NAEP Regional Leaders Meeting – Conference Call

Meeting Date: October 15, 2019 @ 3:00 pm ET/2:00 pm CT/1:00 pm MT/12:00 pm PT
Connect via Internet: https://global.gotomeeting.com/join/599619677 OR Call in #: (571) 317-3122 Access Code: 599-619-677 #

Attendees: Y/N
(yes/no)

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<th>Y</th>
<th>N</th>
<th>Metro NY/NJ</th>
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<th>Florida</th>
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<th>Great Plains</th>
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<td>DE/PA/WV</td>
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<tr>
<td>NAEP Staff Representatives</td>
<td>Y</td>
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<td>NAEP Board of Directors Representatives</td>
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Meeting Agenda

• Welcome
• Regional Meeting Wins & Lessons Learned
• ALP Agenda
• Open discussion
• Good of the Order/Adjourn

Minutes

Welcome
Welcome to the new regional leaders
NAEP welcomed three new staff
Thank you to all departing regional leaders who have completed their term of service

Regional Meeting recaps
Most meetings have completed at this point. Several big wins and lessons learned include:

• District VI
  o Record attendance by a large margin (178 attendees)
  o Vendors co-presented some sessions; well received

• Upstate New York
  o Despite severe travel budget cuts, attendance was good. Location (Lake Placid) was a driver for attendance. Vendor hall was smaller than usual due to space limitations but was a positive this year because it allowed extended one-on-one time with attendees. Ample seating helped conversations.
  o Encourage a post-meeting review after the conference. Celebrate wins, capture lessons learned and begin planning for next year while the interest is there and the topics are fresh in everyone’s mind.

• Kentucky
  o Good meeting this year, interested in using the mobile app next year. The app is available to all regions and districts (pass through cost but can be a sponsored item to offset)

• District II
Meeting was held on a campus (PSU). Helped significantly to lower costs in some areas.

**ALP Agenda**

Agenda will be emailed to all regional leaders along with registration information. NAEP will make hotel reservations for all attending.

3 main goals of the meeting this year:
- To discuss constraints and opportunities for providing member services,
- To provide networking opportunities and share best practices, and to
- Collaborate with other regional and national leaders to create solutions to meet the changing needs of NAEP’s members

NAEP pays for all costs for one leader from each region. We encourage the region to send others as well. Regions are responsible for the costs for those additional reps. Hotel, airfare, meals that are not covered during the event (registration is free)

**Open Discussion**

Regional leadership subcommittee: proposed on last call to tackle developing recommended best practices for the districts and regions and create an implementation strategy. We are finalizing the list of volunteers and will have a 1st meeting in late October with the idea that the group will report out at ALP in December and make final recs to the national board in April.

Conversation about procurement data like bid thresholds and spend that NAEP might collect at various meetings. NAEP doesn’t collect data but Burr Millsap at NAEP, during his time at the University of Oklahoma, has data to share to those interested.

NAEP can add questions in the mobile app at NAEP 2020 to capture data.

**Next call**

November 19th at 3:00 pm Eastern

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### Pending Action Items

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