

Checklist and Deadlines

CELEBRATING
20 YEARS

NAPCP COMMERCIAL CARD AND PAYMENT
CONFERENCE
APRIL 15-18, 2019 • MIAMI, FLORIDA

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| TODAY | <ul style="list-style-type: none"> Review conference opportunities and conference schedule Meet with your team Budget Sign the exhibit table contract early to take advantage of the November 15 incentive Marketing exposure on the NAPCP website and emails starts now |
| November 15 | <ul style="list-style-type: none"> Deadline to submit: <ul style="list-style-type: none"> Exhibit table contract to receive \$750 off the total exhibit table fee Value Package contract to receive the \$550 discounted price on either Package 1 or 2 |
| December 6 | <ul style="list-style-type: none"> Early incentive to turn in your completed session templates to be included in an email dedicated specifically to Provider sessions |
| January 16 | <ul style="list-style-type: none"> Early incentive to turn in your completed session templates to be included in an email dedicated specifically to Provider sessions Exhibit table location selection begins Continue to submit contracts for all opportunities |
| January 31 | <ul style="list-style-type: none"> Deadline to submit logos, links and session descriptions to be included in the printed program and conference app The earlier you submit your session descriptions, the more exposure you will receive on our website and in our emails Begin to order show services |
| February 8 | <ul style="list-style-type: none"> Deadline to submit logo, listing and advertisements for the 2019 Global Provider Directory |
| March 11 | <ul style="list-style-type: none"> Last day for hotel room group rate discount |
| March 22 | <ul style="list-style-type: none"> Deadline for complimentary conference registration |
| April 15-18 | <p>2019 NAPCP 20th Annual Commercial Card and Payment Conference InterContinental Miami — Miami, FL</p> |