



NAPMW BOARD OF DIRECTORS MEETING
Wednesday July 11, 2018
GENERAL SESSION MINUTES

1. CALL TO ORDER

National Board Members Present

Laurel Knight-Keane National President
Glenda Mooney National President Elect
Nicole Shea National Treasurer
Jaclyn Weedin National Secretary
Mark Jennings National Vice President
Tobi Libbra National Vice President

Parliamentarian and Administrators Present

Robin Hart (Parliamentarian)
Heather Kramer (Administrator/IMPACT)

A. Roll Call and Quorum Confirmation: Following roll call a quorum was confirmed to President Laurel Knight-Keane. With notice of the meeting having been duly given, President Knight-Keane called meeting to order at 14:01 PST

B. Board meeting procedures – Reviewed and stated by Parliamentarian Hart

C. Welcome and Acknowledgement of Guests
Guests in Attendance:

PNP Jill Kinsman	PNP Candace Smith	PNP Christine Pollard
Anthony Miller	Mary Reynolds	Cathy Rixey
Susan Kerr	PNP Lucy Calier	Cris Poole

D. Agenda Approval: June 13, 2018 agenda approved & filed as presented

E. The June 13, 2018 General Meeting Minutes: Approved as submitted

H. Designation of Minutes Review Committee:

1. Parliamentarian Robin Hart
2. President Elect Glenda Mooney
3. Secretary Jaclyn Weedin

2. Financial Reports

A. Monthly Financial Reports – Nicole Shea

1. All 2018 Conference has been paid in full
2. Request to remove ability to remove American Express from acceptance list due to multiple bank concerns - tabled to Executive Session for further discussion
3. Outstanding checks owed to Locals – beginning process of determining which locals owed and rectifying
4. Bank of America Balance \$9715.12
5. Wells Fargo – Currently not available due to access
6. Needing to update 2018/2019 Budget on the website – Glenda to post

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3. Administrative Report

- A. IMPACT – Heather (Administrator/IMPACT)**
1. Annual Conference location chosen and working on finalizing the contract
 2. Submitted Save the Date Add to 2 Magazines; National Mortgage Professionals and Mortgage Women
 3. By-law voting link was sent to all members and concluded at this time
 4. Continuing to work on updating the website
 5. Be aware of phishing emails - Laurel will not ask you for money

4. COMMITTEE REPORTS:

A. Bylaws and Operating Procedures: PNP Jill Kinsmen

1. Results of voting :
Article 6 Officer Qualifications, Tenure, Vacancy & Removal from office
Passed @ 92.80% Approval Rate
Article 9 Nominations, Elections & Balloting
Passed @ 94.31% Approval Rate

B. Extensions: Anthony Miller Currently moving forward

1. Little Rock is in search of 12 members
2. Sacramento
3. Las Vegas
4. San Diego
5. Detroit
6. Denver

C. Finance: Nicole Shea

1. No additional Report

D. Ethics: No Report

E. Internal Audit: PNP Cris Poole

1. Need deadlines on Treasurer Calendar for closures and 990's
2. Year End/Beginning Reports pending and due by end of July
3. Expect reminder email with instructions to Local Treasurers & Presidents
4. Refer to Leadership Resources - Association in a Box 1 & 2
5. Requesting Access to the Cloud to audit and review reports turned in at this time

F. Leadership Programs: PNP Candace Smith

1. 1st Webinar is up on Digital Chalk – email flyer to go out monthly
2. Anyone considering running for a National Office – these are Mandatory and available 24/7 @ No Cost

G. Nominating: No Report

H. Conference: NVP 1 Tobi Libbra

1. 2018 Conference is Balanced and pending 1 credit of \$453 from hotel
2. Room Attrition Caused \$1200.95 Loss
3. 2019 Conference Theme – “Jazzing Up Mortgage” May 15th to 18th
 - a. Will include NMLS Class & Saturday President/Treasurer Training
 - b. Focus back to Education
 - c. Will be updating website and sending out Save the Dates

I. Services and Resources: No Report

J. Publicity and Marketing: Open and needing to fill – Please make contact if interested

K. Membership: No Report

L. Sponsorships: No Report

M. Education: No Report

N. Technology: PNP Candace Smith

O. Ad-Hoc IML: Looking into online classes to be available; possibility of using ChalkBoard (DigiChalk)

5. Unfinished Business

- A. By-Law Changes – Results of voting provided**

6. **New Business:** None at this time
7. **Announcements:**

Next Meeting: May Board of Directors Meeting
Wednesday August 8, 2018

2 PM PST; 3 PM MST; 4 PM CST; 5 PM EST

Call in Number (213) 929-4232 Access Code: 692-626-314

Pre-registration required:

<http://www.napmw.org/events/EventDetails.aspx?id=1098599>

For issues or questions, please contact napmw1@napmw.org.

8. **Recess to Executive Session 14:56 PST**
9. **Reconvene to General Session 15:19 PST**
11. **Meeting adjourned 15:20 PST**

Jaclyn Weedin
NAPMW National Secretary