



CVTS Guidelines Revision FAQ

1. All technician members of the CVTS must remain eligible to represent their category for the entire length of their term. (i.e., if representing a VTS Academy, the person must remain a member of that Academy; if a non-VTS member, the person must not pursue a VTS during their term).

Q- Does this also include the NAVTA board appointee?

A - No, the board appointee acts as a liaison and is not a voting member. Their credentialing status is not relevant.

2. Form an Organizing Committee (OC) which will be responsible for the development of the Academy. An Organizing Committee shall be no less than 10 members and no more than 12 members.

Q - 10 OC members might be difficult to sustain.

A - If 10 OC qualifying members can't be found and sustained during the petitioning process the proposed academy may not be sustainable

3. "Exceptionally qualified specialists are defined as individuals who produce scholarly work within the specialty area. Examples of scholarly work must include a combination of teaching, lecturing, peer-reviewed work, research, or consulting."

Q - Could the CVTS provide a more specific definition of exceptionally qualified?

A - We could not document all current and future possibilities. Being overly restrictive or specific could exclude future legitimate possibilities.

4. Organizing Committee members are required to pass the certification examination.

Q - If the OC members are experts in their field, why do they need to take the exam?

A - Awarding a credential status to an individual who has not taken and passed a credentialing exam, while setting requirements for others to take a credentialing exam, is not an acceptable credentialing body practice.

Q - Can the OC members take the same exam they helped to create for Academy applicants or will a different exam need to be created?

A- Creating the exam is a long, involved process involving the OC members and Diplomates of supporting veterinary colleges. The OC members may take the same exam created for the Academy applicants.

Q – Are OC members of the existing Academies required to take the Academy credentialing exam?

A – No, this applies to petitioning OC members of proposed Academies moving forward.

5. How does the Academy propose sustainability/paying for exam software, insurance, statistician, etc?

Q – Can NAVTA help Academies with exam software, insurance, statistician, etc.?

A - NAVTA can consider this in the future, however, this is outside the scope of these guidelines.

6. The NAVTA EB and the CVTS strongly recommend all VTS Academies and proposed Academies obtain Director and Officer Insurance and Error and Omissions Insurance.

Q - Could NAVTA have one insurance company that all the specialties could utilize and have their own policy through as a group to ensure consistent coverage?

A - NAVTA can consider this in the future, however, this is outside the scope of these guidelines.

7. The NAVTA EB and the CVTS strongly recommend all VTS Academies and proposed Academies trademark both their name and logo for the Academy.

Q - Could NAVTA assist academies with trademarking?

A - NAVTA can consider this in the future, however, this is outside the scope of these guidelines.

8. Voting members of the CVTS

Q – Why are there only 8 Academies represented on the CVTS?

A - In the same way an executive board is made up of representatives of members and not all members sit on the board, the same is true for the CVTS. The members of the CVTS are representing ALL Veterinary Technician Specialists, NOT only those in their Academy.

9. Applying for full recognition

Q – Will the CVTS develop a standard form for provisional Academies to use when applying for full recognition?

A – Yes

10. OC members need to demonstrate a dedication to CE through publications, speaking at schools and conferences, and organization of learning activities.

Q – Will specific requirements be published?

A - No, this could be different for each specialty type. The CVTS wants to see that the proposed specialty and its OC are actively participating in educational events.

11. OC members and VTS applicants must be graduates of an AVMA accredited program and/or credentialed.

Q - Shouldn't OC members and VTS applicants be required to be credentialed and to remain credentialed?

A – Credentialing is not available in all states. Requiring those that live in states with a credentialing process to be and maintain a credential but not requiring those living in states with no credentialing option is inconsistent and therefore not an acceptable practice.

12. An application fee may be required and must accompany the petition to NAVTA.

Q – What is the fee? What will it be used for?

A – This is not new and was in the previous guidelines. This was included in the revised guidelines to allow a fee to be required in the future should it become necessary.

13. Q - Shouldn't the entire CVTS review all petitions submitted rather than a subcommittee?

A - No, all CVTS members reviewing all petitions would create a conflict of interest. The Advisory subcommittee members should not review, comment on or vote on petitions of pending academies they mentor. The Petition Appeals subcommittee members should not have reviewed, commented on, been involved in the discussion of the petition during the initial review, or voted on any petition that was rejected by the Petition Review subcommittee. The subcommittee structure was designed to eliminate conflicts of interest.

14. Q - Will the subcommittee members be the same for each petition?

A - No, subcommittees will be appointed specifically to each potential Academy submitting a letter of intent.

15. Q - There does not appear to be any protections or guidance on how to alleviate individuals from obtaining multiple VTS credentials within the same time or overlap from receiving, or applying for, a different VTS credential. If an applicant signs an affidavit for one academy stating they work 70% or greater of their time in one specialty for the last 3-5 years, it seems unethical to be able to apply for a different specialty."

A - Falsely representing experience or work history is grounds for an Academy not to accept applications. The same is true for OC members and a petition will be rejected if false information of any kind is submitted.