



Job Announcement
Families Thriving

Position: Clinical Social Worker

Supervisor: Supervisor - Children's Services

Overview : University Settlement is one of New York City's most dynamic social justice institutions, with an impressive legacy as the first settlement house in the nation. For 130 years, University Settlement has been an anchor in the low-income and immigrant communities where we work, offering pioneering programs in early childhood care and education, youth development, eviction prevention, literacy, theater and visual arts, senior services, and mental health. Each year, we engage over 40,000 New Yorkers through our network of 32 sites in Manhattan and Brooklyn. Our mission is to empower residents by building on their strengths through comprehensive, quality services that meet the current needs of the community; innovation that anticipates future needs; and advocacy to improve the community as a whole.

University Settlement's Community Based Children and Family Treatment and Support Services provides flexible, trauma-informed and culturally competent services to children and families where they need them. Through a continuum of supports and services The Settlement works individually with children and families to develop plans that build on their strengths, supports independence and ensures that children function optimally in their homes, their schools and in the community. Community Based Child and Family Services provide psychoeducation, mental health counseling and support, skill building and coping strategies that enables children to gain mastery over challenges and flourish developmentally.

Responsibilities:

- Conduct comprehensive, trauma informed, culturally sensitive assessments to children and adolescents in the home/community, develop mental health diagnosis where needed
- Develop treatment plans within the context of the child/youth self-identified needs, goals and ethnic, religious and cultural identities, as well as identifying other needed service components
- Provide individualized psychotherapy/counseling to alleviate symptoms or functional limitations identified by the child/youth's assessment/treatment plans
- Provide crisis intervention and develop crisis management plan
- Conduct intensive outreach to client and family
- Facilitate service delivery in accordance to family treatment plan
- Must become fully knowledgeable of the mental health resources in Lower Manhattan and Brooklyn.
- Coordinate treatment plans and collaborate with service providers and community partners
- Maintain complete case management records, data collection and documentation in the program's Electronic Health Record system(s) according to Medicaid requirements
- Become trained in and execute evidence-based models where required
- Other duties as assigned by the Program Director

Qualifications:

- Must possess New York State licenses for professional behavioral health practitioners, such as LCSW, LMSW, LMHC, Licensed Psychoanalyst, Licensed Marriage and Family Therapist, etc.

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- Previously home and community based experience highly preferred
- Firm understanding of racial inequity, strength-based work, child and youth development, attachment, trauma, and family dynamics
- Demonstrated ability to work with and engage hard-to-reach populations as well as families and youth impacted by trauma, poverty, complex stressors, violence, mental health, etc.
- Experience providing community and home-based services from a culturally competent and trauma-informed approach
- Ability to navigate and support families effectively through crises
- Excellent verbal, written and technology skills required
- Ability to be a proactive and creative team player is a must
- Strong organization and time management skills is a must
- Proven track record of effectively working autonomously is a must
- Comfortable traveling to and working in families' homes and communities
- Bilingual skills in English/Spanish, English/Cantonese or English/Mandarin a plus
- Experience with young children (0 - 5 years) or domestic violence or with adolescents favorable

Hours: Fee for Service Flexible hours - based on your schedule (can include weekend and early evening hours).

Salary: \$50 per hour

Contact: Submit cover letter and resume to

https://workforcenow.adp.com/mascsr/default/mdf/recruitment/recruitment.html?cid=58d89d45-d738-4f13-8f37-225a6f910cff&jobId=238964&lang=en_US&source=CC3&cclId=19000101_000001

12/11/18



Job Description

The Door and Broome Street Academy

Attendance Improvement and Dropout Prevention Community Schools Program

Position: Community School Supervisor

Supervisor: Director of College and Academic Services

Overview: The Door is an unparalleled model for youth development, offering a comprehensive range of integrated services within a single site for nearly 11,000 New York City youth each year. Our mission is to empower young adults to reach their full potential by providing comprehensive youth development services in a diverse and caring environment. At The Door, youth can access health care and education, mental health counseling and crisis assistance, legal assistance, college preparation services, career development, housing supports, arts, sports and recreational activities, and nutritious meals – all for free and under one roof. By providing participants with our suite of integrated services, we seek to provide any motivated young person with the tools, resources, and opportunities needed to successfully transition to adulthood.

