



PSI licensure:certification  
 3210 E Tropicana  
 Las Vegas, NV 89121  
[www.psiexams.com](http://www.psiexams.com)

*Before paying for your examination registration, be sure you understand the contents of this bulletin. Please retain and use it as a reference when contacting PSI.*

# STATE LICENSING BOARD FOR RESIDENTIAL AND GENERAL CONTRACTORS

## CANDIDATE INFORMATION BULLETIN



Examinations by PSI licensure:certification .....	1	Tutorial .....	4
Guidelines for License Application/Qualification .....	1	Examination Question Example .....	4
Examination Registration and Scheduling Procedures .....	1	Experimental Questions .....	4
Eligibility and Fees .....	1	Examination Review .....	4
Internet Registration .....	1	Score Reporting .....	5
Telephone Registration .....	1	Tips for Preparing for Your License Examination .....	5
Fax Registration .....	2	Sample Questions .....	5
Standard Mail Registration .....	2	Examination Content Outlines .....	6
Scheduling an Examination .....	2	Business & Law .....	6
Canceling an Examination .....	2	Residential - Basic Contractor .....	6
Missed Appointment or Late Cancellation .....	2	Commercial Gen Building Contractor .....	7
Special Examination Arrangements .....	2	Commercial Gen Building Contractor-Limited Tier	
Emergency Examination Center Closing .....	2	Individual .....	8
Examination Site Locations .....	2	Commercial Gen Building Contractor-Qualifying Agent .....	9
Reporting to the Examination Site .....	3	Commercial Gen Building Contractor-Limited Tier	
Required Identification .....	3	Qualifying Agent .....	11
Security Procedures .....	3	Residential - Light Commercial .....	12
Taking the Examination by Computer .....	4	Examination Registration Form .....	14
Identification Screen .....	4	Out of State Testing Request Form .....	End of Bulletin

Please refer to our website to check for the most updated information at [www.psiexams.com](http://www.psiexams.com)

## EXAMINATIONS BY PSI

This Candidate Information Bulletin provides you with information about the examination and application process for becoming licensed as a contractor in the State of Georgia.

Georgia State law requires contractors to be licensed and regulated by the Professional Licensing Board. Eligibility for examination is determined by the Board.

The Board has contracted with PSI licensure:certification (PSI) to conduct its examination program. PSI provides examinations through a network of computer examination centers in Georgia. PSI works closely with the State to be certain that examinations meet local as well as national requirements in basic principles and examination development standards.

### HOW TO OBTAIN A LICENSE

1. Please request the appropriate application by accessing the Board website:[www.sos.state.ga.us/plb/contractors](http://www.sos.state.ga.us/plb/contractors).

All questions about applications for licensure should be directed here.

**State Licensing Board for Residential and General Contractors**  
PO Box 13446  
Macon, GA 31208  
(478) 207-2440 \*\* FAX (478) 207-1454  
[www.sos.state.ga.us/plb/contractors](http://www.sos.state.ga.us/plb/contractors)

2. Board staff will process your examination application for eligibility. If approved by the Board, you will be notified how to contact PSI for registration.
3. Your results will be forwarded to the Board for processing.

All questions and requests for information about examinations should be directed to PSI.

**PSI licensure:certification**  
3210 E Tropicana  
Las Vegas, NV 89121  
(800) 733-9267 • Fax (702) 932-2666  
[www.psiexams.com](http://www.psiexams.com)

## GUIDELINES FOR LICENSE APPLICATION/QUALIFICATION

To make the license examination process go smoothly, be certain that you:

1. Send the PSI Registration Form to PSI along with the correct payment for the examination(s).
2. Prepare for the examination by using the examination content outline and the suggested study materials that cover the outline topics.
3. Be sure to take proper identification with you to your scheduled examination appointment.

## EXAMINATION REGISTRATION AND SCHEDULING PROCEDURES

Candidates must pass the Business Law Exam for licensure in Georgia as a Residential Contractor.

**Once a candidate has passed the Business Law portion of any Residential Contractor's Exam, he/she has met the Business Law licensure requirement for all other Residential Contractors Exams.** A candidate must also pass the licensure portion of the exam for their specific profession - Residential Basic Contractor, Residential - Light Commercial, General Contractor, General Contractor (Limited Tier Individual), and General Contractor (Limited Tier Qualifying Agent).

