

2019 Chief Staff Executives Retreat & Small Bar Track

Chicago Marriott Downtown Magnificent Mile
March 12 - 13, 2019



Tuesday, March 12

**Joint sessions for CSE and Small Bar Track will be noted with an asterisk.*

Small Bar Track sessions are outlined in orange and located at the Illinois State Bar Association, 20 South Clark St., Suite 900, unless otherwise noted.

Unless otherwise noted below, all General CSE meals and sessions will take place at the Chicago Marriott Downtown, 540 N. Michigan Avenue.

12:00 PM - 4:00 PM

BOOTCAMP FOR NEW EXECUTIVE DIRECTORS

*Purdue/Wisconsin, 6th Floor
Pre-registration Required*

6:00 PM - 7:00 PM

CSE/SMALL BAR TRACK REGISTRATION

Registration Desk, 6th Floor

7:00 PM - 9:00 PM

CSE WELCOME DINNER

*Maggiano's Little Italy, 111 West Grand Avenue,
Amarone Room
Sponsored by Fastcase*

7:00 PM - 9:00 PM

SMALL BAR TRACK DINNER

Maggiano's Little Italy, 111 West Grand Avenue, Umbria Room

Wednesday, March 13

7:30 AM - 3:00 PM

CSE/SMALL BAR TRACK REGISTRATION

Registration Desk, 6th Floor

*8:00 AM - 8:45 AM

BREAKFAST AND OPENING REMARKS

*Ohio State/Wisconsin/Purdue, 6th Floor
Karen K. Hutchins, NABE President and Executive Director, Arkansas Bar Association
Tony J. Weiler, NABE CSE Chair and Executive Director, State Bar Association of North Dakota*

*8:45 AM - 10:15 AM

OPENING PLENARY SESSION - OUR ROLE IN MANAGING THE BOARD AND DEVELOPING THE RELATIONSHIPS TO DO IT SUCCESSFULLY

Ohio State/Wisconsin/Purdue, 6th Floor

As bar association executives, our role in managing the board can be challenging, but developing good working relationships is the key to an effective board. Find out how you can start building the relationships that can help you successfully navigate through rocky waters to smooth sailing during this session.

SPEAKER

George Brown, Senior Partner, RR Consulting Group and Former Executive Director, State Bar of Wisconsin

*10:15 AM - 10:45 AM

SPONSOR BREAK

Foyer, 6th Floor

Take a break to meet with sponsors and learn about their services. While visiting, don't forget to enter to win raffle prizes. The sponsor raffle drawing will be held during lunch, and prizes may be claimed during the afternoon sponsor break.

Sponsored by LawPay

*10:45 AM - 12:00 PM

CSE JOINT WORKSHOP SESSIONS

***WORKSHOP A - HOW TO WORK EFFECTIVELY WITH YOUR PRESIDENT**

Lincolnshire 1+2, 6th Floor

Continuing the conversation from the opening keynote, George and Phillip will share tips to master the skill of working effectively with your bar association president.

SPEAKERS

George Brown, Senior Partner, RR Consulting Group and Former Executive Director, State Bar of Wisconsin

Phillip McCallum, Executive Director, Alabama State Bar

***WORKSHOP B - COMMUNICATING EFFECTIVELY WITH YOUR BOARD**

Northwestern, 6th Floor

Join communications guru Rick DeBruhl for a discussion about creating a culture of communication and communicating at the right speed.

SPEAKER

Rick DeBruhl, Chief Communications Officer, State Bar of Arizona

WiFi password: BLI19

BLI registration: Wednesday March 13

3:15 pm - 6:30 pm

Registration Desk, 7th Floor

***WORKSHOP C - HOW TO SAY NO NICELY, WHILE GETTING OTHERS TO SAY YES**

Great America 1+2, 6th Floor

Is it possible to say no to demanding members, overly enthusiastic staff or officers who have their own agenda without damaging spirits? David Tabak will help you master the skill of saying no nicely while getting others to say yes.

SPEAKER

David Tabak, Principal, Tabak Nonprofit Strategies (TNS)

12:00 PM - 12:45 PM

CSE LUNCH

Ohio State/Wisconsin/Purdue, 6th Floor

The sponsor raffle winners will be announced at the end of the lunch.

12:45 PM - 1:30 PM

CSE CASE STUDIES PART 1

Lincolnshire 1+2, 6th Floor

During this closed-door session we'll dive deeper into saying no nicely, while getting others to say yes. This is your chance to chat with your colleagues, share and examine this topic, and other issues emanating from the CSE Case Studies Survey.

