

## **JOB DESCRIPTION**

**Job Title:** Master Social Worker

**Location:** Queens, NY

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### **Summary**

The Social Worker is responsible for providing individual and group counseling and direct service to children, teens, adults and their families. These services range from assessment treatment planning, provision of counseling/psychotherapy and crisis intervention. The Social Worker is a member of the treatment team and collaborates with other team members.

### **Key Responsibilities:**

- Provide direct patient care to clients using a variety of social work modalities in order to help them maximize their level of functioning.
- Maintain appropriate professional patient care documentation in the agency selected Electronic Health Record (EHR), including client assessment and individual notes in compliance with all city, state and federal standards of practice.
- Facilitates the client's utilization of available support systems and community resources to meet needs identified in clinical evaluation or treatment planning.
- May perform home visits as deemed appropriate or necessary by the treatment plan.
- Meet on a weekly basis with supervisor to discuss achievement of program targets, client goals, quality of client care and reporting requirements.
- May conduct consultations with ACS Child Protective Specialists or other internal or external staff on concerns they may have with clients.
- May attend case reviews and develop next steps for the families and clinicians
- Meets data metric requirements, quality of care expectations using traditional social work interventions, or evidence-based models.
- Performs other related duties as assigned.

### **Minimum Qualifications:**

- MSW
- 1 year of experience
- Fluent in Spanish

### **Preferred Qualifications:**

- LMSW or LCSW certification
- Proficiency in Anasazi, Promis, or Connections

Job Type: Full-time

Salary: \$50,000.00 to \$55,000.00 /year depending on experience

**To apply, please email your resume to [careers@childcenterny.org](mailto:careers@childcenterny.org)**

## **JOB DESCRIPTION**

**Job Title:** Preventative Case Planner

**Location:** Queens, NY

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### **Summary**

The Case Planner is responsible for providing case management services. Services include assistance with education, advocacy and providing linkages to social services such as screening for eligibility, benefits and counseling around specific needs.

### **Key Responsibilities:**

- Performs case management, including bringing together administrative, clinical and evaluative activities, treatment services, community agencies and other resources needed to assist clients to meet the goals of their treatment plan.
- Supports and advocates for clients in multi-disciplinary meetings, and periodically reassess and evaluates what has been accomplished.
- Maintains appropriate professional client care documentation including case management and individual notes in compliance with all city, state and federal standards of practice.
- Provides educational counseling and advocacy.
- Conducts home, school and other visits as needed.
- Meet performance expectations/metrics, as defined for the position within the assigned program.
- Performs other related duties as assigned.

### **Minimum Qualifications:**

- Bachelor's Degree in Social Work, Psychology or Counseling.
- 2 years' experience in related field.
- Fluent in Spanish
- Proficiency in Microsoft Office.

### **Preferred Qualifications:**

- 3 years of experience providing related services to children and families.
- Proficiency in Anasazi, Promis or Connections.

Job Type: Full-time

Salary: \$36,000.00 to \$40,000.00 /year depending on experience

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## **JOB DESCRIPTION**

**Job Title:** CASAC II  
**Location:** Bronx, NY

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### **Summary**

All staff hired will be full time employees of The Child Center of NY, working under the ACS Clinical Consultation Program. The CASAC Assessment Specialist will function as consultants to ACS, under the supervision of the Child Center of NY Team Coordinator/Director and will be located full time within one of the ACS Field Office Sites located in the Bronx.

### **Key Responsibilities:**

- Assess and determine whether client is using/abusing and/or dependent on substances
- Recommendations will be made based for community based services based on the level of care needed
- Keep statistics of clients served as part of a monthly progress report for ACS/OASIS
- Participate in monthly CASAC meetings with OASAS
- To help interpret results of alcohol/drug screenings conducted by EDNY or other service providers
- Participate in Family Team Meetings and Child Safety Conferences to assist ACS workers with engagement of ambivalent clients.
- Perform training for child welfare staff to teach red flags of drug use and abuse.

### **Minimum Qualifications:**

- CASAC II
- High School diploma or equivalent
- Experience with working with ACS and MICA populations preferred.

### **Preferred Qualifications:**

- Bachelor's Degree with at least 2 years of experience.

Job Type: Full-time

Salary: \$23.00 to \$26.00/hour depending on experience

To apply, please email your resume to [careers@childcenterny.org](mailto:careers@childcenterny.org)