### ELIGIBILITY

- All eligibilities are valid for 1 year from the date that the application is received by the Board. If you do not pass the examination within the 1 year period, you must reapply with the Board.
- You must pass both the B&L and the Trade examinations within the 1 year period. If you fail one examination, and pass the other examination, you will only need to retake the failed examination.
- If you fail the examination twice within the 1 year eligibility period your application becomes void. You will need to reapply to the Board, for both examinations, regardless if you had passed one during the 1 year period. You may reapply after the original 1 year eligibility period expires.

### INTERNET REGISTRATION

For the fastest and most convenient test scheduling process, PSI recommends that candidates register for their exams using the Internet. Candidates register online by accessing PSI's registration website at [www.psiexams.com](http://www.psiexams.com). Internet registration is available 24 hours a day.

- Log onto PSI's website and create an account. Please enter your email address and first and last name. This information must match exactly with the information PSI has on file. Be sure to **check the box next to "Check here to attempt to locate existing records for you in the system"**
- You will be asked to select the examination and enter your GA ID#. Your record will be found and you will now be ready to pay and schedule for the exam. Enter your zip code and a list of the testing sites closest to you will appear. Once you select the desired test site, available dates will appear. If you have problems contact PSI at (800) 733-9267 for help.

### TELEPHONE REGISTRATION

For telephone registration, you will need a valid credit card (Visa, MasterCard, American Express or Discover).

PSI registrars are available at (800) 733-9267, Monday through Friday between 7:30 am and 10:00 pm, and Saturday-Sunday between 9:00 am and 5:30 pm, Eastern Time, to receive your payment and schedule your appointment for the examination.



## FAX REGISTRATION

Complete the PSI registration form (found at the end of this bulletin), including your credit card number and expiration date. Fax the completed form to PSI (702) 932-2666. Fax registrations are accepted 24 hours a day.

Please allow 4 business days to process your Registration. After 4 business days, you may go online or call PSI to schedule the examination.

## STANDARD MAIL REGISTRATION

Complete the PSI registration form (found at the end of this bulletin), and appropriate examination fee to PSI. Payment of fees can be made by credit card (VISA, MasterCard, American Express or Discover), company check, money order or cashier's check, made payable to PSI. Print your name on the check or money order to ensure that your fees are properly assigned. **CASH and PERSONAL CHECKS ARE NOT ACCEPTED.**

Please allow 2 weeks to process your registration. After 2 weeks, you may go online or call PSI to schedule the examination.

## SCHEDULING AN APPOINTMENT TO TAKE THE EXAMINATION

Once you have made payment for your examination services, you are ready to schedule your examination. It is important to remember that you are responsible for contacting PSI to schedule your examination. PSI will make every effort to schedule the examination site and time that is most convenient for you. To schedule with a PSI registrar, call Monday through Friday, between 7:30 am and 10:00 pm, or Saturday-Sunday between 9:00 am and 5:30 pm, Eastern Time. If space is available in the examination site of your choice, you may schedule an examination 1 day prior to the examination date of your choice, up to 7:00 pm Eastern Time. Please be prepared to offer alternate examination appointment choices.

## CANCELING AN EXAMINATION APPOINTMENT

You may cancel and reschedule an examination appointment without forfeiting your fee if your *cancellation notice is received 2 days before the scheduled examination date*. For example, for a Monday appointment, the cancellation notice would need to be received on the previous Saturday. Please use the PSI Website or call PSI at (800) 733-9267.

**Note: A voice mail message is not an acceptable form of cancellation. Please use the PSI Website or call PSI and speak directly to a Customer Service Representative.**

## SCHEDULING A RE-EXAMINATION

In order to retest, you must re-register following the steps for registration and scheduling as outlined earlier. You may re-register over the Internet, telephone or by mail. Once registered, you can reschedule for your re-examination.

## MISSED APPOINTMENT OR LATE CANCELLATION

Your registration will be invalid, you will not be able to take the examination as scheduled, and you will forfeit your examination fee, if you:

- Do not cancel your appointment 2 days before the schedule examination date;
- Do not appear for your examination appointment;
- Arrive after examination start time;
- Do not present proper identification when you arrive for the examination.

