Wastewater Board Of Education and Examiners

Charter

Objective: The objective of this document is to outline the responsibilities of the NC AWWA-WEA Wastewater Board of Education and Examiners (BOEE) and its relationship to the North Carolina Water Pollution Control System Operators Certification Commission (NCWPCSOCC); and outline provisions for additional responsibilities associated with other current and future certifications associated with wastewater including but not limited to Wastewater Laboratory Analyst Certification, Maintenance Mechanic Certification, and Residuals Management/Land Application Certification.

Wastewater BOEE Purpose:
To provide assistance to the North Carolina Water Pollution Control System Operators Certification Commission (NCWPCSOCC). The purpose may be expanded in the future to provide similar responsibilities for Wastewater Laboratory Analyst Certification, Maintenance Mechanic Certification, and Residuals Management/Land Application Certification.

Organization:
The NC AWWA-WEA Chair shall appoint the Wastewater BOEE members and the Chair. The Wastewater BOEE shall consist of ten to fifteen official members with terms such that no more than one-third of the members of the BOEE are replaced in one year. At least two BOEE members shall be from systems of less than 10,000 population. Also, at least two BOEE members shall hold a valid Physical/Chemical (Grade II), Biological (Grade IV) and Collection (Grade IV) certification issued by the NCWPCSOCC. A quorum of official members must be present to conduct a meeting. Any person considered for service on the Wastewater BOEE shall have achieved the highest level or grade in Treatment or Collection, unless otherwise approved by the NCWPCSOCC. If and when future programs are added, the Wastewater BOEE shall include a minimum of 1 member with the highest certification for each program added.

The following shall be advisors (non-voting) to the Wastewater BOEE: Chair of the NCWPCSOCC, and Chairs of the NC AWWA-WEA Collection/Distribution, Wastewater Treatment Operators Schools Committee.

Term of Service
Each Wastewater BOEE member will serve a term of three years. The Officers shall consist of the Chair, Vice-Chair, and Secretary. A person will not be eligible to serve as Chair until that person has served on the Wastewater BOEE for at least one year. Members are eligible for reappointment. A liaison from the Wastewater BOEE will be appointed to attend every Commission meeting.

Restriction
Any person reviewing, or revising exams shall have the highest level for that exam being reviewed (Collection, Treatment) unless otherwise approved by the NCWPCSOCC. Any person
who has served on the Wastewater BOEE shall not be allowed to take an exam for any level or grade, Collection or Treatment, without written permission from the NCWPCSOCC.

Responsibilities

The execution of the purpose will occur by implementing the following activities:

• Determining an appropriate curriculum based on operator job duties, Needs-to-Know manual and reference materials
• Assisting NC AWWA-WEA Collection and the Physical/Chemical and Biological Wastewater Schools Committees to determine appropriateness of course content
• Developing and maintaining Needs-to-Know manual
• Providing revised and / or new questions to assist NCWPCDOCC with keeping test question bank up-to-date and based on reference materials
• Providing guidance to instructors
• Auditing classes at the Collection and Wastewater Schools to determine that the appropriate content is being taught
• Assisting the NCWPCSOCC with exam application approvals as requested
• Reviewing and evaluating exam results with special attention to questions missed by a majority of examinees
• Securing proctors to assist in exam administration
• Assisting the NCWPCSOCC as requested with validation of approved schools, ensuring that there is a curriculum equivalent to NCWPCSOCC courses, content, and contact hours
• Assisting the NCWPCSOCC as requested with appeals for Treatment and Collection.

For more information contact;

NC AWWA-WEA
3701 National Drive - Suite 205
Raleigh, NC 27612
Phone: 919-784-9030
FAX: 919-784-9032

Web site: www.ncsafewater.org