

# NAPCP Canadian Commercial Card & Payment Conference

September 20-21, 2017

## Exhibitor and Sponsor Information

### Venue

Chestnut Conference Centre  
89 Chestnut Street  
Toronto, ON M5G 1R1

### Shipping

#### *Inbound:*

-Packages can be shipped directly to the venue. Packages will incur a \$3.00 charge per box shipped. Packages can be picked up on the 2nd floor with the assistance of a banquet supervisor.

-Use this format for your shipping label:

NAPCP Canadian Conference  
Date of Event: September 20-21, 2017  
Your Name and Phone Number  
Attn: Zirad Mohamed

#### *Outbound:*

-There is not a shipping service onsite

-There are options nearby. We suggest:

-The UPS Store: 112 Elizabeth St., Toronto, ON M5G 1P5  
+1 416-971-5001 — see [The UPS website](#) for more information  
-FedEx Office: 505 University Ave., Toronto, ON M5G 1X3  
+1 416-979-8447 — see [The FedEx website](#) for more information

### Exhibit Hall

#### *Date, Hours and Location*

Wednesday, September 20th 8:00a.m.-5:30p.m.

Colony Ballroom West, on the 2nd Floor

-The exhibit hall is tabletop only. Nothing can be placed on the floor.

Please see your exhibit hall contract guidelines for full rules and regulations.

#### *Move-in and Move-Out:*

-Move-in and Move-out occurs on Day 1 of the conference

Wednesday, September 20th

Move-in: 6:30-8:00a.m.

Move-out: 5:30-7:00p.m.

-All items and materials must be removed by the end of the day

### AV and Electrical

-All AV and electrical is the responsibility of the exhibitor and/or sponsor

-For the AV pricing list, visit the Chestnut Conference Centre's [website](#)

-To place your order, contact Zirad Mohamed

-[zirad.mohamed@utoronto.ca](mailto:zirad.mohamed@utoronto.ca)

+1 416-585-3159

### Additional Questions?

Please contact:

Rachel Porter, Event Manager

[rachel\\_porter@napcp.org](mailto:rachel_porter@napcp.org)

+1 (952) 546-1880, ext. 7

<http://www.napcp.org/page/canadaabout>

