

FIRST VICE PRESIDENT

TERM: Three Years

RESPONSIBILITIES:

- Fulfill the duties of President in the event of absence or disability
- Member of Executive Committee
At the request of the President, chair a Board committee
- Assume other duties as assigned by the President
- Interpret Board policies and decision to membership
- Represent the issues and concerns of constituents and advocate in their best interest
- Represent Chapter and profession as appropriate

EXPECTATIONS:

- Attend all Board and Executive Committee meetings
- Participate in NASW activities
- Some public speaking
- Conduct the business of the Chapter in accordance with Chapter bylaws
- Participate in decision making process to fulfill the mission of the Chapter

All members of the Board are encouraged to make a financial contribution to the Chapter as part of the Chapter's fund raising activities. The amount of the contribution is solely at the discretion of the individual and will not be made public

QUALIFICATIONS:

- Member of NASW
- Active in NASW
- Held prior elective office in NASW - New York City, preferred
- Experience leading committees or related groups

TIME COMMITMENT: Moderately High

MEETINGS: Board meetings generally held 7-8 times a year times a year, 3rd Wednesday of each month. Meeting at 6:00 - 8:00 p.m. Attend all day leadership retreat. Executive Committee meetings are monthly, usually one week prior to the Board meeting. These meetings are scheduled at the convenience of the members of the Committee.