



Financial Oversight Committee

Charge

NALS Financial Oversight Committee assists with overseeing the financial health and continued wellness for this vital legal professional association.

Composition

- The committee will be made up of up to five members.
- Applicants should be experienced with financial management, able to read and interpret financial statements, and able to explain financial status to general members.
- Applicants should have served at least three years (can be non-consecutive) as a chapter treasurer and/or on a chapter financial review committee, or have proven financial competence through other organizations or professional roles.

Benefits

Members of the Financial Oversight Committee will expand their professional networks with NALS members and contribute to financial health of the Association.

Committee Responsibilities & Tasks

- Review monthly financial statements.
- Meet quarterly to discuss financial health of the association.
- Provide annual report to membership on the associations' financial status.
- Assist with budget development by reviewing and providing feedback on budget drafts.
- Anticipate 1-2 hours most months.

Staff Responsibilities

- Provide monthly financial statements.
- Maintain committee roster.
- Schedule committee meetings, work with chair to develop agendas and complete meeting minutes.
- Provide support to the committee throughout the year.

Board Liaison

- Darlene Howard Holt, PP-SC, Treasurer

Staff Liaison

- Amanda S. Bureau, CAE, CVA, Executive Director (amanda@nals.org)