POMC Meeting Minutes 5/19/15

Attendance – Per sign in sheet, Sonia on teleconference

1.) New Faces /introductions
2.) Spring Conference wrap up
   a. Very Successful / good numbers (30-34 average), good speaker feedback.
   b. Moves to Asheville Next year (Last year in Wilmington)
3.) Old Business
   a. Review of Last Meeting Minutes – move by Dell to accept, 2nd by Tim Hebert – All approved
4.) Western technologists School – June 2015
   a. Challenge with all 4 levels presenting
   b. Toni Branson– no longer chairing sub-committee after this July
   c. Class IV will be testing offsite
   d. New Fee structure caused by Class IV testing expenses ($25 add to all levels)
   e. Class IV – 6 registered so far, hoping for 14
   f. Need proctor volunteers for Aug 26 re-test in Raleigh (McKimmon Center)– 1 per 25 testers (expecting 5 max)
      i. Dell Harney will be there. (Scott Oliver may be able to help)

5.) Need volunteer for Wastewater school (Billy Allen is contact) to teach Mechanical Maintenance and Operations class on June 17th. (D. Harney to send email out to all committee members)

Sub Committee Reports

Communications - Chair position open
Plant Spotlight – John Rutledge –
   Western Wake (New Plant) will be spotlight for August.
   Committee members need to get ideas for Spotlight features to John

Certification Corner – Allen Kimbro
   Need help with Q&A for certifications
   Please look through references and get questions/answers to Allen

Curriculum Development – Bob Fritts
1.) Approved Reference Materials for Class IV completed.
2.) Our original Class IV NTK have recently been pulled off the committees web page since they are not in alignment with the Knowledge, Skill & Abilities as described by the CWEA Grade IV mechanical maintenance technologist study guide.
3.) Motion made by B. Fritts to use our recently written instructor guide as basis for Class IV Needs-to-Know document – Seconded by (     ) motion passed

Instructor Support – Toni Branson
1.) Western Schools filled with one exception (Compliance)
   a. Please review updated coordinator assignments and communicate back to Toni confirming instructors / schedules, etc.
   b. Coordinators to communicate importance of timeframes for classes to class monitors/teachers. Must not end early since CEU's are being earned.

2.) Class IV Progress
   a. Nineteen total classes
   b. Ten complete
   c. 8 in progress
   d. 1 Unfilled
   e. All feel will be complete in time for Western School

3.) Future Needs
   b. More monitors for schools – all levels
   c. Graduate people into Class & School Coordinator roles
   d. Continuously bring in New Teachers

Policy Subcommittee – Brandon Garner (reported by D. Harney)
1.) Some older Language was found in the descriptions of MT Levels 1 and 2 that was meant to be changed with the current policy. This will be corrected and the large committee shown what the changes were.

Maintenance Technologists Award - John Hodges
1.) Has 3 names for nomination by July 1. Members encouraged to get more nominations.

Spring Conference - Brandon Garner – No report

Representative Reports

Board Liaison – No report

Schools/Council – No report

Automation – No report

Communication – No Report
NC Waterworks Operators Association – No Report

Seminars and Workshops – Sonja McLamb

1.) Upcoming workshops
   Cape Fear – now
   Raleigh – June 24-25
   Contact Erica Bailey to put seminars on at future workshops

WW OPS Committee – Michael Wiseman

1.) Upcoming Meetings
   Eastern region at Wilmington Southside Thursday, 5/21
   Western at French Broad River in Asheville
   Central moved to Hillsborough June 18th

WW Schools – No report

New Business

1.) Association Board and Committee Workshop in Greensboro 5/21 – discuss upcoming goals for the year. Dell & Brandon to attend

2.) Annual Conference – Nov 15-18 Raleigh – Committee to meet Tuesday
   a. Will attempt to adjust time to avoid while vendors are breaking down so they can attend Plant Operations & Maintenance

3.) Asked to help develop career ladder track for Operators and Maintenance
   a. Videoconference will be set up to discuss. All encouraged to attend
   b. Meeting June 11th at McKim and Creed offices in Raleigh and Charlotte

4.) Committee nominations coming up in July
   c. Chair – Brandon Garner
   d. Vice Chair – Open
   e. Awards Sub Committee – Open as John Hodges is preparing to retire
   f. Communications – Spotlight
   g. Curriculum Sub Committee – Bob would like to move on
   h. Instructor Support – Toni leaving
   i. Policy Sub Committee – Open (also is committee co chair by policy document)
   j. Spring Conference – Open as Brandon is becoming chair – Scott Oliver and Bob Fritts both expressed interest

5.) June Meeting moved from June 21 in Greensboro to July 7 in Raleigh
6.) Discussion about Plant OM being asked to consider graduating the MT Program into a schools committee (similar to the Biological Wastewater and Collection Distribution schools committees).
   a. Some discussion about the effects that such a change might make to both Plant OM and a proposed Maintenance Technologist Certification/Schools Committee.
   b. All thought suggestions of present and past leadership would be helpful as they better understand time commitments, etc.
   b. Motion made by Dell Harney for past & present leadership to form a steering committee that will report back to POM with recommendations – time frame: sometime after June schools, preferably by next full meeting of the Committee. Seconded by Tim Hebert. Motion passed. Action item D. Harney/B. Garner
   c. Issue tabled for further discussion until after we experience putting on 4 schools at once and get report from steering committee.

7.) Motion to adjourn made, seconded, and unanimously approved

Respectfully submitted
Tim Hebert