1. Call to Order – 2:01 PM
   a. Introduction
   b. Appoint recording secretary (S. Urich)
   c. Anti-trust reminder
2. Agenda approved as presented
3. New Business
   a. Direction on Ballot Motions
      i. Skylights just need to be run through the process to see if the methodology works at 20 deg. slope. Work with skylight mfrs to get data and support from mfrs. Email out by 10/30, work complete by 11/24/17
      ii. 0/1 #s. Per trendline or entire product line? Policy decision to do it per trendline but may have a negative ballot and we may need to have some examples for doing it this way to show how it will affect a product line. Staff to draft language by 11/24/17 for ballot.
      iii. Include fully glazed door transom/sidelights in scope. Does not include products made out of door panels.
      iv. Keystone negative – Must leave geometry out of creating COG endpoints. Would have to generate an artificial gas that allows for best COG number. Low e technology is about as good as it is going to get. TG to provide explanatory write-up addressing the negative with discussion from today and existing research.
      v. Several other editorial negatives were reviewed and will be incorporated into new ballots as applicable based on TG meetings and results of research. Staff will propose language to address ballots by 11/24/17.
   b. Status of Research
      i. Grids – Manufacturers & WESTLab
         WESTLab to complete work by 11/24/17 using mfr volunteered data from line 11 on the task list.
      ii. COG, Skylights, & 0/1 – Intertek –
         Use actual COG #s and not COG at 1m. J. Baker, S. Hanlon, C. Curcija, M. Thoman to discuss and run through numbers. Complete by 11/24/17.
iii. SGD & BBG – WESTLab
   J. Baker to complete research by 11/24/17
iv. Spandrels – Spandrel TG
v. Condensation Index – Condensation TG
   Working on CI negatives, will report back when done. Probably
   won’t happen until December or 2018.

c. Review RCBC Task List
   i. Commercial products – will incorporate commercial products later.
      Others are working on commercial products and RCBC TG will
      incorporate with their work.
   ii. The excel file will be used to maintain tasks and available on the
       RCBC webpage under the Document section.

4. Schedule Next Meeting – December 1, 2017 – 2:00 p.m. EST
5. Adjourn – 2:56 p.m. EDT