

# Committee Responsibilities

## **Civic Education Project Committee**

Work in partnership with the University of North Carolina at Chapel Hill, Program in the Humanities and Human Values to execute the annual agreement between the Association and Consortium. Develop recommendations to sustain the long-term funding needed for the Civic Education Project for the future. Advise the Consortium and Executive Committee as needed on matters related to the Civic Education Project.

## **Membership Support Committee**

Work with and assist Association members that are in transition or need of professional assistance using the bimonthly MIT report provided by the NC League of Municipalities. Assign individual committee members to members-in-transition to assist during their transition. Solicit nominations and select the Assistant Manager of the Year award to be presented at the Summer Conference.

## **Sustaining Membership/ICMA Relations Committee**

Develop and implement strategies to increase/sustain the membership of the Association and ICMA. Strategies should be consistent with sustaining the association as the current “baby-boomer” generation members retire and embraces the next generation of managers.

## **Program/Conference Committee**

Plan and execute the Association’s winter and summer seminar in coordination with liaisons from the School of Government, North Carolina League of Municipalities and the North Carolina Association of County Commissioners.

## **Professional Development Committee**

Advise the Executive Committee on matters to improve professional development opportunities for the membership. The committee solicits and selects recipients for

grants to attend the Public Executive Leadership Academy at the UNC-CH School of Government, the Senior Executive Institute at the University of Virginia and other development opportunities.

### **Retirement Committee**

Advise the NC League of Municipalities and the NC Association of County Commissioners on policy positions and possible enhancements to the NC Local Government Employees Retirement System benefits. Cultivate younger members of the association to become advocates for the retirement system as a tool to attract and retain qualified staff.

### **Collaboration with MPA Programs Committee**

Maintain and enhance relationships with the ten MPA programs at the public universities in the state. Special consideration should be given to sharing information that will help the MPA programs better understand the educational needs of graduates as they prepare to enter the local government workforce. The designated program liaisons should be the “go to” person between the Association and the respective programs.

### **Professional Conduct Committee**

Investigate and respond appropriately to ICMA Code of Ethics complaints filed against NCCCMA members that are not members of ICMA. The committee should follow the Rules of Procedures adopted by the membership.