Leadership Academy
For Members of
The National Association of Black Journalists

Application Form

The Academy is open to print journalists with strong leadership and managerial potential who want to further develop their skills. We will consider applicants with two to five years of experience working in a management position, including – but not limited to – department or section heads, deputy or assistant editors, assignment editors, slots, photo editors, photographers, head layout/design, graphics editors and Web editors.

For your application to be considered, you must supply ALL of the following:
1. This application form, completed and signed
2. Your resume
3. A letter of recommendation
4. Proof of membership in NABJ

All materials must be postmarked by Oct. 1, 2011 and mailed to:

The NABJ/New York Times Leadership Academy
Attn: Dana Canedy
Senior Editor
PO Box 2690
Times Square Station
New York, NY 10108

Name______________________________________________________________
Company Name & Address__________________________________________________________________________
Title__________________________________________________________________________________________
Home Address____________________________________________________________________________________
City/State/Zip____________________________________________________________________________________
Home Telephone No.______________________________________________________________________________
Work Telephone No._______________________________________________________________________________
E-mail(s)_______________________________________________________________________________________

Please describe your job duties and responsibilities____________________________________________________
_______________________________________________________________________________________________
Describe the qualities of a leader you admire and would like to emulate, and explain why. (If you need more space, feel free to use additional paper.)

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What are your short-term and long-range career goals?
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Describe your most significant accomplishments as a journalist, especially those that demonstrate management skill.
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Explain how, as a manager, you would resolve the following situation:

Fred needs to reorganize the structure of his department—defining or re-defining duties, juggling shifts, etc. in order to achieve better communication between staff members on the desk and with other departments. His department also needs to try to do more with less. The only way to make these things happen is to restructure. Fred is concerned about the disruption these changes might cause. How can he begin to restructure while making sure everyone continues to produce a good daily report?
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I understand that to be selected for this program, I must be able to attend all of the sessions.

_________________________________________________________________________________________
Applicant signature and date