

2019 NAEP Elected Officer  
Candidate Nomination Application for Elected Office

The following criteria represents the standard information about potential candidates for elected office required by NAEP's Nominating Committee. This basic form should be completed by each candidate. A resume may be attached to further describe detailed information but should not be submitted in lieu of this application.

**About You:**

District II

Name of Candidate: Thomas E. Youngs, Jr.

Title: Director, Purchasing Services

Institution: University of Pittsburgh

Address: 4200 Fifth Avenue

City: Pittsburgh

State: PA Zip: 15260

Telephone: 412-624-8785

Email: tey5@pitt.edu

Questions:

1. Number of years as an active member of NAEP: 12
2. Types of Service to NAEP and or the regions:
  - a. Participation on committees, task forces, special projects and other functions: Chair and Co-chair of Membership and Scholarship committees, member of NAEP Executive Director Search Committee
  - b. Author of an article(s), monograph(s), book(s) or other publication for NAEP: No
  - c. Recognition, Awards and/or Certificates of Achievement: None
  - d. Presentation(s) at meeting(s) or educational programs: No
3. Service to an associated professional organization (whose principal purpose is the betterment of the procurement profession or education community):
  - Chair of National Institute of Governmental Purchasing Membership Committee
  - Various director and officer roles including President of Institute for Supply Management - Pittsburgh
4. Educational achievement (higher education institution and/or certification, NAEP's Institutes or Academy, etc):

BA – State University of New York at Albany

Masters of Public Management – Carnegie Mellon University

Certified Purchasing Manager  
Certified Public Purchasing Officer  
Certified Professional in Supply Management

5. Procurement positions held (title/institution/organization)

Assistant Buyer, John Wanamaker Department Stores  
Contract Specialist, Department of the Navy  
Contracting Agent, Mellon Bank  
Sourcing Manager, Pittsburgh Cultural Trust  
Chief Purchasing Officer, Allegheny County  
Director, Purchasing Services, University of Pittsburgh

***National board member selection criteria:***

***Please provide a comprehensive statement to the below questions. You only have to answer the questions that apply to your personal experiences.***

1. Do you possess an area of expertise that helps the association meet one or more of our strategic initiatives (see attached Strategic Plan)

I'll be most interested to participate in efforts for supplier relationships, influence / collaboration and organizational infrastructure.

2. Broader perspective: Please list other noteworthy voluntary contributions of time, effort, resources and leadership abilities to NAEP and the procurement profession.

Nothing in addition to what is shown above.

3. Provide examples of the ability to develop strategic direction/vision and/or implement a strategic direction/vision. Have you been identified by peers as a thought leader?

The strategic direction at my current position has been to efficiently manage day-to-day operations without any issues or concerns. We continue to revise and improve on travel operations, sustainability initiatives and increasing spend with diverse suppliers.

4. Do you recognize and promote trends, issues and best practices for your institution and profession? Please describe.

I like to know the big picture and work best when I understand the facts and figures. Part of this effort to obtain information is to stay on top of the profession. I've participated in webinars on blockchain and the Internet of Things in order to ready when they truly hit higher ed

procurement. I've attended numerous Federal Demonstration Partnership meetings and Council on Governmental Relations meetings to stay abreast of federal research and more specifically the Uniform Guidance.

5. Please describe how you would confidently and articulately lead discussions and express opinions in a collaborative, collegial manner.

I'm a listener. I work hard to understand people's concerns, opinions and needs. I'll rarely express an opinion before being sure to gather input and "get a feel for the room". I'm a deliberator and strive to gather thoughts and ideas before arriving at a decision. I work best when collaborating and gaining input from colleagues and will always do the research while moving towards a decision.

6. Do you mentor, engage and share information with current and potential NAEP national, regional or committee leaders? Or with staff?

I have encouraged staff members to volunteer at the next District II meeting in Penn State and three have volunteered.

7. What vision do you have for NAEP during your term? (Biggest challenges and how to solve them).

My vision is to continue with professional development of members. NAEP needs to provide the best education for higher ed procurement. Is it always best to have members present to members at the Annual Meeting? The prime event for higher ed procurement is the Annual Meeting yet more often than not "we're talking to ourselves". Would it be best to bring in bright minds from outside – such as academics, consultants and suppliers?

Candidates should also have a commitment to contribute the time, interest, ability and resources necessary to complete assignments promptly and professionally.

***IN ADDITION PLEASE PROVIDE:***

Candidates for national board positions should have the support of their employer organization to attend all board meetings, in addition to other related activities, as appropriate for the duration of their term of office:

2<sup>nd</sup> VP & Treasurer: 5 year term

District I and IV: 3 year term

Please provide a recommendation letter (by the direct supervisor, indicating if the person is elected the institution and supervisor will support the

candidate and allow him/her to participate as part of his/her professional development).

Previously provided.