



Editorial Committee

Charge

NALS Editorial Committee assists staff with the development and review of NALS publications and content for NALS members and the public. The Committee will work in conjunction with the Marketing Committee to create accurate, impactful, and relevant content.

Composition

Chair plus at least three members serving staggered two-year terms.

Benefits

- Skill development
- Opportunities to author articles for national publication
- Networking with fellow members and industry experts

Committee Responsibilities & Tasks

- Proofreading of *Docket* email newsletter and *@Law* quarterly publication.
- Article ideas and outreach to authors for member spotlights, Ask Eula Mae, *@Law* magazine, special issues of the *Docket*, and blog posts.
- Review and approve content created by staff in conjunction with strategy determined by Marketing Committee.
- Prepare content calendar on yearly basis.
- Meeting quarterly to review assignments for next quarter.
- Communicate by email as needed with monthly writing deadlines, to review assignments, and author outreach.

Staff Responsibilities

- Maintain committee roster.
- Schedule committee meetings, work with chair to develop agendas and complete meeting minutes.
- Provide support to the committee throughout the year.

Board Liaison

- Nakia Bradley-Lawson, President

Staff Liaison

- Rachel Daeger, Communications Director (rachel@nals.org)

- Justin Fromke, Communications Coordinator (justin@nals.org)

Note: Historically, this group has been called the "Editorial Board."