## SPECIAL EXAMINATION ARRANGEMENTS

All examination centers are equipped to provide access in accordance with the Americans with Disabilities Act (ADA) of 1990, and every reasonable accommodation will be made in meeting a candidate's needs. Qualified candidates with sensory, mental or physical disabilities that would prevent them from taking the examination under standard conditions may request special accommodations. Candidates should check the appropriate space on the "Examination Scheduling Form," and contact the Board office at the address below, to obtain the "Request for Disability Accommodation Guidelines." Application materials, including information requested in the "Guidelines," must be received by the Board by the application deadline and are available from:

**Georgia State Licensing Board for Residential and General Contractors**  
237 Coliseum Drive  
Macon, GA 31217-3858  
(478) 207-2440

## EXAMINATION SITE CLOSING FOR AN EMERGENCY

In the event that severe weather or another emergency forces the closure of an examination site on a scheduled examination date, your examination will be rescheduled. PSI personnel will attempt to contact you in this situation. However, you may check the status of your examination schedule by calling (800) 733-9267. Every effort will be made to reschedule your examination at a convenient time as soon as possible. You may also check our website at [www.psiexams.com](http://www.psiexams.com).

## **EXAMINATION SITE LOCATIONS**

The PSI Occupational Licensing examinations are administered at the examination centers listed below:

**PSI Atlanta**  
1000 Circle 75 Pkwy, Suite 720  
Atlanta, GA 30339



From I-285 Bypass N, take exit- Exit 51B- toward Chattanooga/Greenville. Merge onto I-285 N. Take the Cobb Pkwy / US-41 exit- Exit 19- toward Dobbins ARB. Turn Left onto Cobb Pkwy SE / US-41 N / GA-3 N. Turn slight right onto Circle 75 Pkwy SE.

From the North of Atlanta (I-75 Southbound) exit onto Cobb Parkway and then turn right onto Circle 75 Parkway.

From I-285 Southbound take exit 20 and stay right to exit onto Cobb Parkway and then go right onto Circle 75 Parkway.

From the Atlanta and South of Atlanta (I-75 N), take exit 259B (this exit is a 270 degree turn). Stay right to exit onto Cobb Parkway.

From 285 Northbound, take exit directly onto Cobb Parkway but at Exit 19 and go left toward Circle 75 and turn right.

**You must park on Level P-2 in the parking deck.**

#### **PSI Macon**

3902 Northside Dr, Suite C5  
Macon, GA 31210

From the North, take I-75 South to exit 169. Turn right onto Arkwright Road. Turn right at the second traffic light. Turn left at Ashley Park Office Building. You must enter and park from rear of buildings.

From the South, take I-75 North to exit 169. Turn left onto Arkwright Road. Turn right at the third traffic light. Turn left at Ashley Park Office Building. You must enter and park from the rear of buildings.

#### **PSI Tifton**

251 Southwell Blvd. Suite A  
Tifton, GA 31794

I-75 S / GA-401 S. Take the Southwell Blvd exit- Exit 59. Turn Left onto CR-204 / Southwell Blvd. Continue to follow Southwell Blvd.

Additionally, PSI has examination centers in many other regions across the United States. You may take the written examination at any of these locations by filling out and faxing the Out-of-State Request form found at the end of this bulletin.

## **REPORTING TO THE EXAMINATION SITE**

On the day of the examination, you should arrive at least 30 minutes before your appointment. This extra time is for sign-in, identification, and familiarizing you with the examination process. *If you arrive late, you may not be admitted to the examination site and you will forfeit your examination registration fee.*

### **REQUIRED IDENTIFICATION AT EXAMINATION SITE**

You must provide 2 forms of identification. One must be a VALID form of government issued identification (driver's license, state ID, passport), which bears your signature and has your photograph. The second ID must have your signature and preprinted legal name. All identification provided must match the name on the Examination Registration Form and your Registration Confirmation Notice.

If you cannot provide the required identification, you must call (800) 733-9267 at least 3 weeks prior to your scheduled appointment to arrange a way to meet this security requirement. *Failure to provide all of the required*

*identification at the time of the examination without notifying PSI is considered a missed appointment, and you will not be able to take the examination.*

### **SECURITY PROCEDURES**

The following security procedures will apply during the examination:

- Only non-programmable calculators that are silent, battery-operated, do not have paper tape printing capabilities, and do not have a keyboard containing the alphabet will be allowed in the examination site.
- Candidates may take only approved items into the examination room.
- All personal belongings of candidates, with the exception of close-fitting jackets or sweatshirts, should be placed in the secure storage provided at each site prior to entering the examination room. Personal belongings **include, but are not limited to**, the following items:
  - **Electronic devices of any type**, including cellular / mobile phones, recording devices, electronic watches, cameras, pagers, laptop computers, tablet computers (e.g., iPads), music players (e.g., iPods), smart watches, radios, or electronic games.
  - **Bulky or loose clothing or coats** that could be used to conceal recording devices or notes, including coats, shawls, hooded clothing, heavy jackets, or overcoats.
  - **Hats or headgear not worn for religious reasons** or as religious apparel, including hats, baseball caps, or visors.
  - **Other personal items**, including purses, notebooks, reference or reading material, briefcases, backpacks, wallets, pens, pencils, other writing devices, food, drinks, and good luck items.
- Person(s) accompanying an examination candidate may not wait in the examination center, inside the building or on the building's property. This applies to guests of any nature, including drivers, children, friends, family, colleagues or instructors.
- No smoking, eating, or drinking is allowed in the examination center.
- During the check in process, all candidates will be asked if they possess any prohibited items. Candidates may also be asked to empty their pockets and turn them out for the proctor to ensure they are empty. The proctor may also ask candidates to lift up the ends of their sleeves and the bottoms of their pant legs to ensure that notes or recording devices are not being hidden there.
- Proctors will also carefully inspect eyeglass frames, tie tacks, or any other apparel that could be used to harbor a recording device. Proctors will ask to inspect any such items in candidates' pockets.
- If prohibited items are found during check-in, candidates shall put them in the provided secure storage or return these items to their vehicle. PSI will not be responsible for the security of any personal belongings or prohibited items.
- Any candidate possessing prohibited items in the examination room shall immediately have his or her test results invalidated, and PSI shall notify the examination sponsor of the occurrence.
- Any candidate seen giving or receiving assistance on an examination, found with unauthorized materials, or who violates any security regulations will be asked to surrender all examination materials and to leave the



examination center. All such instances will be reported to the examination sponsor.

- Copying or communicating examination content is violation of a candidate’s contract with PSI, and federal and state law. Either may result in the disqualification of examination results and may lead to legal action.
- Once candidates have been seated and the examination begins, they may leave the examination room only to use the restroom, and only after obtaining permission from the proctor. Candidate will not receive extra time to complete the examination.

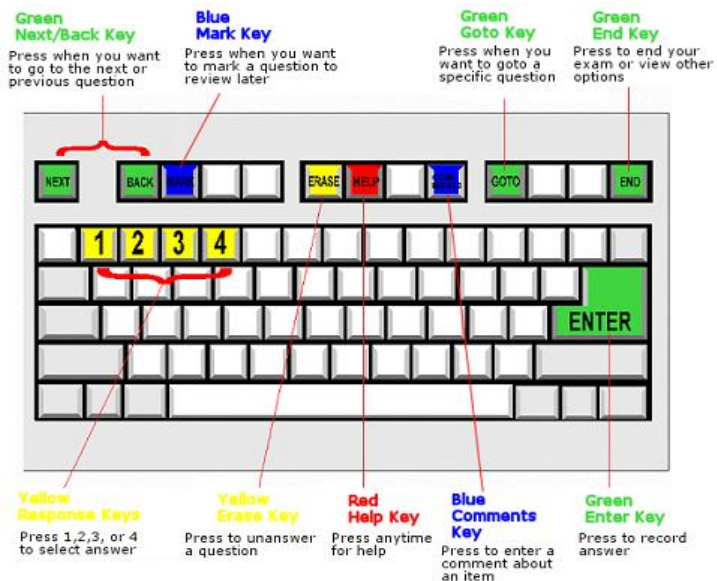
## EXAMINATION QUESTION EXAMPLE

During the examination, you should press 1, 2, 3, or 4 to select your answer or press “MARK” to mark it for later review. You should then press “ENTER” to record your answer and move on to the next question. A sample question display follows:



## **TAKING THE EXAMINATION BY COMPUTER**

Taking the PSI examination by computer is simple. You do not need any computer experience or typing skills. You will use fewer keys than you use on a touch-tone telephone. All response keys are colored and have prominent characters. An illustration of the special keyboard is shown here. You may also use the mouse.



**IMPORTANT:** After you have entered your responses, you will later be able to return to any question(s) and change your response, provided the examination time has not run out.

## EXPERIMENTAL QUESTIONS

In addition to the number of questions per examination, a small number of five to ten “experimental” questions may be administered to candidates during the examinations. These questions will not be scored and the time taken to answer them will not count against examination time. The administration of such non-scored experimental questions is an essential step in developing future licensing examinations.

## EXAMINATION REVIEW

PSI, in cooperation with the State Licensing Board for Residential and General Contractors, will be consistently evaluating the examinations being administered to ensure that the examinations accurately measure competency in the required knowledge areas. While taking the examination, examinees will have the opportunity to provide comments on any questions, by using the comments key on the keyboard. These comments will be analyzed by PSI examination development staff. Although PSI does not respond to individuals regarding these comments, all substantive comments are reviewed. If a discrepancy is found during the comment review, PSI and the department may re-evaluate candidate results and adjust them accordingly.