1:30 PM - 2:00 PM

SPONSOR BREAK

Foyer, 6th Floor

This is your last chance to visit with sponsors and learn about their services. If you've won a sponsor raffle prize, make sure to claim it during this break.

2:00 PM - 2:45 PM

CSE CASE STUDIES PART 2

Lincolnshire 1+2, 6th Floor

We will continue our closed-door chat, but for this session we will focus on the top 10 issues that are keeping us up at night. Don't miss this last chance to learn from others, share stories and examine the issues emanating from the CSE Case Studies Survey.

2:45 PM - 3:00 PM

WRAP UP

Lincolnshire 1+2, 6th Floor

SMALL BAR TRACK

12:00 PM - 12:30 PM

TRANSFER TO ILLINOIS STATE BAR ASSOCIATION, 20 SOUTH CLARK STREET, SUITE 900.

At the conclusion of the joint morning sessions, Small Bar Track participants should taxi or ride share to the Illinois State Bar Association for lunch and afternoon programming.

12:30 PM - 1:00 PM

SMALL BAR TRACK LUNCH

Conference Room D

Sponsored by the Illinois State Bar Association

1:00 PM - 2:00 PM

SESSION 1 - RAISING THE BAR BY BUILDING A STRONG FOUNDATION

Conference Room D

Are your bar's leaders exploring the idea of starting a foundation or, perhaps, looking for ways to reignite and reenergize an existing one? Amy McGuire and Victoria Connor will share information, practical tips and guidance to help bar executives determine which opportunities align best with their capacity and how to optimize local talent to advance the mission.

SPEAKERS

Amy McGuire, Executive Director, St. Joseph County Bar Association

Victoria Connor, Chief Executive Officer, York County Bar Association

2:00 PM - 3:00 PM

Conference Room D

SESSION 2 - SPARK JOY! LIFE-CHANGING MAGIC FOR YOUR INBOX AND BEYOND

Bar executives Steve Grumm and Kathy Sabol will lead this interactive session to get attendees organized. Our panel will share favorite tips, tricks and resources to help you "Marie Kondo" your professional life. Participants will be encouraged to exchange their own hints. Topics covered will include technology, personal organization, member communications and board organization.

SPEAKERS

Steve Grumm, Executive Director, Lancaster Bar Association

Kathy Sabol, Executive Director, Washington County Bar Association

3:00 PM - 4:00 PM

SESSION 3 - WE GET BY WITH A LITTLE HELP FROM OUR FRIENDS

Conference Room D

Are you feeling like you're always stuck in second gear... that it hasn't been your day, your week, your month or even your year? Have no fear! This closed-door roundtable discussion will address the biggest challenges small bar directors are wrestling with right now. What professional concerns are keeping you up at night? To ensure this is a productive session, all attendees are requested to anonymously submit one question/issue/concern in advance. Feedback will be provided on all items submitted.



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PLATINUM



Phil Rosenthal
President
711 D Street N.W., Suite 200
Washington, DC 20004
(202) 999-4689
phil@fastcase.com

GOLD



Abby Drake
Events Manager
3700 N. Capital of Texas
Highway, Suite 300
Austin, TX 78746
(512) 716-8565
adrake@lawpay.com
www.lawpay.com

SILVER



Karen Scher
Marketing Coordinator
8200 Bryan Dairy Rd., Suite 160
Largo, FL 33777
(614) 602-5559
kscher@affinityconsulting.com
www.affinityconsulting.com



Elizabeth Cox
Director of Engagement Team
345 S. Highland
Mt. Dora, FL 32757
(773) 502-6546
Elizabeth@atticusonline.com
www.atticusadvantage.com



Lisa Smith-Crissey
Director, Business Development
& Bar Relations
1437 Greenbrier Pl.
Charlottesville, VA 22901
(434) 284-0554
lisasmith-crissey@casemakerlegal.com
www.casemakerlegal.com



Dan Rekstad
Account Executive
24400 Smiley Rd., Suite 4
Nisswa, MN 56458
(800) 825-9171 x 369
dan.rekstad@growthzone.com
www.growthzone.com



Mauricio Fonseca
Chief Product Advocate
5113 Southwest Parkway, Suite 285
Austin, TX 78735
(512) 684-8070
mfonseca@membercentral.com
www.membercentral.com



NABE acknowledges the generosity of the Illinois State Bar Association and NABE Immediate Past President Robert Craghead for their sponsorship of the CSE Small Bar Track.

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