



NAPMW BOARD OF DIRECTORS MEETING
Wednesday May 9, 2018
GENERAL SESSION MINUTES

1. CALL TO ORDER

National Board Members Present

Laurel Knight-Keane National President
Glenda Mooney National President Elect
Nicole Shea & Judy Alderson National Treasurer
Jaclyn Weedon National Secretary
Rolanda Legg National Vice President
Tobi Libbra National Vice President

Parliamentarian and Administrators Present

Robin Hart (Parliamentarian)
Jill Miller (Administrator/IMPACT)

A. Roll Call and Quorum Confirmation: Following roll call a quorum was confirmed to President Laurel Knight-Keane. With notice of the meeting having been duly given, President Knight-Keane called meeting to order at 14:02 PST

B. Welcome and Acknowledgement of Guests

Guests in Attendance:

PNP Jill Kinsman	PNP Candace Smith	
Mark Jennings	Anthony Miller	Kari Olsen
Peyton Kane	Cathy Rixey	Alyssa Ritchie
Susan Kerr	Tracy Sanderson	Angela Sontag
Cindy Vines		

C. Agenda Approval: May 9, 2018 agenda approved & filed as presented

G. The April 7, 2018 General Meeting Minutes: Require corrections to spelling, will hold on approval till June 13, 2018 Board Meeting

H. Designation of Minutes Review Committee:

- i. President Elect Glenda Mooney
- ii. NVP 2 Roland Legg
- iii. Secretary Jaclyn Weedon

2. Financial Reports

A. Monthly Financial Reports – Judy Alderson

1. Requires Correction to ending account balance of \$72,220.30

3. Administrative Report

A. IMPACT – Jill Miller (Administrator/IMPACT)

1. Have begun sending membership reports to local presidents – if not receiving, please notify Jill Kinsman

4. COMMITTEE REPORTS:

A. Bylaws and Operating Procedures: PNP Jill Kinsmen

1. Important to use correct terminology of “Associations” as opposed to “Chapters” per IRS designation.
2. **Motion made by PNP Jill Kinsmen, I move approve the following bylaws change to be brought before the membership for voting.**

Proposed Bylaw change for 5/9/2018 National Board Call

I move to approve the following Bylaw change to bring before the membership for voting on.

Existing:

9.3 Balloting for National Officers

- a. Voting members shall receive a written ballot not less than ten (10) days prior and not more than thirty (30) days prior to the ballot return date. Ballots may be sent by electronic transmission by the association and responses may be returned to the association by electronic transmission. Voting by proxy shall not be permitted.

Proposed:

- a. Voting members shall receive the slate of officers not less than thirty (30) days prior to the ballot return date. Any write in nominations must be vetted by the Nominations Chair by submitting their resume and qualifications at least 96 hours before the ten (10) days prior to ballot return date. Candidates Forum to be held 24 hours or more before the ten (10) days prior to ballot return date and must be available for view on www.napmw.org on or before the ten (10) days prior to ballot return date. Ballots may be sent by electronic transmission by the association and responses may be returned to the association by electronic transmission. Voting by proxy shall not be permitted.

Reasoning:

This change would allow for additional candidates to run, if qualified, up to 4 days prior to when the voting opens. It allows for 10 days of voting time as we currently have, as well as the opportunity to have a Candidates Forum and for their information to be posted online. This widens the window of time for our members to decide if they want to run as well as for the Nominations chair to seek candidates for offices without candidates.

President Laurel Knight-Keane proposed to present the above motion to committee for voting by membership.

Motion Approved

B. Extensions: Anthony Miller

1. Requested referrals for new Associations and contacts for interested members

2. **Working on Sponsorship Levels** – President Laurel Knight-Keane requests follow up and details for board to review
- C. **Finance:** No Report
- D. **Ethics:** PNP Christine Pollard
- E. **Internal Audit:** No Report
- F. **Leadership Programs:** No Report
- G. **Nominating:** No Report
- H. **Conference:** To review notes and final bills to be reconciled from Annual Business Meeting Held April 6, 2018 and report back when finalized
- I. **Publicity and Marketing :** Kerri Parker added as committee member, requesting additional volunteers
- J. **Membership:** No Report
- K. **Sponsorships:** No Report
- L. **Education:** No Report however requesting help with the Committee & Ideas
- M. **Technology:**
 1. Working with Impact to update our site. Need NVP's to communicate to our Local Presidents to return contact forms to ensure our website is as current and accurate as possible
 2. Please send all updated incoming board contact sheets to Candace and Jill when available
5. **Unfinished Business**
 - A. 2019 Conference: No Report
 - B. Preparing Survey to be sent to Committee Members for input
6. **New Business:** None at this time
7. **Announcements:**

Next Meeting: May Board of Directors Meeting

Wednesday June 13, 2018

2 PM PST; 3 PM MST; 4 PM CST; 5 PM EST

Call in Number (213) 929-4232 Access Code: 692-626-314

Pre-registration required:

<http://www.napmw.org/events/EventDetails.aspx?id=1098599>

For issues or questions, please contact napmw1@napmw.org.

8. **Recess to Executive Session 15:01 PST**
9. **Reconvene to General Session 15:39 PST**
10. President Laurel Knight-Keane set up transition call for National Treasurer
11. **Meeting adjourned 17:41 PST**

Jaclyn Weedin
NAPMW National Secretary