**This is the only review of examination materials available to candidates.**

## IDENTIFICATION SCREEN

You will be directed to a semiprivate testing station to take the examination. When you are seated at the testing station, you will be prompted to confirm your name, identification number, and the examination for which you are registered.

## TUTORIAL

Before you start your examination, an introductory tutorial to the computer and keyboard is provided on the computer screen. The time you spend on this tutorial, up to 15 minutes, DOES NOT count as part of your examination time. Sample questions are included following the tutorial so that you may practice using the keys, answering questions, and reviewing your answers.

One question appears on the screen at a time. During the examination, minutes remaining will be displayed at the top of the screen and updated as you record your answers.



## SCORE REPORTING

In order to pass the examinations, you must achieve a minimum score of 70%.

Your score will be given to you immediately following completion of the examination. The following summary describes the score reporting process:

- **On screen** - your score will appear immediately on the computer screen. This will happen automatically at the end of the time allowed for the examination; if you are using review features, you will be able to obtain your score immediately when you indicate that you have finished and would like to see your results.
  - If you **pass**, you will immediately receive a successful notification.
  - If you **do not pass**, you will immediately receive an unsuccessful notification on the screen along with a diagnostic report indicating your strengths and weaknesses by examination type. Registration forms for submittal to PSI to retake the examination will be available at the examination site.
- **On paper** - an official score report will be printed at the examination site.

### DUPLICATE SCORE REPORTS

You may request a duplicate score report after your examination by emailing [scorereport@psionline.com](mailto:scorereport@psionline.com) or by calling 800-733-9267.

## TIPS FOR PREPARING FOR YOUR LICENSE EXAMINATION

The following suggestions will help you prepare for your examination.

- Planned preparation increases your likelihood of passing.
- Start with a current copy of this Candidate Information Bulletin and use the examination content outline as the basis of your study.
- Read study materials that cover all the topics in the content outline.
- Take notes on what you study. Putting information in writing helps you commit it to memory and it is also an excellent business practice. Underline or highlight key ideas that will help with a later review.
- Discuss new terms or concepts as frequently as you can with colleagues. This will test your understanding and reinforce ideas.
- Your studies will be most effective if you study frequently, for periods of about 45 to 60 minutes. Concentration tends to wander when you study for longer periods of time.

Now you can take the practice exam online at [www.psiexams.com](http://www.psiexams.com) to prepare for your Contractor Examination

Please note that practice exams are intended only to help testing candidates become familiar with the general types of questions that will appear on a licensing examination. They ARE NOT a substitute for proper education and study. Furthermore, scoring well on the practice exam does not guarantee a positive outcome on an actual licensing examination.

Note: You may take the practice exams an unlimited number of times; you will need to pay each time.

Many of the reference materials are available for purchase at [www.psonlinestore.com](http://www.psonlinestore.com) or by calling the PSI Online Store, toll-free, at (866) 589-3088.

Titles currently in stock are listed on the order form near the end of this candidate information bulletin.

## SAMPLE QUESTIONS

The following questions are offered as examples of the types of questions you will be asked during the course of the examination. They are intended primarily to familiarize you with the style and format of questions you can expect to find in the examinations. The examples do NOT represent the full range of content or difficulty levels found in the actual examinations.

1. Who is responsible for ensuring the adequacy of personal protective equipment for an employee?  
A. Project owner.  
B. OSHA.  
C. Employer.  
D. Employee.
2. The MINIMUM allowable distance between a water closet centerline and a side wall or partition is  
A. 12 inches.  
B. 15 inches.  
C. 18 inches.  
D. 30 inches.
3. Stumps and roots below an area to be occupied by a building MUST be removed from the soil a MINIMUM depth of  
A. 6 inches.  
B. 12 inches.  
C. 18 inches.  
D. 24 inches.
4. The REQUIRED air space separating masonry veneer from the underlying sheathing shall be a MINIMUM of  
A. 1 inch but not more than 4 1/2 inches.  
B. 1 1/2 inches but not more than 3 1/2 inches.  
C. 1 1/2 inches but not more than 4 inches.  
D. 2 inches but not more than 3 inches.

Answers: 1:C, 2:B, 3:B, 4:A



## EXAMINATION CONTENT OUTLINES

Candidates must pass the Business Law Exam for licensure in Georgia as a Residential Contractor.

