AGENDA FOR NC AWWA-WEA PLANT O&M COMMITTEE MEETING

1APR2014  10AM
Water Resources Operations Center
2602 S. Elm-Eugene St.
Greensboro, NC 27406
Conference Room # C205
Questions: Call Toni Branson (336-373-4315) or Dell Harney (336-373-7900)

If unable to be there in person please attend by teleconference
Dial In #: 800-567-5900  Participant Access Code: 760491

• INTRODUCTIONS AND CHAIRMAN’S REMARKS
  o New members in attendance were Jerry St. Hillaire.  Members in attendance via telecom were Catrice Jones, Brandon Garner and Mark Wessel.
  o WebEx connection is set up and working for the first time in this meeting

• OLD BUSINESS
  o Review and acceptance of Last Meeting Minutes
  o Dell Harney reminded Subcommittee chairmen to begin work on Playbook
  o Dell Harney reminded us that he needs Subcommittee meeting reports/minutes

• SUBCOMMITTEE BUSINESS REPORTS
  o Instructor Support Subcommittee – Toni Branson
    ▪ Updated the committee on 2014 Coordinator Workshop meeting held in Greensboro.  Class coordinators for Morganton are Brian Foust and Robert Fritts.  Class coordinators for Raleigh are Robert Battistel and Christy Lipscomb.
    ▪ New strategies for classroom instruction:
      Encourage use of hands-on materials
      Giving mini quizzes in classrooms
      Greater diversity/bigger pool of instructors in order to allow for fewer classes per instructor
    ▪ These ideas were put into a motion by Dell Harney and seconded by Ken Galloway, put to a vote and passed by majority.
    ▪ Classes 1&3 Morganton, NC (July 14-17)  Classes 1&2 Raleigh, NC (Sept. 15-18)
  o Maintenance Technologist Award Subcommittee – John Hodges
    ▪ Maintenance Technologist of the year award poster developed for Spring Conference was displayed for Committee members.  Tim Hebert will transport it and other committee table items to Wilmington.
  o Spring Conference Subcommittee – Brandon Garner
    ▪ All speakers for O&M track are set.  Catrice was updated with names of our moderators and room monitors.
• **OUTREACH AND LIAISON REPORTS**

  o **Board Liaison – Mark Wessel**
    - Mark updated the Committee on discussions that NC AWWA-WEA Leadership has had with the Associated Boards of Certification and CWEA up to this point in regard to the Class 4 maintenance technician certification program. Discussion of the issue was held under New Business section of the meeting.

  o **Schools Council Chair – Steve Drew**
    - Steve updated the committee on his new role as schools counsel chair and reminded us that POMC minutes need to be turned in to him quarterly so that they are ready for meetings of the Board.

  o **Representative to/from Seminars & Workshop Committee – Catrice Jones**
    - Catrice updated the committee on the U-Pick training that the Association has coming up and answered some questions about the program that committee members asked.

  o **Representative to/from Wastewater Schools Committee – Jerry St. Hilaire**
    - Jerry reported on the upcoming Eastern Biological school in Raleigh and expressed interest in helping with math at the maintenance tech schools.

• **NEW BUSINESS**

  o Unanimous vote to accept Wendell Pickett as POMC representative to/from NCWOA
  o Unanimouse vote to accept Jerry St.Hillaire as POMC representative to/from the Wastewater schools committee
  o POMC has been asked to participate in CWEA Mechanical Technician Job Analysis Survey. All of our current certified maintenance technicians were sent a link to the survey and Dell Harney asked POMC members to promote a good response wherever they could.
  o Status of Class 4 Maintenance Tech Certification
    - Dell Harney related that ABC has submitted a plan for development of class 4. It calls for establishing a group of 12-20 volunteers who could not be instructors or future students. States of Georgia and Nevada possibly to participate. They made it clear that we would have to make some financial commitments and that a figure of $30K was mentioned.
    - Mark Wessel related that CWEA expressed serious interest in licensing their Class 4 Mechanical Certification program to us. Some hurdles to overcome but looks possible. Dell Harney, Mark Wessel, Lindsay Roberts and Steve Drew are meeting with CWEA representative this week to discuss the possibility.
    - Tim Hebert suggested aligning classes/NTK with California’s Grade 4 exam
    - Mark Wessel shared that the California Candidate handbook is available on the CWEA website and that their Grade 4 targets management level students.
    - Dell Harney shared some of the issues identified in using the CWEA for Class 4: CWEA only tests electronically; their board must approve use of the exam (meets at the end of April); Our schools policy document has language stating that we use ABC and it would have to be changed, however, ABC has agreed that no legalities exist on their part for
using CWEA Grade 4 exam; We would have to align our class 4 curriculum and NTK with CWEA

- Tim Hebert made a Motion that we accept the CWEA proposal to develop Grade 4 and use CWEA’s Grade 4 exam. Dell Harney seconded. The motion was voted on and passed unanimously.

Meeting was adjourned at 1PM