



**NCASBO Executive Council Meeting  
October 27, 2021  
The Double Tree Hilton, New Bern**

The NCASBO Executive Council Meeting was called to order on Wednesday, October 27, 2021 at 10:30 a.m. with President Tony Messer presiding.

**Attendance:** The attendance was as follows:

Tony Messer, Chatham County Schools, President  
Clyde Locklear, Cumberland County Schools, President-Elect  
Ashley Sutton, Duplin County Schools, Vice President  
Faye Perry, Camden County Schools, Treasurer  
Ken Chilcoat, Hyde County Schools, Immediate Past President  
Pam Satterfield, NCASBO, Executive Director  
Jeff Hollamon, Onslow County Schools, Allotment Task Force Committee  
Mark Winters, Wake County Schools, Affiliations Committee  
Andrew Cox, Moore County Schools, Financial Software Committee  
Freya Cahill, Brunswick County Schools, Professional Development Committee  
Heidi Kerns, Rutherford County Schools, SASBO Director for NC  
Rube Blanchard, Perquimans County Schools, Scholarship Committee  
John Kachmarik, Retired, Photographer  
Candy Tilley, Dare County Schools, Region 1 Rep  
Debra Baggett, Pitt County Schools, Region 1 Rep  
Eric Adams, Lenoir County Public Schools, Region 2 Rep  
Paul LeSieur, Durham Public Schools, Region 3 Rep  
Beth Day, Granville County Schools, Region 3 Rep  
Wannaa Chavis, Hoke County Schools, Region 4 Rep  
Kelly Jones, Lee County Schools, Region 4 Rep  
Tyler Beck, Davidson County Schools, Region 5 Rep  
Cindy Holder, Alleghany County Schools, Region 7 Rep  
Stephanie Hass, Cherokee County Schools, Region 8 Rep  
Suzanne Rampey, McDowell County Schools, Region 8 Rep  
Jennifer Bennett, NC Department of Public Instruction, DPI Liaison  
Karen Rogerson, Martin County Schools, Past President  
Karla Miller, Catawba County Schools, Past President  
Wanda Mitchell, Retired, Past President

**Approval of Minutes:** Secretary Julie Masten presented the minutes from the July 21, 2021 Executive Council Meeting. A motion to accept the minutes came from Clyde Locklear with a second from Kelly Jones. The motion carried.

**Treasurer's Report:** Faye Perry presented the Treasurer's Report. She reported a balance of \$138,491.12 in the checking account; a balance of \$436,898.76 in the money market account; and a balance of \$106.51 in the share account; for a total of \$575,496.39 as of September 14, 2021.

**Executive Director Communication:** Executive Director Pam Satterfield reported the following:

- Our monthly webinars continue. Participation is lower than last year. We're offering an average of five webinars per month.
- Our New Finance Officers Group monthly webinars continue meeting every other month.
- Our School Business Academy classes will wrap up in December. We resumed in person in September.
- The new academy cohort will begin in March 2022. Campaign for applications will begin in November 2021.
- Our Regional Treasurers Academy is going well. Averaging 20 – 40 attendees at each location.
- We're exploring the possibility of offering regional principal classes in the spring.
- Conference exhibitor registration is open for vendors at our annual conference.
- Attendee annual conference registration will open in November. Attendees will pay the registration fee on the website. However, professional development classes will be selected via the conference app (in January 2022).
- NCASBO's summer conference is scheduled for July 20, 2022 with DPI's summer conference the following day (July 21).
- We continue working with NCASA and NCSBA on legislative bills that affect school business.

**Committee Reports:**

**NCASA:** Mark Winters reported that NCASA had their fall conference in September. Updates to the proposed budget were discussed.

**Joint Allotment Task Force:** No report.

**Budget:** No report.

**Bylaws/Policy:** No report.

**Chart of Accounts/Financial Reporting:** No report.

**Conference:** Clyde Locklear reported that the Annual Conference would be held at the Sheraton in Greensboro, February 7-10, 2022. The committee is excited about the new App that will be used at the conference. The NC State Treasurer, Dale Folwell, will speak at the conference luncheon.

**Financial Software:**

LINQ – Touch Base Tuesday meets weekly to discuss new changes coming with the new web-based version.

Serenic – No report.

Tyler – Everyone is still learning. Changes and enhancements are still being made.

Cherry Road – Gaston County Schools is the only school district that is live with Cherry Road. Cumberland County is in the process of implementation.

**Membership:** Ashley Sutton reported that all but 20 districts have paid their memberships.

**Professional Development:** Freyja Cahill reported that the committee is working on new and exciting developments with the academy.

**SASBO:** Heidi Kerns reported SASBO will be held in Hot Springs, Arkansas April 5-7, 2022. The Leadership Conference will be held in Fayetteville, Arkansas January 19-21, 2022. Heidi reminded everyone to take advantage of the monthly Expert Exchange webinars.

**Scholarship:** No report.

**School Business Modernization:** Clyde Locklear reported that DPI is aligning their technology department under one hat. No commitments for funding upgrades to districts can be made until a state budget is passed allocating funds.

**Website:** No report.

**Regional Reports:**

**Region 1:** Region 1 met face-to-face in September with Shirley McFadden. They will meet again in November.

**Region 2:** No report.

**Region 3:** Region 3 met virtually in August.

**Region 4 and Region 5:** Region 4 and 5 met on September 17<sup>th</sup> with Shirley McFadden.

**Region 6:** No report.

**Region 7:** Region 7 is having weekly virtual meetings. Shirley McFadden attended their most recent meeting.

**Region 8:** Region 8 met face-to face with Shirley McFadden and also to discuss retention bonuses.

**DPI Liaison:** Alexis Schauss welcomed Jennifer Bennett to the DPI team. She will be the new NCASBO liaison for DPI.

**Unfinished Business:** None.

**New Business:** None.

**Announcement/Reminders:**

January 13, 2022	Annual Dinner
January 14, 2022	Finance Forum and Council Meeting
February 7-10, 2022	Annual Conference
May 20, 2022	Finance Forum and Council Meeting

**Adjournment:** President Messer adjourned the meeting at 11:47 am.