The goal of The Door’s Career and Education Services Department is to support young people in completing secondary education and successfully transitioning into post-secondary education and employment. The Broome Street Academy Charter High School prepares young people for post-secondary success that leads to positive life outcomes. Broome Street Academy provides multiple pathways to success through a curriculum of rigorous academic, career and social instruction grounded in the principles of positive youth development. Broome Street Academy values development of individual student strengths; caregiver involvement; a safe, support learning environment that fosters mutual respect; student learning that is relevant, meaningful and goal oriented; strong community partnerships; and healthy social and emotional relationships. Together, The Door and Broome Street Academy are implementing a Community Schools initiative to develop and implement sustainable best practices for improved student attendance and academic success, student and caregiver engagement, and academic achievement.

Responsibilities:

- Conduct a community assets and needs assessment, seeking input and guidance from teachers, school staff, caregivers, and students to determine the ongoing needs of the students and families
- Work with School Leadership Team (SLT) to develop and host a monthly community school forum with members of the community including caregiver leaders, students, teachers, school staff, and other community partners to foster information sharing and collaboration
- Develop and manage partnerships with agencies and programs partnering with the schools, and create new partnerships that are aligned with the goals and objectives of Broome Street Academy’s community school model.
- Develop strong relationships with teachers, caregivers and students and create mechanisms for ongoing information sharing
- Conduct outreach to students and families and facilitate referral process to needed academic, social, and other community resources needed by the student and family
- Work with School Leadership Team to determine appropriate career and college readiness benchmarks for each grade and implement programming including workshops, field trips, presentations from training providers, employers and colleges, internship opportunities, etc. so that students are leaving BSA students are graduating with a clear post-secondary career and education plan

- Work with School Leadership Team to identify students with chronic absenteeism, develop appropriate interventions based on student needs, track impact and outcomes of interventions on a weekly basis as part of the Student Success Summit
- Work with School Leadership Team to design and implement Extended Day and Saturday programming to meet to academic, social and emotional needs of students and their families
- Collect and track data and outcomes related to student academic achievement, attendance and community school benchmarks to measure progress of the community school initiative
- Supervise other Door Community School staff supporting Broome Street Academy, including the AIDP Social Worker and Attendance Associate. Liaise closely with Broome Street Academy Director of Support Services and Director of Operations to ensure clinical supervision of AIDP Social Worker and project/task oversight of Attendance Associate is seamlessly coordinated
- Supervise volunteers, interns, fellows and Americorps staff for Door programs that target BSA students including, but not limited to, ServiceWorks, SAT prep, and Sophomore Skills
- Collaborate with other Door managers and direct service staff from all program areas to ensure coordination of Door services and program planning to meet the needs of the Broome Street Academy community
- Oversee purchasing of supplies for Community Schools events
- Monitor subcontracts with partner organizations supported by Community Schools AIDP or Mental Health funds for compliance and quality
- Participate in relevant meetings, trainings, case conferences, workshops and events.
- Handle any appropriate additional responsibilities and functions as assigned by supervisor and/or Director

Qualifications:

- Bachelor's Degree in social work, education, or related field required, Master's preferred
- Prior experience in youth development, preferably education, college access, career oriented and/or youth development programs required
- Prior experience in a social service or school setting working with a multi-cultural vulnerable young adult population (foster care, court involved, runaway and homeless or teen parent, etc.)
- Demonstrated understanding and practice of the principles of positive youth development
- Ability to create and facilitate workshops and trainings
- Ability to work with school-aged youth, educators, families, and communities from a wide range of cultural, social, and economic backgrounds
- Knowledge of and experience of community-based services and connecting individuals and families to support services
- Ability to closely collaborate with colleagues and function as part of a team to promote successful outcomes for youth
- Ability to work well in a fast paced environment and multitask while adhering to deadlines
- Excellent verbal and written communications skills; strong computer skills required
- Demonstrated ability to exercise sound judgment
- Demonstrated ability to motivate and challenge students to achieve a high level of performance through rigorous academic performance

