



NAPMW BOARD OF DIRECTORS MEETING
August 09, 2017
GENERAL SESSION MINUTES

I. **CALL TO ORDER**

National Board Members Present

Cathy Kantrowitz, CME National President
Laurel Knight-Keane National President Elect
Judy Alderson..... National Treasurer
Glenda Mooney National Secretary
Rolanda Legg..... National Vice President
Susan Kerr National Vice President

Parliamentarian and Administrators Present

Lynne SparkParliamentarian
Vince Valvo, Agility Resources Executive Director

A. Roll Call and Quorum Confirmation: Following roll call a quorum was confirmed to President Cathy Kantrowitz, CME. With notice of the meeting having been duly given, President Kantrowitz called meeting to order at 17:01pm Eastern Time

B. Welcome and Acknowledgement of Guests

Guests

Jill Kinsman PNP	Candace Smith PNP	Christine Pollard PN:
Carol Clark	Kelly Byers	Lauren Layman
Ken Perry	Ellie Wade	Melissa Falter

C. Agenda Approval: The agenda filed as amended

D. The July 10, 2017 General Meeting Minutes: Minutes will be filed as presented

E. Designation of Minutes Review Committee:

- I. National Secretary Glenda Mooney
- II. National Vice President Rolanda Legg
- III. National Treasurer Judy Alderson

II. **Financial Reports**

A. Monthly Financial Reports: report filed as presented.

National President Elect Laurel Knight-Keane requested timeline for funds to be sent to the new locals for the membership dues. National Treasurer Judy Alderson responded now that the locals have been approved for charter with NAPMW by the National Board the funds will go out as soon as possible. President Elect Laurel Knight-Keane reminded everyone that all missing financial items must be in by end of August to receive the next Region Fund Assets.

III. **ADMINISTRATIVE TEAM REPORTS**

A. Agility Resources:

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Bakersfield, Central New York, The Columbia River, and Seattle Puget Sound 2017-2018 board information has not been forward to Agility to be posted on NAPMW website. This information is needed as soon as possible. All Locals need to forward to NAPMW1@napmw.org board roasters, this will allow the website to be updated correctly.

Six (6) new members joined NAPMW with the marketing at APEX and Ultimate Mortgage in New Orleans. There are 75 registered for Mortgage Star and 1500 registered for Mortgage Originator in Las Vegas later this month. President Elect Laurel Knight-Keane will be in attendance and at NAPMW booth to promote NAPMW membership.

IV. **COMMITTEE REPORTS:**

- A. Bylaws and Operating Procedures:** None
 - 1. **Affiliation Agreement:** President Elect Laurel Knight-Keane provided the revised Extension Handbook for the National Board to review
- B. Extensions:** As presented
- C. Finance:** As presented
- D. Ethics:** None
- E. Internal Audit:** No report
- F. Leadership Programs:** No report
- G. Nominating:** No report
- H. Conference Advisory:** Committee will be dissolved and replaced with two (2) Ad Hoc committees 2018 Conference and Management Company
- I. Ad Hoc – 2018 Conference:** President Cathy Kantrowitz request two (2) chairs and volunteers for this committee. The committee will need to work closely with the National Board, Agility and the new management company. President Kantrowitz requested NVPs on their calls with the local presidents to request chairs and volunteers.
- J. Ad Hoc – Management Company:** President Cathy Kantrowitz requested a chair and volunteers for this committee. This committee will work closely with the National Board and be responsible for sending out RFP (Request for Proposal), gathering information for multiple possible management companies and present the information to the National Board. President Kantrowitz requested NVPs on their calls with local presidents to request a chair and volunteers.

- V. **WORKS IN PROGRESS | UNFINISHED BUSINESS:** Carol Clark of NAPMW Oklahoma City has concerns regarding the 2017 conference, she asked for a copy of the current budget and when it was approved, 2017 conference attends count, an audit be performed outside our normal Operating Procedures. Ellie Wade and Carol Clark of NAPMW Oklahoma City asked these request and concerns be in the minutes because they believe the concerns aren't in the previous minutes. President Cathy Kantrowitz referred Carol Clark to the email response sent to the NAPMW President of Oklahoma City, which Carol Clark was cc on (which is attached to these minutes) and that the minutes reflect the request made by Carol Clark. Ken Perry of NAPMW The Columbia River requested the budget to review in preparation for submitting an RFP as a management company. President Kantrowitz will request an audit and provide when complete.

- VI. **New Business:** Carol Clark of NAPMW Oklahoma City asked why her question wasn't answered in regards to the NAPMW current voting process. President Cathy Kantrowitz referred to the email response dated July 12, 2017. President Kantrowitz will request advisement from our attorney.

VII. **ANNOUNCEMENTS:**

September Board of Directors Meeting Wednesday, September 13, 2017

- VIII. **RECESS TO EXECUTIVE SESSION:** President Kantrowitz recessed the board to Executive Session at 17:29 Eastern Time
- IX. **RECONVENE TO GENERAL SESSION:** President Kantrowitz reconvened the meeting back to general session at 18:29 Eastern Time.
Motion by National Secretary Glenda Mooney “I move we bring all action items approved in the Executive Session forward to the General Session.”
Motion Seconded. Vice President Elect Laurel Knight-Keane
Motion Carried
- Motion by National President Elect Laurel Knight-Keane by email (see attached)**
“I move to charter the Charlotte Association of NAPMW.”
Motion Seconded by National Treasurer Judy Alderson
Motion Carried
- Motion by National President Elect Laurel Knight-Keane**
“I move to charter the Gulf Coast Association of NAPMW.”
From Committee Second not needed
Motion Carried
- X. **ADJOURNMENT:** Having no other business, President Kantrowitz adjourned the meeting at 18:04 Eastern Time.

Glenda Mooney
NAPMW National Secretary