

TIMELINE OF NASW/TEXAS AWARDS SELECTION PROCESS

1. Local Branches will determine the process for award selections at the Branch level and designate to whom nominations should be submitted. If the Branch Awards contact is someone other than the Branch Chair or NLIC Representative, please notify Deanna Gabelein at dgabelein.naswtx@socialworkers.org. **(November/December 2018)**
2. Branches typically recognize award recipients at their Social Work Month celebration. **(March 2019)**
3. If you would like local awardees recognized in the April E-News, please provide Deanna with a list of your branch awardees, including their credentials, by **March 20, 2019**.
4. If your branch wishes to nominate their award recipients for an NASW/Texas Chapter award, a nomination packet must be assembled and submitted online via the NASW Texas website by **April 12, 2019**. A Branch may submit a nominee in as few as one category or as many as five. It is not required that nominees in all categories be submitted. Incomplete packets will not be considered. Packets **MUST** include:
 - Completed Online Nomination Form (other formats will not be accepted)
 - 1-page summary of contributions (distinct from a letter of recommendation)
 - Curriculum vita/resume
 - Three letters of recommendation (each **MUST** include phone and email of author)
 - Photo of nominee
5. Nomination packets are screened for completeness by NASW/Texas Staff then posted on a private webpage for review by the Board of Director's Awards Review Committee. The Awards Review Committee is an ad hoc committee formed by volunteers from the Board of Directors. This committee is to be determined during the April Board Meeting each year. **(April 2019)**
6. Members of the Awards Review Committee evaluate nomination packets and select their top three nominees for each category of award. **(May 2019)**
7. Nomination packets for the top three nominees in each category are presented to the entire Board of Directors, including the Awards Review Committee. Board Members vote for their top candidate in each category and return their ballots to the Chapter Office for tally. **(June 2019)**
8. The President, on behalf of the Board of Directors, will notify the Award Recipients and their Branch Chairs. Official notification letters will also be sent to Award Recipients and Nominators. Non-Awardees will be notified of their status via email. **(June 2019)**
9. The Award Recipients are announced on the NASW/Texas website, E-News, and social media outlets. **(September 1, 2019)**
10. Awards presented to Award Recipients at the NASW/Texas State Conference Opening Plenary. **(October 3, 2019)**
11. Award Recipients are sent to National for nomination, unless any award winners decline to move forward. **(November 2019)**

NOMINATION GUIDELINES

- Currently employed staff of NASW/Texas may be utilized as a resource but may not make nominations or write letters of recommendation.
- **Current NASW/Texas Board Members, Branch Chairs or NLIC Representatives may not be considered for any award.**
- A nominee who has been reprimanded by NASW/Texas or who has had action taken against their license by the licensing board in the last 5 years will not be considered for any award.
- As Branches begin to identify potential nominees, please be sensitive to the fact that individuals close to the elected leadership of the Branch may be placed in a difficult position if nominated, and that this may create a “cloud” over their nomination. Better to reserve those qualified individuals for a later date.
- The Awards Committee will only review the required documentation including: completed online nomination form, one-page summary of contributions, curriculum vita/resume, three (3) letters of recommendation and a photo. Other documentation (videos, newspaper articles, certificates, etc.) will not be reviewed by the committee.
- **IMPORTANT:** For the Public Citizen, Public Elected Official and Media awards the following process must be followed to ensure proper vetting of candidates/awardees;
 - Any nominees must be informed in writing of the NASW Code of Ethics Preamble (summary of the profession's mission and core values.)
 - Any nominees who are willing to be considered must agree they understand the NASW Code of Ethics and that they are in support of these values, policies, and principles.
 - It is the nominating branch’s responsibility to reach out beyond the letters of recommendation to the social work community at large to ensure that any nominee has not publicly made statements and/or taken actions that are in direct conflict with the Code of Ethics, values, policies, or principles. If a potential conflict or issue is discovered, it must be documented in the nomination paperwork for the selection committee to consider.
 - It is highly recommended that if any nominee in this category has any public record of statements and/or actions that conflict with the Code, values, policies, and principles, that their nomination be withdrawn and not considered by the selection committee.
- **All nominees for Social Work Student of the Year, Social Worker of the Year, and Lifetime Achievement, must be NASW members in good standing at the time of the nomination as well as when the award is presented.**
- All other guidelines are left to the discretion of the local Branch.

