• **INTRODUCTIONS AND CHAIRMAN’S REMARKS**
  o The meeting schedule will shift slightly
  o The next meeting will be at the NC AWWA-WEA Annual Meeting, Tuesday, November 18th from 1:00 pm to 2:00 pm.
  o Dell Harney is working on the committee’s annual report.

• **OLD BUSINESS**
  o Meeting minutes from the last meeting (August 20, 2014) were read and accepted with no revisions. (Dell Harney 1st, John Rutledge 2nd)

• **MAINTENANCE TECHNOLOGIST SCHOOLS**
  o Results from the Western School have been received. In general, the test scores have increased, especially in math.
  o The math tutorial was well received.
  o Dell Harney noted that Toni Branson has been instrumental in the success of the Both schools this year.
  o Dell Harney read a letter from a student from Illinois who took the training. That state is interested in learning more about the our program.
  o For next year,
    ▪ the Eastern School will be February 16th thru 20th for Grades 1, 2, and 3
    ▪ the Western School will be June 15th thru 19th for Grades 1, 2 and 4

• **SUBCOMMITTEE BUSINESS REPORTS**
  o Curriculum Development Subcommittee – Robert Fritts
    ▪ Received the California Study Guides (KSAs – Knowledge, Skills and Abilities) for the Mechanical Technologist Grade IV exam.
    ▪ The KSAs contain areas of study pertaining to state laws specifically applicable to California. These specific questions may be waived to NC testing. Will need to be followed up.
    ▪ Curriculum Development Subcommittee will meet following this meeting.
  o Instructor Support Subcommittee – Toni Branson
    ▪ Toni Branson is getting commitments from instructors, coordinators and monitors.
      • Lots of commitments from instructors.
      • Still need coordinators.
      • Coordinator/Monitor workshop in Greensboro on 10/28/14.
      • There is a need for volunteers to know what is required for proper coordination at schools.
  o Maintenance Program Oversight Subcommittee – Brandon Garner
There have been changes in policy since 2010
New changes include:

- Name changed to “Policy Subcommittee”
- Membership consists of two groups:
  - Voting – Chairman, Vice-Chairman, Curriculum chair, Instructor support chair, Representative to the board of trustees
  - Advisory – members with committee background and experience
- Requires 3 of 5 votes to make a change
- Several policy revisions, including:
  - Removal of specific references to ABC testing services
    - Changed to “3rd party testing firm”
    - Allows for use of CWEA test for grade four
  - Changes to allow for electronic testing
  - Qualifications for grade levels
    - Years of experience
    - Aligned with WWTP Operators
  - 2014 CEU requires 6 hours (single class) of instruction – Water and WW approved
  - 2015 CEU requires 6 hours (single class) of instruction – Water or WW approved
- After the board approval, the policy will go to legal counsel
  - Maintenance Technologist Award Subcommittee – John Hodges
    - Considering a visit to the award winner’s workplace to present the award.
    - Nomination forms will be available at the Annual Meeting
    - Subcommittee is in need of more nominees
  - Spring Conference Subcommittee – Brandon Garner
    - To be held in Wilmington in April 2015
    - There was a call for presentations and papers
      - Response was low
      - No O&M papers were received
    - There needs to be 8 hours of training available.
    - Trying to get water and wastewater certification.

- **OUTREACH AND LIAISON REPORTS**
  - Board Liaison – Mark Wessel – No report
  - Schools Committee Chair – Steve Drew – No report
  - Representative To/From Automation Committee – Don Dickenson – No report
  - Representative To/From Communication Committee – David Hamilton – No report
  - Representative To/From NC Water works Operators Association Committee – Wendell Pickett
    - There are no known conflicts on scheduled events.
Representative To/From Professional Wastewater Operators Committee – Tony Mencome
- Tony is stepping down at the end of the term
- Mike Wiseman (Asheboro) will be moving into the position.

Representative To/From Seminars and Workshops Committee – Catrice Jones – No report

Representative To/From Wastewater Schools Committee – Gerald St. Hilaire
- Western School went very well. Math scores were up and review session was well received.
- The Advanced Topics Seminar agenda has been published and CEUs/contact hours have been approved.
- NC AWWA-WEA schedule has been changed. Most significant is the re-scheduling of the Eastern Biological and Physical/Chemical Schools moved to February 16 thru 20. This will prevent students from taking the March exam and take the exam in June.
- The committee is looking for new members since some members have been lost to retirements and job commitments.
- Billy Allen and Chris White will serve their second year as Chairman and Vice Chairman respectively.

**NEW BUSINESS**
- Need a projector at the Annual Conference for a slideshow of the committee activities. Several members have equipment to lend and will coordinate with Dell Harney.
- Dell Harney has posters and award forms to be put out at the POMC table.
- NC Currents is in need to operation people to submit questions for the Operators Tailgate section.
- Betsy Drake has sent out a notice on training initiatives.
  - “Institutes” in place of seminars
  - Institutes will be a series of classes
  - Certifications will be part of a “Career Ladder”
  - Betsy is looking for folks to help on the project
- Next POMC meeting will be at the Annual Conference
- Dell Harney suggested that the place for the POMC meetings should/could be moved around with some meetings closer to Raleigh to draw more eastern members. The conference room in Greensboro has been reserved for all meeting dates for 2015 so we are covered, but we may try one or two meetings in other places. To be discussed later.

Moved to Adjourn at 12:18 PM – Dell Harney – 1st; Brandon Garner – 2nd