



Dear NASCLA Members,

As the situation around COVID-19 continues to deepen globally, we wanted to share pertinent information below from our Approved Accredited Examination Provider, PSI Services, LLC who administers the **NASCLA Accredited Examination for Commercial General Building Contractors** and the **NASCLA Accredited Electrical Examination Program** for administering state agencies. Per their recent communication, all PSI owned, and operated testing sites will be closed through April 13, 2020. The official notice has been posted to the PSI website as follows:

Owned and Operated Test Center Closures

To do our part to reduce the spread of COVID-19, we have made the difficult decision to close our owned and operated test centers.

As many PSI exams are administered at third party sites around the rest of the world, we also continue to monitor each of these test center locations and adhere to closures based on country and local requirements. These site closures are updated daily by PSI and can be found here: <https://www.psonline.com/closures>

Rescheduling

Effective immediately, candidates can reschedule up to and including the day of testing at no penalty and no documentation required. NOTE: In most cases, candidates can reschedule their examinations on-line and they are encouraged to do so. If a candidate chooses to reschedule through our candidate support call center, hold times are expected to be extensive under the current circumstances. The latest information on PSI's operational updates and rescheduling procedures can be found here: <https://www.psonline.com/important-notice-update-concerning-covid-19-coronavirus/>

Candidates that are a part of an eligibility program will be provided guidance if a new eligibility is required in order to reschedule and how to obtain it.

During this difficult time many of our clients who have deemed themselves "essential businesses" have reached out to engage PSI to support them. If you have determined that you are an "essential business" by your state or agency PSI stands ready to work with you to resume testing at *certain test centers*. We have established protocols to enforce health and safety requirements to minimize risk to both PSI staff and candidates for essential business in-center testing.

Please contact Melody Suchowicki, Director of Client Services, via email to msuchowicki@psionline.com to confirm your agency status as an essential business and to discuss your testing needs.

In addition, the Louisiana State Licensing Board for Contractors (LSLBC), administering agency for the *NASCLA Accredited Trade Examination for Electrical Contractors*, has also temporarily postponed all examinations administered through April 13, 2020. For more information, please visit: <http://www.lslbc.louisiana.gov/>

Several NASCLA Members have inquired as to the availability of online proctored remote testing for the NASCLA Accredited Examination Program. In consulting with Brian Moritsch, NASCLA Psychometrician, unfortunately this is not a viable option, primarily due to security concerns. Online examinations are much more prone to candidate cheating and theft of test questions than those examinations administered at a secure test site. Additionally, the commitment to obtain and setup the required candidate monitoring equipment and train the required number of proctors is not feasible given the short duration the licensure testing will be suspended. NASCLA is sympathetic to the concerns of states and potential licensees and will explore the possibility of alternative test administration procedures should the test centers remain closed for a prolong period of time.

Applications to be eligible to sit for the ***NASCLA Accredited Examination for Commercial General Building Contractors*** are still being accepted on <https://ned.nascla.org>. More information on this process can be found here: <https://www.nascla.org/page/ApplyfortheExam>