



National Association of
Productivity & Organizing
— Professionals —

Areas to Explore When Interviewing a Professional Organizer or Productivity Consultant

1. How long have you been working in the organizing and productivity industry?
2. What types of services do you offer?
3. Are there areas you specialize in?
4. Have you had special training or do you hold any certifications related to your work?
5. Please describe your process for helping clients achieve their desired outcomes.
6. Please describe a typical working session.
7. Will I work directly with you, or will you assign an employee or subcontractor?
8. What is your fee structure?
9. Do you work with a written agreement?
10. What is your cancellation policy?
11. Can you provide references?
12. I have tried to get organized before. How will this be different?