

Topics to Review with Supervisee

The below list are potential topics that may be used to assist in the supervision process and to make sure key issues are being explored and addressed.

- ✓ Licensure law and requirements
 - LARA
 - Fingerprints
 - Application for licensure
 - Continuing education requirements
 - Licensure test
 - Supervision
 - Supervision form
- ✓ Role of NASW
- ✓ Code of Ethics
- ✓ HIPAA (NASW toolkit)
- ✓ HIPAA Hi-Tech
- ✓ Technology
 - E-mail
 - Phone
 - Social media
 - Skype
 - Use of secure portal with computer
 - Password protection
- ✓ Malpractice insurance
- ✓ Confidentiality
- ✓ Scope of practice
- ✓ Duty to warn
- ✓ Mandated reporter
 - Central intake
 - 1300 form
 - Police reporting
 - Liability
- ✓ Dual relationships
- ✓ Self-care
- ✓ Case record review and discussion
- ✓ Review of documentation
- ✓ Boundaries
- ✓ Records and documentation
- ✓ Networking
- ✓ Inter-agency

- relationships/collaborations
 - ✓ Resource development
 - ✓ Cultural awareness
 - Sensitivity
 - Diversity
 - Respect
 - Understanding
 - ✓ Professional development
 - ✓ Theory
 - ✓ Evidence-based research and interventions
 - ✓ Self-awareness
 - ✓ Community engagement/organization
 - ✓ Program development/implementation
 - ✓ Strategies and interventions
 - ✓ Communication skills
 - Written
 - Verbal
 - Nonverbal
 - ✓ Understanding measurable outcomes with clients
 - ✓ Conflict resolution
 - ✓ Practice safety
 - ✓ Advocacy for clients
 - ✓ Evaluation of programs/policies
 - ✓ Self-advocacy
 - ✓ Understanding of legislative policy and impact on social work and client systems
 - ✓ Disciplinary actions
 - ✓ Assessment tools
 - ✓ Termination
 - ✓ Life-long supervision
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