MINUTES FOR NC AWWA-WEA PLANT O&M COMMITTEE MEETING

19JULY2015  10:00 AM

If unable to be there in person please attend by teleconference
Dial In #:  844-801-3333  Participant Access Code:  956207

Water Resources Operations Center
2602 S. Elm-Eugene St.
Greensboro, NC 27406
Conference Room # C205

- INTRODUCTIONS AND CHAIRMAN’S REMARKS
  - Welcome Andy Taylor and Joe Schaffer

- OLD BUSINESS
  - Review of Last Meeting Minutes
    - Corrections noted
    - Wendy Banks made motion to approve, seconded by Christy Lipscomb
    - Motion carried

- SUBCOMMITTEE BUSINESS REPORTS
  - Career Ladders Subcommittee – Mark Wessel
    - Subcommittee is meeting milestones
    - Subcommittee meeting following PO&MC meeting today
    - Goal is to have Course I ready to roll-out by year’s end
    - Monthly conference calls are taking place among Track Champions
  - Communications Subcommittee – John Rutledge
    - Communications Committee has a new chair
    - Operator’s Tailgate will become Tips on the website and no longer published in NC Currents
    - Upcoming NC Currents Plant Spotlight on Tuckertown Plant in Albemarle, NC
    - Need to get a Plant Spotlight lined up for the fall NC Currents
  - Maintenance Tech School – Casey Ellis
    - Discussion concerning students that need accommodations to take exams
      - Association has added to application a check box
      - Doctor’s note is being required
      - 4 week notice for accommodation required
      - Possibility of having a recorded version of the test
        - Will have to check with ABC
      - Possibility of a supervisor’s note in lieu of a doctor’s note was discussed
      - CWEA addresses some of these issues and can be cross-referenced to PO&MC current policy
        - Mark Wessel advised that policy should err on the side of caution
      - Some exam results were sent to wrong addresses
        - The association has corrected this
      - Exam pass rates and stats were reviewed
        - Information will be used in Maintenance Tech School Workshop this fall
- Maintenance Technologist Award Subcommittee – **Wendy Banks**
  - Maintenance Technologist Award
    - Decision to be submitted to association by August 1
    - Awards Subcommittee to make the selection
    - Feedback from the committee at large is welcomed
    - Mark Wessel noted that historically some emphasis has been placed on the
      front-line staff nominees over managerial staff
  - Don Francisco Award
    - Award honors UNC-Chapel Hill retired professor emeritus Don Francisco for his
      role in creating Biological Wastewater Operators’ training in North Carolina
    - The award is given annually by a particular school committee
    - Fall of 2015, PO&MC was asked if there was interest in taking this award on for
      2016 and was accepted
    - Discussion on selection process being used by the subcommittee
      - Longevity-how long someone has been involved with Maintenance
        Tech School
      - Student reviews
      - Perception by peers
      - Involvement with course development
- Spring Conference Subcommittee – **Robert Fritts**
  - No report

**REPRESENTATIVE REPORT**

- Board Liaison – **Carolyn Ross**
  - No report
- Representative to/from Seminars & Workshop Committee – **Erin Bowers**
  - Announced upcoming training events, all are posted on association website

**NEW BUSINESS**

- Upcoming Class IV Test Dates
  - August 7, 2017 to August 21, 2017
  - August 6, 2018 to August 20, 2018
- Committee Table at the Annual Conference
  - Scott Oliver, Christy Lipscomb and Mark Wessel will coordinate the table
  - Association currently has committee posters/materials
  - Brandon Garner to man table during portion of the conference
- Maintenance Tech Certification Corner Questions
  - Would like to build a pool of 100 questions to rotate on a 5 year basis
  - Dell Harney has a backlog of questions available
  - Christy Lipscomb will solicit questions from attendees of upcoming Maintenance Tech
    School Workshop in October
  - Will need to convene a review committee once 100 questions have been received
• Maintenance Tech School Workshop
  ▪ Will be held October 12, from 0800-1600 in Burlington
  ▪ Use exam pass rates and scoring information to address needs
  ▪ School coordinators, room monitors, instructors and potential instructors are encouraged to attend
• Christy Lipscomb made motion to adjourn, second by Mark Wessel
  o Motion carried

• FUTURE MEETING DATES AND EVENTS
  o January 19, Conference Call
  o March 22, NCWWA-WEA Association Headquarters
  o Spring Conference, Asheville
  o Eastern Maintenance Technologist School, April 25-28, McKimmon Center
  o May 24, TBD
  o Western Maintenance Technologist School, June, Morganton
  o July 19, Greensboro
  o September 20, Greensboro
  o November 15 at Annual Conference

Attendance
Dell Harney, Robert Fritts, Erin Bowers, Andy Taylor, Billy Taylor, Christy Lipscomb, Scott Oliver, Joe Schaffer, Eric Oldham, Wendy Banks, Mark Wessel, Chad Bouffiou, Brandon Garner

By Phone: Tim Hebert, Casey Ellis, John Rutledge