Hours: Monday through Friday, 35 hours per week, occasional evening and weekend hours as needed

Salary: Commensurate with experience

Contact: Submit cover letter and resume to

https://workforcenow.adp.com/mascsr/default/mdf/recruitment/recruitment.html?cid=58d89d45-d738-4f13-8f37-225a6f910cff&jobId=239215&lang=en_US&source=CC3&cclId=19000101_000001



Job Announcement
Families Thriving

Position: Family Ally for Community Psychiatric Support and Treatment

Supervisor: Supervisor - Children's Services

Overview: University Settlement is one of New York City's most dynamic social justice institutions, with an impressive legacy as the first settlement house in the nation. For 130 years, University Settlement has been an anchor in the low-income and immigrant communities where we work, offering pioneering programs in early childhood care and education, youth development, eviction prevention, literacy, theater and visual arts, senior services, and mental health. Each year, we engage over 40,000 New Yorkers through our network of 32 sites in Manhattan and Brooklyn. Our mission is to empower residents by building on their strengths through comprehensive, quality services that meet the current needs of the community; innovation that anticipates future needs; and advocacy to improve the community as a whole.

University Settlement's Community Based Children and Family Treatment and Support Services provides flexible, trauma-informed and culturally competent services to children and families where they need them. Through a continuum of supports and services The Settlement works individually with children and families to develop plans that build on their strengths, supports independence and ensures that children function optimally in their homes, their schools and in the community. Community Psychiatric Support and Treatment Services (CPST) provide psychoeducation, support, skill building and coping strategies that enables children to gain mastery over challenges and flourish developmentally.

Responsibilities:

- Provide individualized and/or group services to children and families in the home/community.
- Provide Rehabilitative Psychoeducation, Strengths Based Service Planning, and/or Rehabilitative Supports according to child's treatment plan
- Conduct intensive outreach to client and family
- Assess family strengths and needs
- Develop individualized service plans and facilitate service delivery
- Must become fully knowledgeable of the mental health resources in Lower Manhattan and Brooklyn.
- Coordinate treatment plans and collaborate with service providers and community partners.
- Maintain complete case management records, data collection and documentation as required by the program and according to Medicaid requirements
- Become trained in and execute evidence-based models where required
- Other duties as assigned by the Program Director

Qualifications:

- Bachelors plus 2 years experience
- Firm understanding of strength-based work, child and youth development, attachment, trauma, and family dynamics
- Demonstrated ability to work with and engage hard-to-reach populations as well as families and youth impacted by trauma, poverty, complex stressors, violence, mental health, etc.

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- Experience providing community and home-based services from a culturally competent and trauma-informed approach
- Excellent verbal, written and technology skills required
- Ability to be a proactive and creative team player is a must
- Strong organization and time management skills is a must
- Proven track record of effectively working autonomously is a must
- Comfortable traveling to and working in families' homes and communities
- Bilingual skills in English/Spanish, English/Cantonese or English/Mandarin a plus
- Experience working with young children (0 - 5 years); or domestic violence or with adolescents is favorable.

Hours: Part time- up to 30 hours per week (can include weekend and early evening hours).

Salary: Hourly Rate: \$25 - \$30 per hour

Contact: Please submit cover letter and resume to the link below:

https://workforcenow.adp.com/mascsr/default/mdf/recruitment/recruitment.html?cid=58d89d45-d738-4f13-8f37-225a6f910cff&jobId=238962&lang=en_US&source=CC3&cclId=19000101_000001



**Job Announcement
Counseling / Legal Programs**

Position: Immigrant Youth Social Worker
Supervisor: Director of Legal Services / Counseling Supervisor

Overview: The Door is an unparalleled model for youth development, offering a comprehensive range of integrated services within a single site for nearly 11,000 New York City youth each year. Our mission is to empower young adults to reach their full potential by providing comprehensive youth development services in a diverse and caring environment. At The Door, youth can access health care and education, mental health counseling and crisis assistance, legal assistance, college preparation services, career development, housing supports, arts, sports and recreational activities, and nutritious meals – all for free and under one roof. By providing participants with our suite of integrated services, we seek to provide any motivated young person with the tools, resources, and opportunities needed to successfully transition to adulthood.

