NAE4HA Team/Working Group Action Plan
2019-2020

Team/Working Group Name: Volunteerism

Team/Working Group Chair: Jamie Morris  jkenton@umd.edu

Date: 11/4/2019-10/20/2019

Team/Working Group Chair-elect:

Goals:

1. Strengthen the knowledge and skills of extension professionals in the area of volunteerism.
2. Support collaboration and sharing of resources to support volunteer management and development. May include education on access to resources, communication with the Volunteerism Charter Group and/or compiling resources).

<table>
<thead>
<tr>
<th>Objectives</th>
<th>Action Steps</th>
<th>How does this help accomplish the association’s strategic plan?</th>
<th>Position/Person Responsible</th>
<th>Target Date</th>
<th>Status Report</th>
<th>Budget</th>
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</thead>
<tbody>
<tr>
<td>Broaden access to the Volunteerism Working Group through NAE4HA platform.</td>
<td>1. Send out info through Pulse 2. Continue to explore the calendar option 3. Social media</td>
<td>Communication for the association Goal 1 for this group</td>
<td>Chair</td>
<td>January 2020</td>
<td></td>
<td>$0</td>
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<tr>
<td>Volunteer Engagement Webinar</td>
<td>4. Focus on building relationships and may include volunteer perspective how to include the on your “team”-building relationships</td>
<td>Professional Development for the association Goal 1 for this group</td>
<td>All present at NAE4HA (Jamie, Pat, Steve, Paula, Tillie, Marne) and those that may attend the December conference call.</td>
<td>March 2020</td>
<td>Development at December 2019 meeting, submit January</td>
<td>$0</td>
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</table>
### Volunteer role descriptions
- Volunteer update training and handbook

### Submit an article to the Pulse on Volunteer Engagement
1. Highlight information and promote the webinar
   - Communication for the association
   - Jamie draft and group to edit
   - January 2020
   - $0

### Submit a proposal for NAE4HA in 2020- expand on webinar
1. Expand on webinar and develop a Session on Volunteer engagement
   - Professional Development for the association
   - Goal 1 for this group
   - Members attending the December meeting and others that agree
   - January 2020
   - Draft in December and submit in January
   - $0

### Volunteer Engagement follow up blog
1. Review the main points of the volunteer engagement webinar
   - Communication for the association
   - Tillie to draft and group to edit
   - April 2020

### Work with National 4-H Charter group on Volunteerism under the PLWG to support their work on resource sharing
2. Help create vetting procedures for volunteerism material to be shared nationally
   - Communication for the association
   - Committee
   - Ongoing/as needed in 2020

### Other items:
- Need guidance and/or training on how to best use the website and all of its functions to communicate information and opportunities.
• Need confirmation of the virtual learning webinar process and/or if groups can simply schedule and host webinars on their own.
• Need clarification as to whether we are restricted to staff development or can we do volunteer development which is more program development