CRITERIA FOR SOCIAL WORK STUDENT OF THE YEAR

The Social Work Student of the Year Award honors a student member of NASW/Texas who is enrolled at least halftime (as defined by their school) in a graduate or undergraduate Social Work Program and has made an outstanding contribution to the goals and mission of the profession.

CRITERIA

The award recipient must demonstrate, at a beginning level, the following:

- Leadership
- Commitment to Social Justice
- Commitment to the profession of Social Work
- Commitment to Clients
- Integration of Social Work knowledge, skills, attitudes and values. The award recipient must be an NASW member in good standing

NOMINATION PROCEDURE

Individuals may nominate an NASW member by submitting the following:

- Completed official nomination form
- One-page summary that describes
 - What the student has accomplished
 - What risks the social worker took to achieve results
 - Who the beneficiaries are
- Curriculum vita
- Three (3) letters of recommendation
- Photo of nominee

*****Please only submit the items listed above. Other information included in the nomination packet will not be reviewed.***

*To ensure the nominee's eligibility, please adhere to the nomination guidelines. Use clear, concise, descriptive examples of activities and accomplishments. The nomination packet must include the nomination form, summary sheet, resume, photo, and recommendation letters. The nomination packet must be received by the Chapter Office by **April 12**. Late nominations will not be accepted. Awards Committee of the NASW/Texas Board of Directors selects three finalists in each awards category. The NASW/Texas Board of Directors selects the recipients. The awardee and branch are notified by the Chapter President. The award will be presented at the NASW/Texas Conference.*

CRITERIA FOR SOCIAL WORKER OF THE YEAR AWARD

The Social Worker of the Year Award honors a member of the Texas Chapter of National Association of Social Workers (NASW) who exemplifies the best of the profession's values and achievements through specific accomplishments. In honoring the Social Worker of the Year, NASW highlights superb accomplishments in the practice of social work.

CRITERIA

The award recipient must:

- Make a demonstrable difference in such areas as
 - Advocacy for the clients
 - Social policy
 - Social work practice
 - Program development
 - Administration
 - Research
- Demonstrate outstanding leadership
- Contribute to a positive image for the social work profession
- Take risks to achieve outstanding results
- Be an NASW member in good standing

NOMINATION PROCEDURE

Individuals may nominate an NASW member by submitting the following:

- Completed official nomination form
- One-page summary that describes
 - What the social worker has accomplished
 - What risks the social worker took to achieve results
 - Who the beneficiaries were
- Curriculum vita
- Three (3) letters of recommendation
- Photo of nominee

*****Please only submit the items listed above. Other information included in the nomination packet will not be reviewed.***

*To ensure the nominee's eligibility, please adhere to the nomination guidelines. Use clear, concise, descriptive examples of activities and accomplishments. The nomination packet must include the nomination form, summary sheet, resume, photo, and recommendation letters. The nomination packet must be received by the Chapter Office by **April 12**. Late nominations will not be accepted. Awards Committee of the NASW/Texas Board of Directors selects three finalists in each awards category. The NASW/Texas Board of Directors selects the recipients. The awardee and branch are notified by the Chapter President. The award will be presented at the NASW/Texas Conference.*

CRITERIA FOR LIFETIME ACHIEVEMENT AWARD

Each year, the Texas Chapter of the National Association of Social Workers selects a social worker for this award to celebrate a lifetime of accomplishments. In honoring the Lifetime Achievement Award winner, NASW recognized the best social work values and accomplishments demonstrated in the social worker's lifetime.

CRITERIA

The award recipient must:

- Demonstrate repeated outstanding achievements, as well as
 - Recognition beyond the social work profession
 - Contributions of lasting impact
 - Outstanding creativity
- Meet all criteria for Social Worker of the Year
- Be an NASW member in good standing

NOMINATION PROCEDURE

Individuals may nominate an NASW member by submitting the following:

- Completed official nomination form
- One-page summary of demonstrated contributions that describes
 - What was outstanding about the nominee's action(s)
 - Risks the nominee took to achieve results
 - What the nominee accomplished
 - Who the beneficiaries were
 - What long-term effect was achieved
- Curriculum vita
- Three (3) letters of recommendation
- Photo of nominee