Once a candidate has passed the Business Law portion of any Residential Contractor's Exam, he/she has met the Business Law licensure requirement for all other Residential Contractors Exams. A candidate must also pass the licensure portion of the exam for their specific profession - Residential Basic Contractor, Residential - Light Commercial, General Contractor, General Contractor (Limited Tier Individual), and General Contractor (Limited Tier Qualifying Agent).

### BUSINESS & LAW

#### SCOPE OF WORK

# of Questions	Minimum Passing Score	Time Allowed
50	70% (35 correct)	120 Minutes

#### CONTENT OUTLINE

Subject Area	# of Items
Licensing Requirements	5
Estimating and Bidding	7
Business Organization and Financial Management	7
Tax Laws	5
Labor Laws	5
Project Management and Lien Law	6
Contracts	6
Risk Management	4
Environmental and Safety	5

#### REFERENCE LIST

The reference material listed below was used to prepare the questions for this examination. The examination may also contain questions based on trade knowledge or general industry practices. **Except for Code books**, you can base your answers on later editions of references as they become available. For Code questions, the examinations will be based **only** on the edition of the Code book that is listed.

Candidates may use a silent, nonprinting, non-programmable calculator in the examination center.

This examination is OPEN BOOK.

**The following reference material is allowed in the examination center:**

- *Georgia-NASCLA Contractors Guide to Business, Law and Project Management*, Georgia State Licensing Board for Residential and General Contractors, 2nd Edition. [store.nascla.org](http://store.nascla.org)

Reference material may be highlighted, underlined, and/or indexed. They must be otherwise unmarked (not written in) and may **not** contain additional papers (loose or attached). **THESE REFERENCES WILL NOT BE AVAILABLE IN THE EXAMINATION CENTER.** References may be tabbed/indexed with permanent tabs only. Tabs, such as Post-It notes, are not allowed and must be removed from the reference before the exam will begin.

### RESIDENTIAL - BASIC CONTRACTOR

#### SCOPE OF WORK

# of Questions	Minimum Passing Score	Time Allowed
80	70% (56 correct)	200 Minutes

#### CONTENT OUTLINE

Subject Area	# of Items
Sitework, Footings and Foundation	8
Concrete and Concrete Reinforcement	8
Masonry	5
Carpentry	16
Roofing	8
General Code and Construction Knowledge	18
Associated Trades	10
OSHA Safety	7

#### REFERENCE LIST

The reference material listed below was used to prepare the questions for this examination. The examination may also contain questions based on trade knowledge or general industry practices. **Except for Code books**, you can base your answers on later editions of references as they become available. For Code questions, the examinations will be based **only** on the edition of the Code book that is listed.

Candidates may use a silent, nonprinting, non-programmable calculator in the examination center.

This examination is OPEN BOOK.

**The following reference material is allowed in the examination center:**

- *International Residential Code*, 2006, International Code Council, (800) 786-4452, [www.iccsafe.org](http://www.iccsafe.org)
- *Code of Federal Regulations - 29 CFR Part 1926 (OSHA)*, with latest available amendments, U.S. Government Printing Office, (866) 512-1800 or [www.access.gpo.gov/nara/cfr/cfr-table-search.html#page1](http://www.access.gpo.gov/nara/cfr/cfr-table-search.html#page1)  
OR  
*Code of Federal Regulations - 29 CFR Part 1926 Selections by PSI*, with latest available amendments, (866) 589-3088, [www.psionlinestore.com](http://www.psionlinestore.com) (See order form at the end of the Candidate Information Bulletin.)



- *Carpentry and Building Construction*, 2010 or 2016 (Student Edition), John L. Feirer and Mark D. Feirer, McGraw-Hill, [www.mheducation.com](http://www.mheducation.com)
- *BCSI: Guide to Good Practice for Handling, Installing, Restraining, and Bracing of Metal Plate Connected Wood Trusses*, 2013, Structural Building Components Association and Truss Plate Institute, (608) 274-4849, [www.sbcindustry.com](http://www.sbcindustry.com)
- *The Contractor's Guide to Quality Concrete Construction*, 2005, 3rd Edition, American Concrete Institute, (248) 848-3700, [www.concrete.org](http://www.concrete.org)
- *Modern Masonry - Brick, Block, Stone*, Clois E. Kicklighter, 8<sup>th</sup> edition (2015). The Goodheart-Willcox Company, (800) 323-0440, [www.g-w.com](http://www.g-w.com)
- *Pipe and Excavation Contracting*, Dave Roberts, 2011, Craftsman Book Company, (800) 829-8123, [www.craftsman-book.com/products](http://www.craftsman-book.com/products)
- *International Energy Conservation Code*, 2009 Edition, with Georgia Supplements and Amendment 2011, International Code Council, (800) 786-4452, [www.iccsafe.org](http://www.iccsafe.org)
- *Georgia State Amendments to the State Minimum Standard Codes*; Georgia Department of Community Affairs, 60 Executive Park South NE, Atlanta, GA 30329  
Web address: [www.dca.state.ga.us](http://www.dca.state.ga.us)

