

**COMMITTEE MEETING SUMMARY FORM**

Once you complete the form, please save and email as an attachments to  
wwilliams.naswnj@socialworkers.org with the Subject Line: \*Urgent - Committee Summary\*

Committee:

Meeting Date:

Submitted by (name, title, email)

Main issues discussed

How discussion addressed Committee Goals:

Important decisions made:

Recommendations to the Board:

Follow-up questions for the Board:

Next Committee Meeting date: