

Eligibility Application for ENP Certification



Please fill in the following information as indicated.

NENA Member \$420 Non-Member \$550 Re-Certification \$300 Re-Examination \$150

Type of payment included:

Check enclosed (made payable to: National Emergency Number Association (U.S. funds only))
Cashiers Check/Money Order Organizational Check Personal Check

Credit Card Payment: Visa MasterCard American Express Discover

Acct #

Exp. Date

Signature

BACKGROUND INFORMATION

Name _____ Agency/Company _____

Address _____

Phone _____ Fax _____

Email _____

Type of NENA Membership: Public Sector Private Sector/Commercial Telecommunicator Non-Member

ELIGIBILITY REQUIREMENTS

In order to sit for the ENP Certification Exam, a candidate must meet the following experience criteria:

A. Three years experience in Emergency Communications.

OR

B. Three years experience with a commercial provider of Emergency Communications products and services.

SECTION 1.

Experience

Having satisfied the three-year minimum experience criterion, each additional year of experience (full-time equivalent) in Emergency Communications will count for two points, with a maximum of 10 points being granted.

Total Experience Pts _____

SECTION 2.

Education Attainment

Please indicate your level of education (choose highest degree):

High School Degree 0 Pts
Associate Degree 2 Pts
Bachelor Degree 4 Pts
Graduate Degree 6 Pts

Total Education Attainment Pts _____

SECTION 3.

Professional Development/Service

Please indicate the number and title of NENA in-person courses completed. Each full-day course will earn 1 point. A maximum of 4 points will be granted.

Course _____ Pts

Course _____ Pts

Course _____ Pts

Course _____ Pts

Course _____ Pts

Please indicate if you have completed the NENA Center Manager Certification Program (CMCP). Worth 5 points.

Date/Location _____ Pts

Indicate the state or national NENA office(s) you have held. One (1) point will be granted for holding a chapter or national NENA office, with a maximum of 1 point being granted.

Title of Office _____ State _____ Pts

The names of other professional certifications (e.g. CEM) that you hold. A certification will earn 1 point with a maximum of 1 point.

Name of Professional Certification _____ Pts

Total Professional Development/Service Pts _____

TOTAL ELIGIBILITY POINTS (10 Points Required)

Section 1. (Maximum of 10) _____

Section 2. (Maximum of 6) _____

Section 3. (Maximum of 6) _____



GRAND TOTAL _____

Select Desired Test Period

Winter 2020 (Jan. 18–Feb. 1)
Spring 2020 (April 4–18)
Summer 2020 (July 11–25)
Fall 2020 (October 3–17)

Application Deadline

December 13, 2019
March 6, 2020
June 12, 2020
September 4, 2020

Complete this application and the Testing Center Application for Emergency Number Professional Certification Examination and send all paperwork and payments to:

✉ NENA, 1700 Diagonal Road, Suite 500, Alexandria, VA 22314

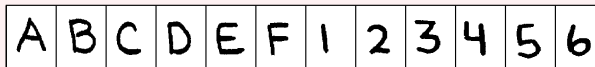
☎ Fax completed applications to 202.618.6370.

@ Email completed applications to enpcert@nena.org.

Testing Center Application for

Emergency Number Professional Certification Examination

MARKING INSTRUCTIONS: This form will be scanned by computer, so please make your marks heavy and dark, filling the circles completely. Please print uppercase letters and avoid contact with the edge of the box. See example provided.



Candidate Information

Please enter your Name exactly as it appears on your current Government-Issued Photo I.D.

Form fields for Candidate Information including: Mr./Mrs./Ms./Dr., First Name, Middle Initial, Last Name, Suffix, Home Address, Apartment Number, City, State/Province, Zip/Postal Code, Daytime Phone, Evening Phone, E-mail Address, and exam edition selection (U.S./Canadian).

Eligibility and Background Information

Darken only one choice for each question unless otherwise directed.

A. CURRENT POSITION/ROLE IN EMERGENCY COMMUNICATIONS MANAGEMENT:

- Manager
Supervisor
Commercial provider of products and services
Sworn Personnel
Telecommunicator
Other

B. YEARS IN CURRENT POSITION/ROLE IN EMERGENCY COMMUNICATIONS MANAGEMENT:

- Less than 3 years, 6 - 8 years, 3 - 5 years, 9 or more years

C. PREVIOUS POSITIONS/ROLES IN EMERGENCY COMMUNICATIONS MANAGEMENT:

- Manager
Supervisor
Commercial provider of products and services
Sworn Personnel
Telecommunicator
Other

D. YEARS IN PREVIOUS POSITIONS/ROLES IN EMERGENCY COMMUNICATIONS MANAGEMENT:

- Less than 3 years, 6 - 8 years, 3 - 5 years, 9 or more years

E. CURRENT EMPLOYER CATEGORY: (Darken only one response.)

- 9-1-1 Board, Consultant Services, 9-1-1 Agency, Equipment Vendor/Distributor, Police Department, Equipment Manufacturer/Developer, Fire Department, Telecommunications Company, EMS, Other, Independent System Provider

F. JOB CLASSIFICATION: (Darken only one response.)

- Director, Agency Head, Supervisor, Police/Fire/EMS Manager, Project Engineer/System Designer, Database Manager/DB Developer/Addressing, Emergency Responder, Service Provider, 9-1-1 Coordinator, 9-1-1 Product Manager, City/County Elected Official, Vendor Sales/Marketing, Telecommunicator, Other

