Innovation in action!

Jumpstarting your Postdoc Association (PDA): Organizing, Networking, and Moving Forward

Saturday, April 5, 2014
10:45 A.M. – 12:15 P.M.
WHERE DO YOU FIT?

<table>
<thead>
<tr>
<th>Type</th>
<th>Allocated</th>
<th>Budget</th>
<th>Questions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Type A</td>
<td>Not Specified</td>
<td>100</td>
<td>Yes</td>
</tr>
<tr>
<td>Type B</td>
<td>Not Specified</td>
<td>200</td>
<td>Yes</td>
</tr>
</tbody>
</table>

If you have questions about the Midwest Postdoc Forum (MWPDF), see us after the session or visit our poster (#24) later today.
SESSION OUTLINE

1. Identify topics — challenges to or questions about PDAs
2. Prioritize discussion topics
3. Discuss in groups, emphasizing SPECIFIC SOLUTIONS
   a. Groups write solution ideas on cards
   b. Facilitators post solution ideas on *Today’sMeet*
4. Wrap-up session at 12:05 p.m.
NPA TOOLKIT TITLES

Form a PDA
Identify Administrators (Policies)
Gain Support from Faculty & Admin
Develop a Budget & Obtain Funds
Legal Complications
Ensure Continuity of Leadership
Identify Postdocs
Recruit & Retain Members
Conduct a Postdoc Survey

Institutional Policy Changes
Provide Guidance to Postdocs
Develop a Handbook
Run an Effective Meeting
Communication/Leadership Skills
Teambuilding for PDA Leaders
Time Management for Leaders
Networking with Other PDAs