The Door's Legal Services Center represents young people in matters such as immigration, public benefits, housing, and family law. We seek an Immigrant Youth Social Worker to work closely with a small group attorneys representing immigrant youth.

The Social Worker will provide bilingual (Spanish/English or French/English) case management and advocacy services to immigrant youth at The Door. The Social Worker will work closely with the lawyers to support our clients through the immigration process. In addition, this person will connect clients to services for housing, education, pregnancy and parenting, employment, and mental health.

Responsibilities:

- Provide case management to a caseload of 40-50 immigrant youth
- Evaluate the total scope of the client's needs with subsequent referral and follow-up to other services as needed
- Connect youth in need of additional services to internal and external providers
- Develop connections to free or low-cost Spanish and French-language mental health providers throughout the city
- Provide case management services to help youth establish and work towards key life goals, i.e.; academic, work, and mental health goals
- Collaborate with The Door's Legal Department staff and outside agencies around issues related to immigrant youth
- Write advocacy letters and affidavits in support of clients' legal cases
- Provide trainings and technical support for The Door's attorneys and other Door staff
- Develop and facilitate events and workshops for immigrant youth in response to client needs
- Document and report service delivery to ensure compliance with funding requirements
- Other duties as assigned

Qualifications:

- LMSW required
- Minimum of two years' case management experience in community based or legal settings
- Knowledgeable of and ability to apply positive youth development principles to working with young people
- Demonstrated ability in bringing about positive case management and/or care coordination outcomes with clients
- Experience working with low-income immigrant youth and youth of color
- Excellent oral and written communication skills
- Demonstrated ability to work effectively and creatively as part of an interdisciplinary team
- Bilingual English/Spanish or English/French required

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Hours: 35 hours per week

Salary: Low to mid 50s

Contact: Submit cover letter and resume to the link below:

https://workforcenow.adp.com/mascsr/default/mdf/recruitment/recruitment.html?cid=58d89d45-d738-4f13-8f37-225a6f910cff&jobId=238495&lang=en_US&source=CC3&cclId=19000101_000001



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Supervisor: Supervisor - Children's Services

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Responsibilities:

- Provide individualized services, including counseling to children and families in the home/community
- Provide Intensive Interventions, Crisis Avoidance, and Intermediate Term Crisis Management, and/or Skill Building as required in child's treatment plan
- Provide crisis intervention and develop crisis management plan
- Conduct intensive outreach to client and family
- Assess family strengths and needs
- Facilitate service delivery in accordance to family treatment plan
- Must become fully knowledgeable of the mental health resources in Lower Manhattan and Brooklyn
- Coordinate treatment plans and collaborate with service providers and community partners
- Maintain complete case management records, data collection and documentation as required by the program and according to Medicaid requirements
- Become trained in and execute evidence-based models where required
- Other duties as assigned by the Program Director

Qualifications:

- MSW, or Masters in psychology or human services
- Firm understanding of racial inequity, strength-based work, child and youth development, attachment, trauma, and family dynamics

- Demonstrated ability to work with and engage hard-to-reach populations as well as families and youth impacted by trauma, poverty, complex stressors, violence, mental health, etc.
- Experience providing community and home-based services from a culturally competent and trauma-informed approach
- Ability to navigate and support families effectively through crises
- Excellent verbal, written and technology skills required
- Ability to be a proactive and creative team player is a must
- Strong organization and time management skills is a must
- Proven track record of effectively working autonomously is a must
- Comfortable traveling to and working in families' homes and communities
- Bilingual skills in English/Spanish, English/Cantonese or English/Mandarin a plus
- Experience with young children (0 - 5 years) or domestic violence or with adolescents favorable.

Hours: Flexible hours - based on your schedule (can include weekend and early evening hours).

Salary: \$30 per hour

Contact: Submit cover letter and resume to

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