*****Please only submit the items listed above. Other information included in the nomination packet will not be reviewed.***

*To ensure the nominee's eligibility, please adhere to the nomination guidelines. Use clear, concise, descriptive examples of activities and accomplishments. The nomination packet must include the nomination form, summary sheet, resume, photo, and recommendation letters. The nomination packet must be received by the Chapter Office by **April 12**. Late nominations will not be accepted. Awards Committee of the NASW/Texas Board of Directors selects three finalists in each awards category. The NASW/Texas Board of Directors selects the recipients. The awardee and branch are notified by the Chapter President. The award will be presented at the NASW/Texas Conference.*

CRITERIA FOR PUBLIC ELECTED OFFICIAL OF THE YEAR AWARD

The National Association of Social Workers (NASW), the largest membership organization of professional social workers, established the Public Elected Official of the Year Award to honor outstanding service and contributions of an elected official who has shown leadership in the formulation of public policy, particularly policies that affect social justice, health care, education, civil and human rights and social practice.

CRITERIA

The award recipient must:

- Be an elected official serving, at the time of nomination, in public office at the local, state or national level;
- Make a significant contribution to public service while in office;
- Demonstrate leadership in advancing public policy in the area of vulnerable populations, civil and human rights or social welfare;
- Demonstrate leadership on behalf of the protection and advancement of social work practice;
- Exemplify social work values and ethics.
- Must be informed in writing of the NASW Code of Ethics Preamble (summary of the profession's mission and core values.) Attached to this information packet.

NOMINATION PROCEDURE

Individuals may nominate a public citizen by submitting the following:

- Completed official nomination form
- One-page summary that describes
 - What the nominee accomplished
 - What the consequences were
 - Who the beneficiaries were
 - How the nominee's accomplishments relate to social work
- Curriculum vita
- Three (3) letters of recommendation
- Photo of nominee
- Confirm nominee has received the NASW Code of Ethics Preamble. Attached to this information packet.

*****Please only submit the items listed above. Other information included in the nomination packet will not be reviewed.***

*To ensure the nominee's eligibility, please adhere to the nomination guidelines. Use clear, concise, descriptive examples of activities and accomplishments. The nomination packet must include the nomination form, summary sheet, resume, photo, and recommendation letters. The nomination packet must be received by the Chapter Office by **April 12**. Late nominations will not be accepted. Awards Committee of the NASW/Texas Board of Directors selects three finalists in each awards category. The NASW/Texas Board of Directors selects the recipients. The awardee and branch are notified by the Chapter President. The award will be presented at the NASW/Texas Conference.*

CRITERIA FOR PUBLIC CITIZEN OF THE YEAR AWARD

The National Association of Social Workers (NASW), the largest membership organization of professional social workers, established the Public Citizen of the Year to honor an outstanding member of the community whose accomplishments exemplify the values and mission of the profession of social work. ***The award winner is not a social worker.***

CRITERIA

The award recipient must:

- Make a significant contribution to an area or population of concern to the social work profession such as
 - At-risk or vulnerable populations
 - Quality of life in communities
 - Social issues
- Act with courage
- Demonstrate outstanding leadership
- Exemplify social work values and ethics
- Must be informed in writing of the NASW Code of Ethics Preamble (summary of the profession's mission and core values.) Attached to this information packet.

NOMINATION PROCEDURE

Individuals may nominate a public citizen by submitting the following:

- Completed official nomination form
- One-page summary that describes
 - What the nominee accomplished
 - What the consequences were
 - Who the beneficiaries were
 - How the nominee's accomplishments relate to social work
- Curriculum vita.
- Three (3) letters of recommendation
- Photo of nominee
- Confirm nominee has received the NASW Code of Ethics Preamble. Attached to this information packet.