(Continue on page 2)



Testing Center Application for

Emergency Number Professional Certification Examination

Eligibility and Background Information

G. TOTAL YEARS OF EXPERIENCE IN ALL EMERGENCY COMMUNICATIONS:

- Less than 3 years, 3 - 5 years, 6 - 8 years, 9 or more years

H. HAVE YOU EVER BEEN CERTIFIED (CURRENTLY OR LAPSED) AS AN EMERGENCY NUMBER PROFESSIONAL?

- Never Certified, Currently certified; applying for recertification, Previously certified but certification lapsed; applying for recertification, month/year of expiration: ___/___

I. ARE YOU CURRENTLY A MEMBER OF NENA?

- No, Yes, Active, Commercial, NOTE: Membership is not required.

J. HAVE YOU TAKEN THIS EXAMINATION BEFORE?

- No, Yes, If yes, when and under what name? Date: _____ Name: _____

K. HIGHEST ACADEMIC LEVEL:

- Some High School, High School Graduate or Equivalent, Some College, Associate Degree, Bachelor's Degree, Master's Degree, Doctoral Degree, Other

L. DID YOU PARTICIPATE IN A STUDY GROUP?

- No, Yes

Optional Information

Note: Information related to race, age, and gender is optional and is requested only to assist in complying with general guidelines pertaining to equal opportunity. Such data will be used only in statistical summaries and in no way will affect your certification.

Race:

- African American, Asian, Hispanic, Native American, White, No Response

Age Range:

- Under 25, 25 to 29, 30 to 39, 40 to 49, 50 to 59, 60+

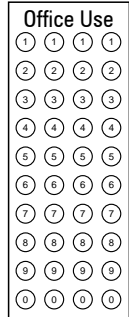
Gender:

- Male, Female

Candidate Signature

I have read the Application Handbook and understand I am responsible for knowing its contents. I certify that the information given in this Application is in accordance with Handbook instructions and is accurate, correct, and complete.

CANDIDATE SIGNATURE: _____ DATE: _____



61928



REQUEST FOR SPECIAL NEEDS ACCOMMODATIONS

This Form must be fully completed if you are an individual with a disability covered under the Americans with Disabilities Act (ADA) and would like to request special test accommodations. Under the ADA, an Individual with a disability is a person who has a physical or mental impairment that substantially limits a major life activity (such as seeing, hearing, learning, reading, concentrating, walking) or a major bodily function (such as the neurological, endocrine or digestive system). The information you provide and any documentation regarding your disability and special test accommodations will be held in strict confidence. ***This completed Request for Special Needs Accommodations Form MUST be submitted with your application and received at least 8 weeks prior to the start of your testing period. Forms received after your application has been submitted and less than 8 weeks prior to the start of your testing period may result in a delay in processing.***

Candidate Information - Part I

Name of Examination

Testing Period

Name (Last, First, Middle Initial)

Address

City State Zip Code

Daytime Telephone Number

E-mail Address

Special Accommodations

I request special accommodations as follows: (Check all that apply)

____ Reader

____ Scribe

____ Extended testing time _____
Specify Total hours requested

____ Tested separately

____ Other special accommodations (Please specify.)

Have you received the same or similar accommodations in the past? (If No, please explain below)

YES _____ NO _____

Signed: _____ Date: _____
Candidate Signature

Continue to next page for Part II

REQUEST FOR SPECIAL NEEDS ACCOMMODATIONS

Part II - Qualified Healthcare Professional Attestation

This section must be completed by a qualified healthcare professional who is licensed and has expertise in the disability for which these accommodations are sought. The qualified professional must have evaluated the candidate and is familiar with the candidate's condition.

Professional Documentation

I have evaluated _____ on ____/____/____ in my capacity as a
Examination Candidate *Month Day Year*

Professional Title

The candidate discussed with me the nature of the examination to be administered. It is my opinion that, because of this candidate's disability described below, he/she should receive the special testing accommodations requested.

Description of Disability: _____

Diagnosis code(s): _____

Are you licensed to diagnose the disability described in this Form? YES _____ NO _____

Date of disability onset: _____

Major life activity impaired by disability condition: _____

Signed: _____ Title: _____

Qualified Professional's Name (Print Name): _____

Address: _____

Telephone Number: _____ E-mail: _____

Date: _____ License #: _____

Type of license: _____

State in which licensed: _____

REQUEST FOR SPECIAL TEST CENTER

To request a special test center in another country, including parts of Canada where there are no computer test centers for your exam, please complete the form below and submit this completed form with your application at least eight (8) weeks before the testing period begins. Requests and applications received later than 8 weeks prior to the start of the testing period will be reviewed on an individual basis and cannot be guaranteed acceptance. There may be an additional special test center fee -please refer to the Handbook for Candidates (www.ptcny.com) for your exam for the amount of the special test center fee.

Candidate Information

Name of Examination

Choice of Test Date within the testing period

Name (Last, First, Middle Initial)

Address

City State Zip Code

Daytime Telephone Number

Fax Number

E-mail Address

I request a special test center in:

City _____

Country: _____

Signed: _____

Date: _____

Return this completed & signed form with your application and fees, at least 8 weeks prior to the beginning of the testing period. If applying on-line, please scan and email this form to sfrier@ptcny.com.