



NAPMW BOARD OF DIRECTORS MEETING
December 13, 2017
GENERAL SESSION MINUTES

I. **CALL TO ORDER**

National Board Members Present

Cathy Kantrowitz, CME National President
Laurel Knight-Keane National President Elect Absent
Judy Alderson..... National Treasurer
Glenda Mooney National Secretary
Rolanda Legg..... National Vice President Absent
Susan Kerr National Vice President

Parliamentarian and Administrators Present

Lynne SparkParliamentarian
Vince Valvo, Agility Resources Executive Director

A. Roll Call and Quorum Confirmation: Following roll call a quorum was confirmed to President Cathy Kantrowitz, CME. With notice of the meeting having been duly given, President Kantrowitz called meeting to order at 17:01pm Eastern Time

B. Welcome and Acknowledgement of Guests

Guests

Jill Kinsman PNP	Candace Smith PNP	France Reinhart PNP	Christine Pollard PNP
Lauren Layman	Richard Alvarado	Kelly Byers	Lorin Jurgensen
Kaitlin Horlander	Dave Jackson	Robin Hart	Tobi Libbra
Mark Jennings	Vivien LaFevers	Jack Scanlon	Katie McCollum Diedrich
Carol Clark			

C. Agenda Approval: The agenda was amended and filed

D. The November 8, 2017 General Meeting Minutes: Minutes will be filed as presented

E. Designation of Minutes Review Committee:

- I. National Secretary Glenda Mooney
- II. National Treasurer Judy Alderson
- III. National Vice President Susan Kerr

II. **Financial Reports**

A. Monthly Financial Reports: Filed as presented. Treasurer reports are due each month for all locals.

III. **ADMINISTRATIVE TEAM REPORTS**

A. Agility Resources: Working with the National Board for transition to the end of Agility Resources end of service date.

IV. **COMMITTEE REPORTS:**

- A. Bylaws and Operating Procedures:** No report
- B. Extensions:** No report
- C. Finance:** As presented
- D. Ethics:** No report
- E. Internal Audit:** Updated on Audit for 2017 a few suggestions on different accounts and services.
- F. Leadership Programs:** No report
- G. Nominating:** Working on timeline
- H. Ad Hoc - Conference:** Robin Hart gave a high-level overview of a meeting with some of the members in Oklahoma City Local.

V. **WORKS IN PROGRESS | UNFINISHED BUSINESS:** None

VI. **New Business:**

Carol Clark of Oklahoma City NAPMW ask the minutes to reflect that she has reached out to the Ethics Committee and asked for a review of how she has been treated by the National Board.

VII. **ANNOUNCEMENTS:**

December Board of Directors Meeting Wednesday, January 10, 2018
Planning Session January 26 & 27, 2018 Charlotte, NC.

VIII. **RECESS TO EXECUTIVE SESSION:** President Kantrowitz recessed the board to Executive Session at 17:43 Eastern Time

IX. **RECONVENE TO GENERAL SESSION:** President Kantrowitz reconvened the meeting back to general session at 18:29 Eastern Time.

Motion by National Secretary Glenda Mooney “I move we bring all action items approved in the Executive Session forward to the General Session.”
Motion Seconded National Vice President Susan Karr

Motion by National Vice President Susan Karr
“I move to cancel the in person Planning Session in Charlotte January 25 – 27, 2018 until future discussion.”
Motion Seconded by National Treasurer Judy Alderson
Motion Carried

X. **ADJOURNMENT:** Having no other business, President Kantrowitz adjourned the meeting at 18:56 Eastern Time.

Glenda Mooney
NAPMW National Secretary