



NAPMW BOARD OF DIRECTORS MEETING  
June 14, 2017  
GENERAL SESSION MINUTES

**I. CALL TO ORDER**

**National Board Members Present**

Cathy Kantrowitz, CME ..... National President  
Laurel Knight-Keane ..... National President Elect  
Judy Alderson..... National Treasurer  
Glenda Mooney ..... National Secretary  
Rolanda Legg..... National Vice President  
Susan Kerr ..... National Vice President

**Parliamentarian and Administrators Present**

Lynne Spark ..... Parliamentarian  
Vince Valvo, Agility Resources ..... Executive Director

**A. Roll Call and Quorum Confirmation:** Following roll call a quorum was confirmed to President Cathy Kantrowitz, CME. With notice of the meeting having been duly given, President Kantrowitz called meeting to order at 17:01pm EST

**B. Welcome and Acknowledgement of Guests**

**Guests**

Jill Kinsman PNP	Candace Smith PNP	Carol Clark	Greg Whittaker
Carmen Marrs	Jack Scanlon	Shawn Moore	Ellie Wade
Melissa Falter	JoAnn Durant	David Harpster	

**C. Agenda Approval:** The agenda filed as amended

**D. The May 10, 2017 General Meeting Minutes:** Minutes will be filed as presented

**E. Designation of Minutes Review Committee:**

- I.** National Secretary Glenda Mooney
- II.** National Vice President Susan Karr
- III.** National President Elect Laurel Knight-Keane

**II. Financial Reports**

**A. Monthly Financial Reports:** report filed as presented.

Request for Profit and Loss for 2017 Annual Conference was made, National Treasurer Alderson will provide after all items are received. Carol Clark of Oklahoma Local requested an accounting analysis of the National Board and President expenses. President Kantrowitz is gathering requested information and will provide when all reports are ready.

**III. ADMINISTRATIVE TEAM REPORTS**

**A. Agility Resources:**

About half of the locals have provided updated board information. This information is needed as soon as possible. All Locals need to forward to [NAPMW1@napmw.org](mailto:NAPMW1@napmw.org) board rosters, this will

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allow the website to be updated correctly. Local Treasurer contact information need sent to [Nattreasurer@napmw.org](mailto:Nattreasurer@napmw.org) for membership funds to be sent to each local. APEX is July 10<sup>th</sup> in New Orleans please register at <http://www.napmw.org/events/EventDetails.aspx?id=963746&group>.

**IV. COMMITTEE REPORTS:**

- A. Bylaws and Operating Procedures:** Bylaws and Operating Procedures will be updated to the website from Draft to final.
- B. Extensions:** President Elect Laurel Knight-Keane has formed her committee and assigned all extension areas to a member of the committee.
- C. Finance:** Nothing additional
- D. Ethics:** Chair is open. Interested members should reach out to President Cathy Kantrowitz at [President@napmw.org](mailto:President@napmw.org)
- E. Internal Audit:** No report
- F. Leadership Programs:** No report
- G. Nominating:** No report
- H. Conference Advisory:** No report

**V. WORKS IN PROGRESS | UNFINISHED BUSINESS:** None

**VI. New Business:** None

**VII. ANNOUNCEMENTS:**

July Board of Directors Meeting Wednesday, June 10, 2017 In person at APEX in New Orleans

**VIII. RECESS TO EXECUTIVE SESSION:** President Kantrowitz recessed the board to Executive Session at 17:45 EST

**IX. RECONVENE TO GENERAL SESSION:** President Kantrowitz reconvened the meeting back to general session at 18:29 EST.

**X. ADJOURNMENT:** Having no other business, President Kantrowitz adjourned the meeting at 18:30 EST.

**Glenda Mooney**  
NAPMW National Secretary