Step by Step Instructions to Register

MEMBER LOGIN

1. Select Continue as Guest

Welcome to the online community. Because of the built-in security features, you must first register and be approved before accessing many site sections. If you are not a member of the site yet, please register - we'd love you to be part of our online community.

Username   Password

☑ Remember Me

SIGN IN   🔒   CONTINUE AS GUEST

2. Attendee Tab

| Attendee Type | Attendee Info | Attendee Selections |

Please select one of the following

○ AALA Business Partner: 2018 AALA Business Partners Only
◉ Exhibitor: non-AALA Business Partner sponsor

NEXT

A. Select Exhibitor: non-AALA Business Partner sponsor.
B. Click Next.

Note: When you select the level, sometimes the website takes a second to load the options. Wait till page fully loads before clicking Next.

Attendee Type	Attendee Info	Attendee Selections

Registration Information

* Required Fields

Event Name	E2E Business Partner/Exhibitor Registration ONLY
Your Name *	Kimberly / Lusink
Organization *	Paramount Staffing
Email Address *	kimberly@paramountstaffing.net
Phone *	404-7604810
Exhibit Table Size *	[dropdown]
Are you providing a door prize? *	[dropdown]
What is your door prize?	[text area]
Upload Logo for Expo Guide *	Browse...
Company Description for Expo Guide *	[text area]

3. Attendee Info

A. Enter your name and company name how you want it to appear in publications and name tags.
B. Select Exhibit Table Size.
C. Indicate if you are giving a door prize.
D. Upload your company logo.
A. Enter your Company Description (650 characters max).
B. Click Next.

4. Attendee Selections

Attendee Type	Attendee Info	Attendee Selections

One attendee included.

Maximum of one additional attendee per company at $200.

Please select one of the following (required)

○ Additional Attendee	Price: $200.00
○ E2E Registration (more)	Price: $1,500.00

Related Products

Quantity	Description	
[ ]	E2E Electricity (2018) **Supplies are Limited** (more)	Price: $85.00

First Attendee:
A. Choose E2E Registration at $1500.00.
B. Add Electricity if needed.
C. Click Save & Add another Attendee, or Save and Finalize if you are the only attendee for your company. If Save and Finalize is selected, proceed to Step 6.

5. Additional Attendee Registrations

One attendee included.
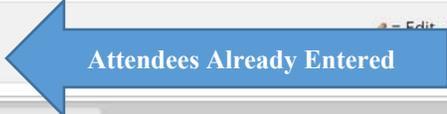
Maximum of one additional attendee per company at $200.
*Note: Sometimes the site will take you to Attendee Info tab – click on Attendee Type tab and follow Instructions below.
**Note: Sometimes the site takes a couple seconds to populate the information; wait for page to fully load before going to next page.

Attendees You Have Already Entered   = Edit **x** = Delete = Cancel Registrant
1. Amanda Davis 🖉 **x**, 2. *<Not yet entered>* 🖉 **x**   **Attendees Already Entered**

A. Select Exhibitor: non-AALA Business Partner sponsor.
B. Click Next.

| Attendee Type | Attendee Info | Attendee Selections |

Please select one of the following

○ AALA Business Partner: 2018 AALA Business Partners Only
◉ Exhibitor: non-AALA Business Partner sponsor

NEXT

Attendees You Have Already Entered   🖉 = Edit **x** = Delete = Cancel Registrant
1. Jennifer Brinkley 🖉 **x**, 2. *<Not yet entered>* 🖉 **x**

| Attendee Type | Attendee Info | Attendee Selections |

Registration Information

C. Enter name and information for second attendee as you want it to appear in publications and on nametags.
D. Click Next.

