NYS/O-MLA Business Meeting
In Person and Online Via Zoom
Friday, October 29, 2021

Note: There were 21 attendees present at this hybrid meeting: 7 in person and 14 online via Zoom. Other than those who spoke and are mentioned below, all names cannot be accurately ascertained; therefore all other attendees’ names are omitted from this portion of the minutes.

Chapter Chair Kristina Shanton called the meeting to order at 3:30 PM.

1. **Chair’s Report**

Kris acknowledged thanks to the following people:
- Vice-Chair Trevor Deck and David Peter Coppen for co-organizing the program and for sharing master-of-ceremonies duties for the meeting
- All presenters at today’s meeting
- Past Chair Gerry Szymanski for his three years on the Chapter Board
- Rick McRae, for secretarial-treasurer duties

Kris recommended the creation of a Task Force to update the NYS/O Chapter Handbook, with Rick as chair, and with members Kris, Trevor, and Gerry. This is essentially a calendar of Chapter duties to ensure smooth operation during a year. [Subsequent to the meeting, Ivan Kaproth-Joslin offered to serve on the task force.]

2. **Technical Report**

Trevor Deck reported that the average Zoom attendance at this meeting remained in the low 20s throughout presentation sessions. At the time of this business meeting, 14 people were present via Zoom. Trevor expressed optimism that Zoom will be utilized in future meetings, David Peter Coppen expressed appreciation for the live presenters in the morning sessions, particularly Gerry Szymanski and Vincent Lenti. He also gave thanks to Rick McRae for technical assistance.

Rick McRae remarked that in spite of a possible risk of “Zoom bombing” by outsiders, which occasionally occurs, the Zoom meeting was set up without requiring a password or “waiting room,” so that participants could automatically enter the Zoom meeting. This is a labor saver for the Zoom host, and there were no major glitches whatsoever. All in all, the zoom technology was successful.

3. **Webmaster Report**

Beth Kelly had no major news to report this year other than the website serves the chapter well. She encourages all suggestions for continual improvement, and added that presenters are welcome to submit the visual portions of their presentations in .pdf form for the web site if they so wish.

4. **Secretary-Treasurer’s Report**
   **Membership:**
   I wish to report that as of today we have 34 members in good standing, which exceeds last year’s count by 1. Out of the total, 29 members paid at the $10 regular rate, and 4 at the $5 rate, which is for students, retirees and paraprofessionals. We would like to welcome 4 new members: Dan Lopata and Jon Sauceda from Eastman, Rebecca Seifert from Hamilton College, and Dan Sich from University of Western Ontario.
With the assistance of MLA’s Administrative Officer Elizabeth Cribbs and the MLA Business Office, NYSO’s registration system within MLA, continues to be popular: 29 NYSO members joined or renewed their membership via the MLA site, and 3 paid with personal check. Although there were no membership transactions via PayPal this year, we will retain the PayPal account, to handle future cross-border chapter expenses.

**Finances:**

Balance in KeyBank (U.S.) account on July 1, 2021 $3,477.67  
Balance in the Royal Bank of Canada account statement (4/20) $903.59 (USD)  
Total assets on July 1, 2021 $4,381.26

**INCOME**

Membership dues (US + CA) $345 (29 @$10 rate; 4 @$5 rate, 1 $5 carry-over)  
Meeting registration 0  
MLA Chapter Grants 0  
Total income by meeting date $345.00

**EXPENSES**

2021 Fall Meeting expenses $225 (music)  
81.22 (refreshments)  
Total Expenses $306.22

Balance in the U.S. bank account after October 29, 2021 meeting $3822.67  
Balance in the Canadian bank account on October 29, 2021 (assumed) $903.59 (USD)  
Total assets from both bank accounts $4,726.26  
Assets after Fall 2021 expenses $4,420.04

This represents a projected net increase in total assets from the period July 1, 2021-Oct. 29, 2021 of $38.78.

**Elections:**

After an extremely close election, Ivan Kaproth-Joslin was elected to the position of Vice-Chair/Chair Elect for the 2021-2022 year. Many thanks to Ivan and Chelsea Hoover for agreeing to be nominated to serve the chapter.

5. **Old Business**

There was no old business to be discussed.

6. **New Business**

Kris brought up the question of next year’s meeting destination. At the time, no destination was brought forward by the membership. Kris encouraged consideration.

Kris reminded attendees that in lieu of the suspended conference fee, they should donate to the MLA Fund. The email address:


Trevor reminded everyone about the post-meeting Happy Hour  
Suzanne Meyers-Sawa, in timely fashion, told a Halloween joke, to great approval.
Kris handed over the ceremonial Chair gavel (which at the present time is not accounted for) to Incoming Chair Trevor Deck. Trevor acknowledged appreciation to Kris for her service as Chair.

The meeting was adjourned at 4:15.

Respectfully submitted,
Rick McRae
Secretary-Treasurer
New York State/Ontario Chapter
Music Library Association