

Bidirectional Borrowing and Replacement

- Bidirectional or two-way borrowing of flu vaccine is available for the '20-'21 flu season only.
- Doses must be **replaced with the same type of product (does NOT have to be the same brand)**, covering the same administration indications (e.g. private quadrivalent vaccine used for a 2-year-old child, must be replaced with a VFC quadrivalent vaccine indicated for a 2-year-old child).
- Doses must be replaced within **30 days (up to 90 days for flu vaccine if borrowed before December 31, 2020)**.
- The borrowing and replacement form required by CDC must be **completed for each dose borrowed** and retained on site. The form is found on the NCIP website at: <http://bit.ly/BorrowingForm>.
- The process for borrowing/replacing virtual inventory in the NCIR **has been streamlined** (see below)

Borrowing and Replacement Process/Checklist

Complete the following steps each time borrowing occurs (regardless of direction):

- Physically transfer** the vaccine you are replacing in your refrigerator (i.e. moving the vaccine from private supply to state supply or from state supply to private supply).
- Complete the Borrowing and Replacement Form** and maintain on site.
- Follow these steps for replacing stock in the NCIR:**

NOTE: Before beginning this process, be sure that all inventory contains an NDC number.

Click **Manage Transfers**

Click **New Transfer**

Choose "*Vaccine Replacement Due to Borrowing*" in the **Receiving Organization** dropdown

Beside the vaccine lot number you are transferring, enter the number of doses being transferred in the **Transfer Quantity** column

Click **Save** (you should see a message that says *saved successfully*)

Generate the **Packing List** or **Label**

Click **Ship**

Enter a **Ship Date**

Click **Ship** again

The **Immunization Branch Help Desk** will accept the transfer, change the funding code, and accept the vaccine back into your virtual inventory.