Reference material may be highlighted, underlined, and/or indexed. They must be otherwise unmarked (not written in) and may not contain additional papers (loose or attached). THESE REFERENCES WILL NOT BE AVAILABLE IN THE EXAMINATION CENTER. References may be tabbed/indexed with permanent tabs only. Temporary tabs, such as Post-It notes, are not allowed and must be removed from the reference before the exam will begin.

## NASCLA-ACCREDITED EXAMINATION - COMMERCIAL GENERAL BUILDING CONTRACTOR

If you pass the *NASCLA Accredited Examination for Commercial General Building Contractors*, your name will be entered into the NASCLA National Examination Database and you may use this information in other states that accept that NASCLA Accredited Examination.

The NASCLA-Accredited Examination Program was designed to assist contractors who need to be licensed in multiple jurisdictions. Contractors who take the accredited examination can access NASCLA's examination database (NED) and request that their results be sent to other jurisdictions that accept the examination, thereby reducing redundant licensing requirements.

Please visit NASCLA's website at [www.nascla.org](http://www.nascla.org) for a listing of the states that provide this examination.

# of Questions	Minimum Passing Score	Time Allowed
115	81 Correct	330 Minutes

## CONTENT OUTLINE

Subject Area	# of Items
Planning and Estimating	21
Financial and Project Management	21
Safety	19
Site Construction	15
Concrete	8
Masonry	3
Metals	5
Wood Foundations and Framing	5
Thermal Moisture Protection	4
Doors, Windows, and Glazing	5
Finishes	7
Specialty Equipment and Conveyance Systems	2

## REFERENCE LIST

The reference material listed below was used to prepare the questions for this examination. The examination may also contain questions based on trade knowledge or general industry practices. **Except for Code books**, you can base your answers on later editions of references as they become available. For Code questions, the examinations will be based **only** on the edition of the Code book that is listed.

Candidates may use a silent, nonprinting, non-programmable calculator in the examination center.

This examination is OPEN BOOK.

The following reference materials are allowed in the examination center.

- *Construction Jobsite Management*, 4th Edition, 2017, William R. Mincks, Hal Johnston, Delmar/Thomson Learning, PO Box 6904, Florence, KY 41022-6904, Phone (800) 347-7707, Fax (800) 487-8488, [www.delmarlearning.com](http://www.delmarlearning.com).
- *Construction Project Management*, 2014, 4<sup>th</sup> Edition, Frederick Gould, Nancy Joyce, Pearson Education, Inc. publishing as Prentice Hall, One Lake Street, Upper Saddle River NJ, 07458, 800-848-9500. *ACI 318-11 or ACI 318-14 (2011 or 2014): Building Code Requirements for Structural Concrete and Commentary*, American Concrete Institute, (248) 848-3700, [www.concrete.org](http://www.concrete.org).
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# of Questions	Minimum Passing Score	Time Allowed
115	81 Correct	330 Minutes

### CONTENT OUTLINE

Subject Area	# of Items
Planning and Estimating	21
Financial and Project Management	21
Safety	19
Site Construction	15
Concrete	8
Masonry	3
Metals	5
Wood Foundations and Framing	5
Thermal Moisture Protection	4
Doors, Windows, and Glazing	5
Finishes	7
Specialty Equipment and Conveyance Systems	2

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# of Questions	Minimum Passing Score	Time Allowed
115	81 Correct	330 Minutes



## CONTENT OUTLINE

Subject Area	# of Items
Planning and Estimating	21
Financial and Project Management	21
Safety	19
Site Construction	15
Concrete	8
Masonry	3
Metals	5
Wood Foundations and Framing	5
Thermal Moisture Protection	4
Doors, Windows, and Glazing	5
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Specialty Equipment and Conveyance Systems	2

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115	81 Correct	330 Minutes

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Subject Area	# of Items
Planning and Estimating	21
Financial and Project Management	21
Safety	19
Site Construction	15
Concrete	8
Masonry	3
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## RESIDENTIAL - LIGHT COMMERCIAL