*****Please only submit the items listed above. Other information included in the nomination packet will not be reviewed.***

*To ensure the nominee's eligibility, please adhere to the nomination guidelines. Use clear, concise, descriptive examples of activities and accomplishments. The nomination packet must include the nomination form, summary sheet, resume, photo, and recommendation letters. The nomination packet must be received by the Chapter Office by **April 12**. Late nominations will not be accepted. Awards Committee of the NASW/Texas Board of Directors selects three finalists in each awards category. The NASW/Texas Board of Directors selects the recipients. The awardee and branch are notified by the Chapter President. The award will be presented at the NASW/Texas Conference.*

CRITERIA FOR MEDIA AWARD OF THE YEAR

The National Association of Social Workers (NASW), the largest membership organization of professional social workers, established the Media Award of the Year to honor a member of the media who has made outstanding contributions in Print, Radio, Television or Online Publications that provide information to the general public. ***The award winner is not a social worker.***

CRITERIA

The award recipient must:

- Demonstrate leadership in their respective media area by accurately portraying the social work profession and the issues of concern to social workers
- Increase the understanding, awareness and values of the social work profession to the general public
- Exemplify social work values and ethics
- Effectively communicate the impact of policy decisions on the lives of Texas
- Use social workers as resources for article/reports
- Must be informed in writing of the NASW Code of Ethics Preamble (summary of the profession's mission and core values.) Attached to this information packet.

NOMINATION PROCEDURE

Individuals may nominate a member of the media by submitting the following:

- Completed official nomination form
- One-page summary that describes
 - What the nominee accomplished
 - What the consequences were
 - Who the beneficiaries were
 - How the nominee's accomplishments relate to social work
- Curriculum vita
- Three (3) letters of recommendation
- Photo of nominee
- Confirm nominee has received the NASW Code of Ethics Preamble. Attached to this information packet.

*****Please only submit the items listed above. Other information included in the nomination packet will not be reviewed.***

*To ensure the nominee's eligibility, please adhere to the nomination guidelines. Use clear, concise, descriptive examples of activities and accomplishments. The nomination packet must include the nomination form, summary sheet, resume, photo, and recommendation letters. The nomination packet must be received by the Chapter Office by **April 12**. Late nominations will not be accepted. Awards Committee of the NASW/Texas Board of Directors selects three finalists in each awards category. The NASW/Texas Board of Directors selects the recipients. The awardee and branch are notified by the Chapter President. The award will be presented at the NASW/Texas Conference.*

Branch Awards Nomination Form

*** This form is for branch-level use only. Chapter-level nominations must be submitted online at www.naswtx.org.*

Branch: _____

Nominated for:

Name of Nominee: _____

Home Address: _____

City: _____, Texas Zip: _____

Home Email: _____

Home Phone: _____

Place of Employment/University: _____

Business Address: _____

City: _____, Texas Zip: _____

Work Email: _____

Work Phone: _____ Work Fax: _____

Job Title: _____ **Or Graduate/Undergraduate Student:** _____

Has this person received an official reprimand by NASW/TX in the last 5 years? _____

Has this person had action taken against their license by the Texas State Board of Social Work Examiners in the last 5 years? _____

If you're nominating this individual for the Media, Public Elected Official or Public Citizen Award, did the nominee receive the NASW Code of Ethics Preamble (required)? _____

Name of member submitting nomination to Branch: _____

Home Address: _____

City: _____, Texas Zip: _____

Email: _____

Phone: _____ Fax: _____

Summary of Contributions

NASW Code of Ethics: Preamble

The primary mission of the social work profession is to enhance human well-being and help meet the basic human needs of all people, with particular attention to the needs and empowerment of people who are vulnerable, oppressed, and living in poverty. A historic and defining feature of social work is the profession's focus on individual well-being in a social context and the well-being of society. Fundamental to social work is attention to the environmental forces that create, contribute to, and address problems in living.

Social workers promote social justice and social change with and on behalf of clients. "Clients" is used inclusively to refer to individuals, families, groups, organizations, and communities. Social workers are sensitive to cultural and ethnic diversity and strive to end discrimination, oppression, poverty, and other forms of social injustice. These activities may be in the form of direct practice, community organizing, supervision, consultation, administration, advocacy, social and political action, policy development and implementation, education, and research and evaluation. Social workers seek to enhance the capacity of people to address their own needs. Social workers also seek to promote the responsiveness of organizations, communities, and other social institutions to individuals' needs and social problems.

The mission of the social work profession is rooted in a set of core values. These core values, embraced by social workers throughout the profession's history, are the foundation of social work's unique purpose and perspective:

- service
- social justice
- dignity and worth of the person
- importance of human relationships
- integrity
- competence

This constellation of core values reflects what is unique to the social work profession. Core values, and the principles that flow from them, must be balanced within the context and complexity of the human experience.