* Required Fields

Event Name   E2E Business Partner/Exhibitor Registration ONLY
Attendee #2 Name * Amanda   Davis
Organization *   Inspire AMC
Email Address *   adavis@inspireamc.com   ✕

NEXT

More Actions ▼

Attendees You Have Already Entered   ✎ = Edit   x = Delete   ⊘ = Cancel Registrar

1. Amanda Davis ✎ x, 2. *<Not yet entered>* ✎ x

E. Under Attendee Selections, Select Additional Attendee.

F. Do not select electricity again.

G. Select Save and Finalize.

| Attendee Type | Attendee Info | Attendee Selections |

Please select one of the following (required)

○ Additional Attendee   Price: $200.00

○ E2E Registration (more)   Price: $1,500.00

Related Products

Quantity	Description
	E2E Electricity (2018) **Out of Stock** (more) Price: $85.00

Additional information is required before we can add this item to your cart!

Please provide all the necessary information requested below, then click the "Add Item."

E2E ELECTRICITY

6. Save & Finalize

Item Options

Price: $85.00

Quantity: [1] *

Do you understand that adding electricity to your exhibit area, may require your booth to be placed near a wall.

Please enter your response below: *   [252] (of 255 characters remaining)

Yes

ADD ITEM

Related Events

A. Confirm your order of electricity and that you understand you may need to be near an outer wall to receive electricity.

B. Please enter a response in the text box.

C. Click Add Item to confirm you want electricity.

You currently have registrations in progress* for the following list of event(s):

1. E2E Business Partner/Exhibitor Registration ONLY *(2 attendees)*
   » click here to edit your registration
   » click here to cancel your registration

*NOTE: Your registration will be finalized upon checkout.

	Qty.	Product	Price
🛍	1	**E2E Business Partner/Exhibitor Registration ONLY** - Amanda Davis » click here to edit your registration E2E Registration	$1,500.00
🛍	1	**E2E Business Partner/Exhibitor Registration ONLY** - Amanda Davis » click here to edit your registration E2E Electricity (2018) yes	$85.00
🛍	1	**E2E Business Partner/Exhibitor Registration ONLY** - Jennifer Brinkley » click here to edit your registration Additional Attendee	$200.00

Apply Promotional Code   Update Price

Subtotal: **$1,785.00**

Clear Entire Cart   Total: **$1,785.00**   Recalculate

D. Review your order including all attendees and total due. If there are any errors or missing attendees, you can go back and fix/add/delete them (see link at top "click here to edit your registration"). If you are ready to finalize, click Checkout.

7. **Payment/Checkout**

Recipient Information

First Name:*	Jennifer
Middle Name:	
Last Name:*	Brinkley
Suffix:	
Organization:	Inspire AMC
Address:*	7433 Spout Springs Road
	Suite 101 # 54
City/Town:	Flowery Branch
Country: *	United States
State:*	Georgia
Postal Code:*	30542
Home Phone:	
Business Phone:	770-846-3402
Mobile Phone:	
Email Address:*	jbrinkley@inspireamc.com
Confirm Email Address:*	jbrinkley@inspireamc.com

Payment Information

Total Amount:	$1,985.00 (includes $0.00 Tax)
Promo Code:	_____ Apply
Payment Type:	○ Check/Money Order ● Credit Card
Card Type:*	[dropdown]
Card Number:*	
Card CVV Number:*	(What is this?)
Exp. Date:*	/ (mm/yyyy)

☑ Check here if the billing address is the same as the recipient information

Name on Card:*	Jennifer Brinkley
Organization:	Inspire AMC
Address:*	7433 Spout Springs Road
	Suite 101 # 54
City/Town:	Flowery Branch
Country: *	United States
State: *	Georgia
Postal Code:*	30542
Phone:*	

A. Select payment type.
B. Populate your billing address.
C. Select Proceed to Confirmation.

Qty.	Product	Price
1	Exhibitor Registraion (Non-BP Sponsor)	$1,750.00
1	E2E Electricity *yes*	$85.00
1	Additional Attendee	$150.00
	Subtotal:	**$1,985.00**
	Grand Total:	**$1,985.00**

COMPLETE ORDER

8. Checkout/Confirm

THANK YOU

🖨 **View Invoice/Receipt** 📄 **View Event Registrations**

Thank you for your purchase. You can expect an email confirmation shortly.

A. Review your order one more time and click Complete Order.
B. The THANK YOU screen confirms your order has been completed.