### SCOPE OF WORK

# of Questions	Minimum Passing Score	Time Allowed
90	70% (63 correct)	230 Minutes

### CONTENT OUTLINE

Subject Area	# of Items
Sitework, Footings and Foundation	8
Concrete and Concrete Reinforcement	8
Metals	5
Masonry	6
Carpentry	16
Roofing	10
General Code and Construction Knowledge	20
Associated Trades	10
OSHA Safety	7

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- *Modern Masonry - Brick, Block, Stone*, Clois E. Kicklighter, 8<sup>th</sup> edition (2015). The Goodheart-Willcox Company, (800) 323-0440, [www.g-w.com](http://www.g-w.com)
- *Principles and Practices of Commercial Construction*, 2014, 9th Edition, Cameron K. Andres and Ronald C. Smith, <http://www.pearsonconstructionbooks.com>
- *Code of Federal Regulations - 29 CFR Part 1926 (OSHA)*, with latest available amendments, U.S. Government Printing Office, (866) 512-1800 or [www.access.gpo.gov/nara/cfr/cfr-table-search.html#page1](http://www.access.gpo.gov/nara/cfr/cfr-table-search.html#page1)  
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- *Carpentry and Building Construction*, 2010 or 2016 (Student Edition), John L. Feirer and Mark D. Feirer, McGraw-Hill, [www.mheducation.com](http://www.mheducation.com)
- *ANSI Accessible and Usable Buildings and Facilities*, 2009, American National Standards Institute, 1819 L Street NW, Washington, DC 20036, (202) 293-8020, [www.ansi.org](http://www.ansi.org)
- *Roofing Construction and Estimating*, Daniel Atcheson, 1995, Craftsman Book Company, (800) 829-8123, [www.craftsman-book.com](http://www.craftsman-book.com)
- *The Contractor's Guide to Quality Concrete Construction*, 2005, 3rd Edition, American Concrete Institute, (248) 848-3700, [www.concrete.org](http://www.concrete.org)
- *Green Building Fundamentals*, Michael Montoya, 2011, 2nd edition, Pearson Education Publishing, Pearson Publishing, [pearsoned.com/store](http://pearsoned.com/store)
- *International Building Code*, 2009 or 2012 Edition, International Code Council, (800) 786-4452, [www.iccsafe.org](http://www.iccsafe.org)

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- *BCSI: Guide to Good Practice for Handling, Installing, Restraining, and Bracing of Metal Plate Connected Wood Trusses*, 2013, Structural Building Components Association and Truss Plate Institute, (608) 274-4849, [www.sbcindustry.com](http://www.sbcindustry.com)
- *The Contractor's Guide to Quality Concrete Construction*, 2005, 3rd Edition, American Concrete Institute, (248) 848-3700, [www.concrete.org](http://www.concrete.org)
- *Georgia Accessibility Code, latest edition*. A PDF version of the Georgia Accessibility Code may be downloaded from the following:  
[ada.georgia.gov/georgia-accessibility-code](http://ada.georgia.gov/georgia-accessibility-code)
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- *Modern Masonry - Brick, Block, Stone*, Clois E. Kicklighter, 7<sup>th</sup> edition (2010). This edition may be used only until May 15, 2015. After that date, you must use the 8<sup>th</sup> edition (2015). The Goodheart-Willcox Company, (800) 323-0440, [www.g-w.com](http://www.g-w.com)
- *Pipe and Excavation Contracting*, Dave Roberts, 2011, Craftsman Book Company, (800) 829-8123, <http://www.craftsman-book.com>
- *Gypsum Construction Handbook*, 7<sup>th</sup> Edition, 2014, United States Gypsum Company (USG), (800) 874-4968, <http://www.usg.com>
- *Technical Digest No. 9 - Handling and Erection of Steel Joists and Joist Girders*, 3rd Edition, 2008, Steel Joint Institute, 234 W. Cheves Street, Florence, SC 29501, Phone: (843) 407-4091, Fax (843) 407-4044, [www.steeljoist.org](http://www.steeljoist.org).
- *SDI Manual of Construction with Steel Deck*, 2006, Steel Deck Institute, (847) 458-4647, [www.sdi.org](http://www.sdi.org)
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- *Georgia State Amendments to the State Minimum Standard Codes*; Georgia Department of Community Affairs, 60 Executive Park South NE, Atlanta, GA 30329  
Web address: [www.dca.state.ga.us](http://www.dca.state.ga.us)

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