

Mentoring Program

Please submit the following documents. These documents will be included in your dossier and provided to a potential mentor.

- Current, updated resume.
- Organizational chart of your institution. Please highlight your position in the chart.
- Hard copy of, or hyperlink to, your institution's school catalog.

Mentee Application

Name	<input type="text"/>	Birth Date	<input type="text"/>
Employer Name	<input type="text"/>		
Employer Address	<input type="text"/>		
Office Phone	<input type="text"/>	Personal Phone	<input type="text"/>
Email	<input type="text"/>	Fax	<input type="text"/>
Name of Church	<input type="text"/>		
Religious Affiliation	<input type="text"/>		
Do you speak any languages other than English?	YES <input type="checkbox"/>	NO	<input type="checkbox"/>

Please share a brief testimony.

What qualities, skills and attributes are you looking for in a mentor?

What are you looking for in a mentor/mentee relationship? Please be specific.

Education & Training

College Attended

Degree Earned Year of Graduation

College Attended

Degree Earned Year of Graduation

Additional Training (please describe)

Work History

Employer

Current Position Years in Position

Other Positions held

Website:

Employer

Position(s) Years in Position

Employer

Position(s) Years in Position

Additional comments or details to help us get to know you better.

What To Do If It Isn't Working Out

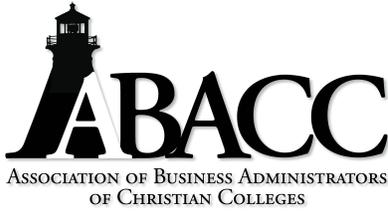
The mentoring relationship is an unusually close relationship, the type usually only reserved for your close friends. It sometimes can be difficult to work that closely with someone, a person who knows so much about you, while at the same time, not really knowing YOU. We would hope that every mentoring relationship is successful. But we're only human! Sometimes it's just not going to work out.

If you feel your mentoring relationship is not working out, you should contact the ABACC Office. But before you do, please be prepared to discuss these questions:

- Is it YOU?
 - Have you been completely honest and open?
 - Have you committed the time and energy you promised to?
 - Have you been open to criticism, suggestions, thoughts, even when it was uncomfortable?
 - How could you have been a better mentee?
- Is it the MENTOR?
 - How has your mentor failed you?
 - Has he/she followed through on their commitment to you?
 - Did your mentor spend the appropriate amount of time with you, either by phone or face-to-face?
- Is it BOTH of you?
 - Are there personality issues between you that simply don't blend?
 - Has geography worked against your mentoring relationship?
 - Have personal/professional backgrounds, ethnicity, religion or otherwise come between you?

ABACC will not assign blame or take one side over another in the case where a mentoring relationship doesn't work out. However, please plan to think through these questions. Following your discussion with the ABACC Office, we will decide together if a new mentor should be assigned or if any other approach would be more appropriate.

The Bottom Line: there is no point to a mentoring program if the mentoring relationship is unsuccessful. That said, ABACC will work very closely with you to make sure your experience is a positive one.



Mentee Evaluation Form

Mentee: Name: _____
Institution: _____
Email: _____ Phone: _____

Mentor: Name: _____
Institution: _____
Email: _____ Phone: _____

Please provide a brief summary of your mentorship:

How would you describe the quality of your experience as a participant in this program?

How would you describe the relationship with your mentor?

How often did you communicate with your mentor?

Was that frequently enough for you, or would you have preferred more/less communication?

Did you feel comfortable with your mentor?

Did you feel confidence in your mentor?

Were you able to grow in any specific ways, make any significant changes in your life/profession, or otherwise make improvements as a result of the relationship with your mentor?

What was most beneficial about your time as a mentee?

What was least beneficial about your time as a mentee?

Would you recommend the ABACC Mentorship Program to other colleagues? Why or why not?

Did you have sufficient help and support from the ABACC Office for your program?

Is there anything else the ABACC Office should have provided to support you?

What would you suggest to improve the mentor program at ABACC?

Additional comments/concerns/ideas/suggestions/thoughts:

Please remit your completed evaluation to the
ABACC Office at info@myabacc.org. Thank you!