



NAPMW BOARD OF DIRECTORS MEETING
May 10 , 2017
GENERAL SESSION MINUTES

I. CALL TO ORDER

National Board Members Present

Cathy Kantrowitz, CME National President
Laurel Knight-Keane National President Elect
Judy Alderson..... National Treasurer
Glenda Mooney National Secretary
TBD National Vice President
Susan Kerr National Vice President

Parliamentarian and Administrators Present

Lynne Spark Parliamentarian
Vince Valvo, Agility Resources Executive Director

A. Roll Call and Quorum Confirmation: Following roll call a quorum was confirmed to President Cathy Kantrowitz, CME. With notice of the meeting having been duly given, President Kantrowitz called meeting to order at 17:01pm EST

B. Welcome and Acknowledgement of Guests

Guests

Jill Kinsman PNP Lucy Collier PNP Carol Clark
Carmen Marrs Jack Scanlon

C. Agenda Approval: The agenda filed as amended

D. The April 12, 2017 General Meeting Minutes: Minutes will be filed as presented

E. Designation of Minutes Review Committee:

- I.** National Secretary Glenda Mooney
- II.** National Vice President Susan Karr
- III.** National President Elect Laurel Knight-Keane

II. Financial Reports

A. Monthly Financial Reports: report filed as presented.

Request for Profit and Loss for 2017 Annual Conference was made, National Treasurer Alderson will provide after all items are received.

B. Update of Bank Signors:

All Locals back accounts must have (1) one National Board member on their signature cards.

**Motion by National Treasurer Judy Alderson “I move Past National President Kelly Hendricks be removed from NAPMW account(s) with Bank of America.”
Seconded by National Vice President Susan Kerr
Motion Carried**

**Motion by National Treasurer Judy Alderson “I move National President Cathy Kantrowitz be added to NAPMW account(s) with Bank of America.”
Seconded by National Vice President Susan Kerr
Motion Carried**

III. ADMINISTRATIVE TEAM REPORTS

A. Agility Resources:

All Locals need to forward to NAPMW1@napmw.org board roasters, this will allow the website to be updated correctly. APEX is July 10th in New Orleans please register at <http://www.napmw.org/events/EventDetails.aspx?id=963746&group>. The 2018 NAPMW Annual Conference is April 4th- April 5th.

IV. COMMITTEE REPORTS:

- A. **Bylaws and Operating Procedures:** Working on a letter to go to all locals explaining the approved Operating Procedures and model of the Operating Procedures for Locals to use. These will be submitted to the board to be approved next month.
- B. **Extensions:** As presented
- C. **Finance:** Second half of Region Funds will be available soon. See attached Region Funds Distribution Plan
- D. **Ethics:** No report
- E. **Internal Audit:** No report
- F. **Leadership Programs:** No report
- G. **Nominating:** No report
- H. **Conference Advisory:** 2018 NAPMW Annual Conference is April 4th – 5th. Lynne Sparks will be reviewing the 2017 NAPMW Annual Conference surveys and comments.

V. WORKS IN PROGRESS | UNFINISHED BUSINESS: None

VI. New Business: None

VII. ANNOUNCEMENTS:

June Board of Directors Meeting Wednesday, June 14, 2017 17:00 Eastern

VIII. RECESS TO EXECUTIVE SESSION: President Kantrowitz recessed the board to Executive Session at 17:28 EST

IX. RECONVENE TO GENERAL SESSION: President Kantrowitz reconvened the meeting back to general session at 18:42 EST.

X. ADJOURNMENT: Having no other business, President Kantrowitz adjourned the meeting at 18:43 CST.

Glenda Mooney
NAPMW National Secretary