

To register for the 2019 NAXSA Convention, complete and submit this convention registration form or **register online at www.naxsa.org**. All registration fields are required. If you are registering more than one person from your company, complete a separate form for each individual and submit all forms with one consolidated payment. Please email info@naxsa.org with questions or comments.

ATTENDEE INFORMATION (please print clearly)

First/Last Name: _____

Name on Badge: _____ Professional Title: _____

Email: *(required)* _____ Phone: (____) _____

Company: _____ Address: _____

City/State/Zip: _____ Country: _____

Emergency Contact: (Name/Relationship/Phone) _____

Spouse/Significant Other Registration - Name: _____

Select the appropriate Additional Fees for your Spouse/Guest below in ATTENDEE SELECTIONS and include with your payment.

Please note below if you or your spouse/guest have any special needs or dietary requirements to fully participate in our meetings/events.

You Spouse/Guest  Please specify needs/accommodations: _____

You Spouse/Guest  Please specify dietary requirements: _____

Attendee Selections <small>(rates are per person)</small>	Early Bird Rate <small>(thru January 28, 2018)</small>	Regular Rate <small>(after January 28, 2018)</small>	Selection(s)
NAXSA Member	\$375	\$425	<input type="checkbox"/>
Non-Member	\$475	\$525	<input type="checkbox"/>
Spouse/Guest Registration* <small>*Spouse/Significant Other Registration includes scheduled receptions, breakfasts, and lunches.</small>	\$100	\$150	<input type="checkbox"/>
Spouse/Guest Registration Hoover Dam Tour & Luncheon <small>Preregistration and payment is required..</small>	\$125	\$125	<input type="checkbox"/>
<small>Remember to register for the 2019 Golf Tournament using the Golf Registration form. All names must be received by January 28, 2019</small>			

PAYMENT INFORMATION

Total Enclosed \$ _____

NAXSA requires full payment for registration fees by check or credit card. If paying by credit card all the following fields are required.

Method of Payment: Check enclosed, payable to "NAXSA" VISA MasterCard American Express Discover
 PO # _____ (If paying by PO, you must include all documentation)

If paying by credit card, all of the following fields are required:

Card Number: _____ Exp. Date: _____ Security Code: _____

Cardholder Name (print): _____ Cardholder Phone: _____

Billing Address: _____ City: _____

State/Province: _____ Postal Code: _____ Country: _____

Cardholder Signature: _____

**FAX credit card/PO payments and this completed form to: NAXSA | FAX: 615-488-0903, or
MAIL checks and this completed form to: NAXSA, 1113 Murfreesboro Rd., Suite 106, #405, Franklin, TN 37064**

PLEASE DO NOT EMAIL FORMS WITH CREDIT CARD INFORMATION: Transmission of credit card payment information to the NAXSA office by email cannot be accepted due to PCI Compliance standards.

CANCELLATION: Written requests for cancellations or refunds must be postmarked prior to January 28, 2019 to receive a refund, minus a \$50 cancellation fee. Phone requests will NOT be accepted. No shows are NOT refundable under any circumstances. Credit card refunds will be processed within 10 business days after receipt of written request prior to January 28, 2019. Requests for refunds received after January 28, 2019, will not be honored. There are no exceptions to this policy.

PHOTO/AUDIO/VIDEO RELEASE: As part of our mission to provide education, best practices and other information from leaders in their fields, attendees should be aware that we may record all, or part, of the events we organize. The resulting raw and edited materials, including still photographs, video and audio recordings, and associated verbatim transcripts, may be used by NAXSA, without restriction, in press releases, white papers, conference collateral, websites and other publications. By attending our events, you acknowledge that you are in a public place, and that attendees (including NAXSA volunteers) may capture your image in photos and videos. Nevertheless, NAXSA encourages event attendees to exercise common sense and good judgment, and respect the wishes of other attendees who do not wish to be photographed at the Events. NAXSA uses photos and videos taken at its events for a variety of purposes, including publication on the NAXSA website. If you see any photos or profiles about yourself on the site that you would like removed, please contact us at info@naxsa.org.

(For office use only)

initials	fin.
date	
CK/CC	
amt. paid	comm.
bal. due	