

Are you looking to make a difference? If so, Samaritan Daytop Village offers opportunities for a meaningful and challenging career in the health and human services field. We are looking for proactive, team-oriented employees to join our organization. Come be part of our rapidly growing agency in one of several positions available throughout New York. For more than 50 years, Samaritan Daytop Village has been wholly dedicated to improving the quality of life for New Yorker's facing adversity. Today, Samaritan Daytop Village serves over 28,000 people each year through a network of over 60 facilities in New York City, Long Island and upstate New York. We offer a comprehensive benefits package including: medical, dental, and vision; 401k employer match, pension, LTD, life insurance; tuition reimbursement; Flexible Spending Account (FSA); and generous time off.

**Title:** Director of Quality Assurance

**MAJOR FUNCTIONS:** Working under the Senior Director of Strategy, Quality, and Training, the Director of Quality Assurance will be responsible for coordinating, supervising, and directing and the work process of the Quality Assurance Department. The Director of Quality Assurance will be expected to be familiar with the key elements of the corporate strategic plan and will assist in monitoring to ensure conformance with regulatory requirements, contractual obligations, and corporate policy.

**DUTIES AND RESPONSIBILITIES:**

- Supervise a team of Quality Assurance Specialists who conduct routine audits and utilization reviews.
- Support program readiness for external audits and monitor progress on corrective actions.
- Assist in the development and implementation of an annual agency Continuous Quality Improvement Plan.
- Provide technical assistance to Quality Assurance Committees in the development and monitoring annual SMART goals for each committee.
- Complete and distribute reports regarding quality assurance outcomes based on improvement efforts.
- Assure that improvement activities are documented and reported internally and externally as appropriate.
- Serves as a member or lead of various ad hoc planning teams such as CARF, Joint Commission, etc.
- Identify potential areas of compliance vulnerability and risk and develop corrective action plans for resolution of problematic issues.
- Manage annual revisions to the Agency Policy and Procedure Manual.
- Perform other duties as requested.

**QUALIFICATIONS:**

- A Master's Degree in Social Work, required.
- Licensed Clinical Social Worker (LCSW) licensure, required.

- Must have at least five years of experience in Human Services with at least two of those years in a progressively more responsible management role.
- Qualified candidate must be willing to travel to various sites within NYC, Long Island, and Upstate region.
- Must have working knowledge of federal, state, and local laws and regulation governing substance use treatment programs with current experience working with NYS/NYC regulatory agencies.
- Experience with an electronic health record (EHR), required.
- At least two years' experience working as a Quality Assurance Specialist strongly preferred.
- Proficiency in Microsoft Office, preferred.

**Benefits:**

- Medical
- Dental
- Vision
- 401K
- Commuter Benefits

Please send resumes to [Monique.scott@samaritanvillage.org](mailto:Monique.scott@samaritanvillage.org)