
- Mary Huismann (University of Minnesota), ex officio, to 10/01
- Jennifer Bollerman (Lawrence University), to 10/02
- Lew Bowling (University of Kentucky), to 10/01
- Richard LeSueur (Ann Arbor Public Library), to 10/01
- Beth Royall (Allen County Public Library), to 10/01
- Lynne Weber (Mankato State University), to 10/02

Nominating Committee
One year terms; members may not serve consecutive terms
- Linda Hartig (Carroll College), Chair to 10/01
- Patty Falk (Bowling Green State University), to 10/01

Program Committee
One year terms; members may be reappointed
- Richard E. Jones (University of Notre Dame), ex officio, Chair to 10/01
- Sue Stancu (Indiana University), to 10/01
- Suzanne Mudge (Indiana University), to 10/01
- David Knapp (Oberlin College), to 10/01

Publications Committee
Three year terms; members may be reappointed; Chair serves one year as Chair-Elect, two years as Chair, one year as Past Chair
- Ruth Inman (Kennedy-King College), Chair 11/00 to 10/02; Past Chair 11/02 to 10/03
- Therese Zoski Dickman (Southern Illinois University-Edwardsville), to 10/03
- Jean Geil (University of Illinois at Urbana-Champaign), to 10/02
- Ruthann McTyre (University of Iowa), to 10/02
- Wendy Sistrunk (University of Missouri-Kansas City), to 10/02
Special Committees

Cataloging Committee
Three year terms; members can be reappointed; Chair serves one year as Chair-Elect, two years as Chair, one year as Past Chair
- Patty Falk (Bowling Green State University), Chair to 10/02; Past Chair 11/02 to 10/03
- Katherine Breslow (Spertus Institute of Jewish Studies), 10/02
- Ann Clark (Bethel College), to 10/01
- Janice Das (Evanston Public Library), to 10/02
- Grace Fitzgerald (University of Iowa), to 10/01
- Joe Hafner (Indianapolis Marion County Public Library), to 10/01
- Mary Huisman (University of Minnesota), To 10/01
- Jennifer Hunt (University of Louisville), to 10/02
- Ruth Inman (Kennedy-King College), to 10/02
- Richard LeSueur (Ann Arbor Public Library), to 10/01
- Cathy Lutz (University of St. Thomas), to 10/01
- Linda Mack (Andrews University), to 10/02
- Michael Moore (Northwestern University), to 10/02
- Suzanne Mudge (Indiana University), to 10/01
- Mark Scharff (Washington University), to 10/01
- Spiro J. Shetumi (Ohio State University), to 10/02
- Wendy Sistrunk (University of Missouri-Kansas City), to 10/03
- Anna Sylvester (OCLC), to 10/01

Chapter Handbook Task Force
Term ends when handbook is completed.
- Laura Gayle Green (University of Missouri-Kansas City), Chair
- Stephen Wright (Northern Illinois University)

Public Services Committee
Three year terms; members can be reappointed; Chair serves one year as Chair-Elect, two years as Chair, and one year as Past Chair
- Holling Smith-Borne (Depauw University), Chair to 10/02; Past Chair 11/02 to 10/03
- Bonna Boettcher (Bowling Green State University), to 10/02
- Conie Borchardt (University of St. Thomas), to 10/02
- Ken Calkins (Northwestern University), to 10/02
- Emma Dederick-Colon (Indiana University), to 10/02
- Robert Delvin (Illinois Wesleyan University), to 10/02
- Therese Zoski Dickman (Southern Illinois University-Edwardsville), to 10/02
- Alan Green (Ohio State University), to 10/02
- Linda Hartig (Carroll College), to 10/02
- Anna Horton (Public Library of Cincinnati and Hamilton County), to 10/02
- Richard E. Jones (University of Notre Dame), to 10/02
- Rebecca Littman (University of Wisconsin-Milwaukee), to 10/02
- Sheri Stormes (Butler University), to 10/02
- Don Widmer (Vandercook College of Music), to 10/02

Technology, Archives, Preservation, and Sound Committee
Three year terms; members can be reappointed; Chair serves one year as Chair-Elect, two years as Chair, one year as Past Chair
- Don Widmer (Vandercook College of Music), Chair to 10/02; Past Chair 11/02 to 10/03
- Jennifer Bollerman (Lawrence University), to 10/02
- Phyllis Danner (University of Illinois at Urbana-Champaign), to 10/02
- Therese Zoski Dickman (Southern Illinois University-Edwardsville), to 10/01
- Richard E. Jones (University of Notre Dame), to 10/02
- Andrew Leach (University of Illinois at Urbana-Champaign), to 10/02
- Linda Mack (Andrews University), to 10/02
Membership Committee

Submitted by Jack Knapp
Oberlin Conservatory

The Membership Committee was convened with the following members present:

Jennifer Bollerman (- to 2002), Mary Huismann (ex-officio), Jack Knapp (Chair to 2000; past chair to -2001), Richard LeSueur (- to 2001), Cathy Lutz (- to 2000), Beth Royall (- to 2002), and Stephen Wright (- to 2000).

Other members are Lew Bowling (- to 2001) and Lynne Weber (- to 2000).

The principal business was to review the status of the current chapter membership mailing brochure. Introduced in 1998 at the national meeting in Boston, it has been employed as a means of advertising upcoming chapter meetings in the host regions. About 100 brochures were sent out before the 1999 Oak Park meeting, and about 45 before the 2000 Madison meeting to alert new, potential members within the chapter, and as part of periodic site visits to library schools by chapter officers. To date, over 300 copies have been distributed through these channels. In preparation for a reprint of the brochure, the committee proposed and discussed minor changes, updates, and improvements. It is hoped to have the reprinted version ready for distribution at the NYC 2001 national meeting.

Cathy Lutz and Lynne Weber renewed their committee memberships and will serve until 2002. Since the Madison meeting, Cathy Lutz has agreed to serve as committee chair.