

POSITION ANNOUNCEMENT  
CAPITAL HABEAS INVESTIGATOR

The Middle District of Alabama Federal Defender Program, Inc., in Montgomery, Alabama, is accepting applications for the full-time position of Capital Habeas Investigator. This office is a non-profit corporation providing legal representation to indigent persons in federal criminal cases and on matters in federal court. The Capital Habeas Unit represents death-sentenced individuals in federal habeas corpus litigation proceedings in the Northern, Middle and Southern Districts of Alabama.

The capital habeas investigator should have a familiarity with social history investigation, the ability to identify mitigation themes, and an understanding of mental and medical health issues which impact our clients. In addition, the capital habeas investigator should have knowledge on how to locate and interview witnesses, experts, family members, law enforcement personnel, and others with knowledge of the case or client; locate, gather and organize records, documents, personal property, tangible evidence and other potential exhibits; review and analyze case documentation; serve subpoenas; visit crime scenes; establish and maintain a good working relationship with individuals and agencies that interact with the office; prepare comprehensive descriptive written reports; testify in court as required; organize and maintain files related to each assigned case; use computer software and hardware, cameras, tape recorders, and other equipment for case files and litigation; assist attorneys and other office staff in preparation for court proceedings; and other duties as assigned.

All levels of experience will be considered for this position. We are looking for a person with the ability to communicate and work well with others; demonstrated interest in criminal justice, post-conviction, and capital defense; commitment to obtaining justice for indigent persons; and ability to perform each of the tasks associated with this position. A variety of prior experience, including in non-legal fields, and/or social work, and/or attorney or paralegal training, would be helpful. Applicants must have a driver's license, car, and appropriate motor vehicle insurance. This position requires considerable resourcefulness; creativity; initiative and drive; ability to analyze and evaluate facts, evidence and related information; tact and discretion. This position requires extensive travel, including overnight and out of state.

Employees of this program may not engage in other full-time employment or litigation assistance for hire. Salary for this position depends on experience. This office provides excellent benefits. To apply, send a letter describing your interest in the position, a resume, appropriate references, and a brief writing sample to: Christine A. Freeman, Executive Director, Office of the Federal Defender for the Middle District of Alabama, 817 S. Court Street, Montgomery, Alabama 36104. Do not telephone regarding the position.

Hiring is dependent on the appropriation of funding and consultation with the funding provider. This program is an Equal Opportunity Employer and welcomes applications from all qualified people, regardless of gender, race, age, ethnicity, national origin, sexual orientation, religion or disability.