Chapter Chair Trevor Deck called the meeting to order at 4:30 PM.

1. **Chair’s Report**
   Trevor Deck acknowledged thanks to the following people:
   - Vice-Chair/Chair-Elect Ivan Kaproth-Joslin and Lenora Schneller for co-organizing the program and for acting as master-of-ceremonies
   - All presenters and performers at today’s meeting
   - Past Chair Kris Shanton for her three years on the Chapter Board
   - Beth Kelly, for her ongoing service as Web Editor
   - Rick McRae, for his four years as Secretary-Treasurer

   The Task Force to update the NYS/O Chapter Handbook, with Rick as chair, and with members Trevor, Kris, Ivan, and Gerry Szymanski, has completed their work over the year. The Handbook outlines the duties of each chapter officer, according to the Constitution and By-Laws, along with a calendar of their respective tasks over the year.

   Also, the Referendum to amend the Constitution and By-Laws has passed. This establishes the Web Editor as an appointed Chapter Officer, with an unlimited term (recommended minimum 3 years).

   Trevor announced the upcoming MLA meeting in St. Louis, MO, on March 1-5, 2023, and hoped that the chapter could resume the tradition of holding an NYS/O breakfast or dinner together during that time.

   Also, Trevor also announced that the upcoming CAML meeting will take place at Laval University, likely 2-3 days within the week of May 15-19, 2023 (dates not yet finalized). Check the [CAML website](#) for updates.

2. **Webmaster Report**
   Beth Kelly announced that last year’s meeting minutes are now on the site and subsequent years could be posted there as well.

   Beth also mentioned that HTML assistance/training has been offered from James Mason at University of Toronto and she is grateful for that.

   Finally, Beth asked for comments and suggestions on the site from chapter members.

3. **Secretary-Treasurer’s Report** (written in advance, condensed and summarized at meeting)
   **Membership:**
   I wish to report that as of today we have 36 members in good standing, which exceeds last year’s membership by 2.
   Out of the total, 28 members paid at the $10 regular rate, and 6 at the $5 rate, which is for students, retirees and paraprofessionals. We would like to welcome 7 new members into our chapter. Our new regular members are Amanda DuBose from Syracuse University, David Floyd from Binghamton University, Alan Ringwood from Eastman School of Music, Katelynn Telford from SUNY Fredonia, and Gabriel Levin Boyers of Schubertiade Music & Arts LLC, Brooklyn NY. And our new student members are Avery Brzobohaty of the University of Toronto and Halle Cairns from North Haven Memorial Library in Connecticut.

   With the valuable assistance of MLA’s Chief Financial Officer Elizabeth Hille Cribbs and Membership Management Officer Jason Imbesi, NYSO’s registration system within MLA, continues to be popular: the vast majority of NYSO members joined or renewed their membership via the MLA site, and only 1 by personal check.

   **Finances:**
   The most significant news regarding the Chapter’s finances, is that finally, after decades, the chapter’s entire treasury is united into one single bank account. Previously, there were separate bank accounts, one on each side of the border, in US currency. As of today the total funds in the Royal Bank of Canada have successfully transferred into KeyBank, and the RBC account is closed. That sum was $903. The principle reasons for merging the fund pertain to the ease of PayPal in across-the-border transactions, the logistics of stewardship. I thank Suzanne Meyers-Sawa for her overseeing the Canadian account for so many years, and our Chair Trevor Deck for assisting with the money transfer.
There is one downside to this situation. As there are no KeyBank branches in both countries at this time, and so far to my knowledge no bank institutions with branches both in New York State and Ontario, the chapter’s Secretary/Treasurer must henceforth be residing in New York. Though on the surface level, this seems exclusionary, but is for purely logistical reasons. Hopefully this may change in the future, if we identify a bank suitable for our binational financial needs.

Financial Summary

Financial summary:

<table>
<thead>
<tr>
<th>Account Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Balance in KeyBank Account as of July 1, 2022</td>
<td>$3,551.45</td>
</tr>
<tr>
<td>Balance in the Royal Bank of Canada account statement (4/20)</td>
<td>$903.00 (USD)</td>
</tr>
</tbody>
</table>

Total assets on July 1, 2021: $4,454.45

INCOME

- Membership dues (US + CA) (pre-meeting): $330 (28 @$10 rate; 6 @$5 rate)
- Meeting registration (in advance): 200
- Meeting registration (in person): 65
- Donations*: 20

*Thanks to Jennifer Burr and Ed Komara

MLA Chapter Grants: 0

Total income by meeting date: $385

EXPENSES

- 2021 Fall Meeting expenses: $225 (music)
- 191.45 (refreshments)
- 819.84 (Statler luncheon, room rental, 20% gratuity, 8%)

Total Expenses (estimated): $1236.29

Balance in the U.S. bank account up to October 14, 2022 meeting: $4,292.58

Assets after Fall 2022 expenses: $3861.08

This represents a projected net decrease in total assets from the period July 1, 2021-Oct. 29, 2021 of $573.37.

Elections:

Amanda DuBose was elected to the position of Vice-Chair/Chair Elect, and Chelsea Hoover was elected to the position of Secretary/Treasurer for the 2022-2023 year. Many thanks to our Past Chair Kris Shanton for handling the nominations.

Finally, this report signals the end of my final term as Secretary/Treasurer. I would like to thank all my colleagues on the Board—Trevor, Ivan, Kris, and the previous Board members I worked with in my previous term: Lenora Schneller, Gerry Szymanski, and Jim Farrington. My special thanks go to our Web Editor Beth Kelly, my predecessor, who has been of considerable assistance to me for these 4 years. Beth taught me the numerous intricacies of my duties from the first year, a few of which I was able to retain with a bare minimum degree of finesse.

4. Old Business

Kris asked about last year’s meeting minutes. Beth reported that they are currently on the site. Trevor encouraged the members to look at them, and suggest any revisions to the Board.

5. New Business
Rick brought up the question of next year’s meeting destination. Two possible locations were suggested: University of Toronto and Syracuse University. A decision will be reached in the near future.

For chapter outreach, Rick encouraged chapter members to reach out to music colleagues at nearby institutions without NYS/O members, and suggested that they join the chapter. James added that several music librarians’ jobs have evolved: they oversee other areas in addition to music, and that we should perhaps incorporate these subjects into future meeting programs.

Trevor handed over the ceremonial Chair gavel (which at the present time is unaccounted for) to the new Chair Ivan Kaproth-Joslin. Ivan acknowledged appreciation to Trevor for his service as 2021-2022 Chair.

The meeting was adjourned at 4:55.

Respectfully submitted,
Rick McRae
Secretary-Treasurer, term expired Oct. 2022
New York State/Ontario Chapter
Music Library Association